

Thursday, December 15, 2016

ITEM 1: CALL TO ORDER: Mayor Flaute called the Riverside, Ohio City Council Meeting to order at 6:03 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ITEM 2: ROLL CALL: Council attendance was as follows: Mr. Curp, present; Mr. Denning, present; Mr. Fullenkamp, present; Mrs. Lommatzsch, present; Mrs. Reynolds, absent; Deputy Mayor Smith, absent; and Mayor Flaute, present.

Staff present was as follows: Mark Carpenter, City Manager; Chris Lohr, Assistant City Manager; Tom Garrett, Finance Department; Bob Murray, Economic Development Department; Brock Taylor, Planning and Program Management Department, Mitch Miller, Service Department; Frank Robinson, Police Chief; and Brenna Arnold, Clerk of Council.

ITEM 3: EXCUSE ABSENT MEMBERS: A motion was made by Mrs. Lommatzsch to excuse Mrs. Reynolds and Deputy Mayor Smith. Mr. Curp seconded the motion.

Mr. Denning: Did we receive any emails or phone calls? Ms. Arnold: Deputy Mayor Smith called this afternoon. I haven't heard anything from Mrs. Reynolds. Mr. Fullenkamp: Mrs. Reynolds called and she is having some personal issues. Mayor Flaute: Okay.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

ITEM 4: ADDITIONS OR CORRECTIONS TO AGENDA: The agenda was revised prior to the start of the meeting.

ITEM 5: APPROVAL OF AGENDA: A motion was made by Mr. Denning to approve the agenda as revised. Mr. Fullenkamp seconded the motion.

Mayor Flaute: The revised agenda simply has some word changes. It is really not changed much. It just says the sheets are updated and it says Exhibit A has been added. There's really no big change.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

ITEM 6: WORK SESSION ITEMS:

A) Liquor Control Application

I. Om Anjaneyam of Linden, LLC – DBA Linden Mini Mart – 4700 Linden Avenue, Riverside, Ohio 45432

Mr. Carpenter introduced the liquor control application for Council's review.

A motion was made by Mrs. Lommatzsch to approve the liquor control application. Mr. Denning seconded the motion.

Mr. Fullenkamp: We never got the police report on that. Mayor Flaute: Some of it was in here. Did you have any specific questions about it? Mr. Fullenkamp: According to what I saw in the packet, Chief was going to do the research. Mrs. Lommatzsch: There were no citations against them or anything. That was reported in here. Mr. Fullenkamp: Did you do a background search? Chief Robinson: I'm not sure which one this is. Ms. Arnold: Linden Mini Mart. The old UDF. Chief Robinson: I'm confused as to which one it is you are talking about. Ms. Arnold: The old UDF. They are renaming it Linden Mini Mart. Mayor Flaute: There are two of them here on the agenda. Ms. Arnold: Renee said that she pulled the background checks for you to review beforehand. We haven't been providing the police reports in the packets.

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Chief Robinson: Yes. There was nothing. Mr. Fullenkamp: So your report on that one is okay? Chief Robinson: Yes, sir.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

II. D & R of Dayton, Inc. – DBA China Garden Buffett – 112 Woodman Drive, Riverside, Ohio 45431

Mr. Carpenter introduced the liquor control application for Council's review.

A motion was made by Mrs. Lommatzsch to approve the liquor control application. Mr. Denning seconded the motion.

Mr. Denning: That's just a renewal? Ms. Arnold: They are just adding a new class to their liquor license. Mr. Denning: So they can serve something other than beer. Ms. Arnold: They have a D5 and they want a D1. Mr. Fullenkamp: Any report on that one? Ms. Arnold: There are no violations with their current liquor license. Chief Robinson: I didn't do a background check on this one because it was just a change in class. There was no change. I didn't see the paperwork. If you are asking if I saw something on that, I did not. I didn't do a background check due to the fact that it was a change in class. It's the same people who own it.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

B) Presentation – Comprehensive Street Plan Overview

Mr. Carpenter introduced Ms. Casey Heitkamp and Mr. Craig Eley with Choice One.

Mr. Eley: Thank you very much. We are going to talk to you today about a Comprehensive Street Plan we are working on currently for the City. I wanted to give you a brief introduction to what a Transportation Asset Management Plan is and then Casey will discuss your actual plan and where we are at with it, how we are putting it together, and then we will wrap it up from there. As Mark said, I'm Craig Eley and this is Casey Heitkamp. We really want to thank Council for allowing us to present to you and thank Mark and his staff also.

Transportation Asset Management, in recent years we can't just build ourselves out of our transportation issues. We have to come up with a plan to put it together and that is really what Transportation Asset Management is, it is pulling together the plan to put it together. I want to give you some background on what that plan is and how it is going and where some of the objectives are. With everything that us transportation do there are guides and manuals and everything. This is no different. AASHTO is kind of our governing body. It governs every transportation official and they have a guide to asset management. Asset management is really something that helps you as an agency and your transportation officials within your agency pull together asset management. When we talk about asset management on the roadway, we are talking about from right of way to right of way and everything in it. Really AASHTO is kind of pulling this guide together from National and International. It's not just meant for DOTs, although they use it, but it is meant for the counties and municipalities to use this guide. The big thing is it's just a guide to help you realize the most of your financial resources in order for now and in the future for putting together a plan for completing the work that you need to do. I threw a cartoon in here. I know I'm kind of goofy on that. "Remember the money you were saving for a rainy day? It shrank." We all know that though. We all know we have to do more with our money and we have to manage it.

There's really two key parts to this guide. This guide basically sets up leadership and goal and objective setting. Then there is the technical side which tells you how you manage your assets. If you have signs, what you need to look for and how do you

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manage those assets? The latest volume is really implementing. There are a lot of concepts in it and a lot of tools that are used to pull it together. There are principles, there are targets, there are strategies, there are tools and the data collection is a big part of it also.

There's five core questions that you need to ask when you put together one of these asset management type things and it goes with our pavement. What is the current or physical state? This is really when the boots on the ground are out there and they are looking at it, they are rating it and saying this is the condition of it and you need to have constant feedback on that. Then you have a required level of service and performance for the delivery. That's where you are going to actually put numbers to it and you are going to say this road is in this condition and this road is in this condition and what is the condition we want these roads to be in. Then the assets that are critical to sustain. Your pavement is definitely a critical asset to sustain. You have to sustain it, but do you just go in and have a program where the roads is bad let's fix it or do you have a program where every 15 years you go in and just fix these roads? Do you look at ADT and say this is a more critical asset we need to make sure our money goes here too? Four, what are your best investment strategies? You have operations. You have maintenance. You have improvements that you need to do out on your roadway system. How do you pull these strategies together? In the long term, you want to have a funding strategy. Once you build this thing, you want to have a funding strategy for it. Overall, the goals of a Transportation Asset Management are to lessen the long term costs and improve credibility. When the guys on the road are saying we need to fix this road and you as a city have all your decision making processes and it just gives credibility by having this management plan in place. We have rated them. We know what they are. Another cartoon for you, hopefully there is no financial advisors.

Like I said earlier, we have all lived with needing to reduce our money. The bottom line is there are assets out there on the roadway. We have to maintain them and we have to be smart about how we are doing it. I'm a traffic guy, so this is a five roundabout intersection. Mr. Denning: Another cartoon. Mayor Flaute: That's going to be 35 and Factory. Mr. Eley: Successful implementation of it is good management. You need to have a good management practice in place to rate them and constantly rate them. You have to go back through and re-rate those all the time. You have to have the effective leadership which is part of a Transportation Asset Management plan. The guys on the road know what they have to do and the guys on the top know what they have to do. It's something really that is built into the organizational culture too as far as managing these assets.

I just wanted to show you this real quick. This is an Asset Inventory Matrix that the Department of Transportation uses. You can see it covers pavements, bridges, culverts, things like ADA curb ramps, your traffic signals, your signs. These are the assets on the roadway that all at some point need to be managed. A lot of them outlive their useful life and there are times that we really don't have a plan for that. This would be a signing inventory. It would be sign basics: the location of them, position, you could look at reflectivity, when it was installed, when it was re-installed, when there was an accident at the sign or where the sign was taken out. You could track the sign all the through its useful life. With that, I am going to turn it over to Casey and she will give you an overview of the pavement analysis and what we are working on.

Ms. Heitkamp: Hi everyone. My name is Casey. Basically like Craig was talking about, we need to have a place to start with the pavement analysis and creating a Transportation Asset Management plan. The first step is to go out and rate the pavement. What kind of assets do we have? Is it in good shape or are the roads in bad shape? Do they need to be completely reconstructed? This is an example of a rating system. Ohio uses the Pavement Condition Rating or PCR to determine what kind of shape the roadways are in. They are rated on whole different aspects. Is it cracking? Are there potholes? Has the road been patched? Based on what those conditions are, it's given a PCR number to determine what kind of shape it is in.

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Typically what's used is there are four different levels. There is the do nothing level where the road is great and there is nothing that needs to be done with it. Routine maintenance, structural improvements, and full depth follow that. Full depth is pretty much the worst case scenario; the road needs replaced from the bottom up. This is just an example of those levels right here. What we have done a couple of times in the past is to put a price per square yard towards the roads, depending on what their treatment needed is. The road needs routine maintenance so we are going to do \$2.00/sq. yard for the area of that roadway and that's going to be the blanket cost on that road. What the City has asked us to do is a little more in-depth, so I will show you that here in just a second. The City was kind enough to go out and rate the 257 streets for us, so that was a huge help. This is just an example of one of the rating forms that they gave us. As you can see, the defects listed are on the left, those are some of the examples of the things that they looked for, and then the ratings are on the right. A 0 rating would be the best, meaning there is none of that currently on the street. There would be no cracking or no potholes. A 10 is the worst. You can see a couple of 8's and a couple of 0's, it kind of ranges all throughout. You add those up and subtract from 100 and that will give you your PCR rating. You can see Georgia Drive got 59 out of 100.

Mr. Fullenkamp: Go back to the original rating form. Where does a Mill and Fill fall on that? Ms. Heitkamp: Mill and Fill would be Structural Improvements. Mr. Denning: The \$22.00. Ms. Heitkamp: Structural Repair and then the Chip Seal Alternate. Mr. Eley: Those are very rough planning numbers. Mr. Fullenkamp: So a Cape Seal would be considered Routine Maintenance? Ms. Heitkamp: Yes.

Mr. Curp: Do you send people out from your staff to confirm these ratings so that when you are doing the calculations of what the improvement costs would be you are comfortable with the ratings that have been done by somebody else other than your staff? Ms. Heitkamp: Correct. I will say that Jay Keaton and I drove every single reconstruction street, so the really heavy-duty construction streets that are the big ticket items we drove every one of those together. There were 257 of them, so we did not check every single one but we have done them in the past. We didn't go out and check every single one. Mr. Curp: That's okay. I'm just looking at the consistency because I don't know how many people on our staff go out and do ratings whether it is one person or we have different people and then how do we maintain consistency between ratings from one person to another. We end up with cost estimating of inconsistently rated streets. Ms. Heitkamp: One person's opinion could be much different than another's. Mr. Fullenkamp: You have done these independently? Ms. Heitkamp: We did the reconstruction ones. I drove with Jay and checked the reconstruction ones and we discussed those. You will see in a bit, the estimates for those are pretty in-depth. Mayor Flaute: Did Jay's ratings look pretty good to you? You didn't see a major change? Ms. Heitkamp: I think it is pretty safe to say that the ones that need Full Depth Reconstruction, it is pretty obvious. I trust Jay's opinion just as well as my own. Mayor Flaute: Good deal.

Ms. Heitkamp: The City also asked us to use a slightly different scale in terms of treatments. As you can see, there is not a "Do Nothing" phase for this. The very least that the street will receive is a Crack Seal. That is the very best and it is 86-100 PCR rating. There are 8 of those streets. There were also Microsurface which is 60-85 and there were 122 of those. Mill and Fill, which would be like a grind and overlay, was 40-59 and that was where the Structural Improvements come in. Mill Fill is considered a Structural Improvement. Then there is also Full Depth Reconstruction which was a 0-39 and that was 25 of those 257 streets total.

These are just some pictures of each kind of improvement. Crack Seal, we have all seen that before. That's just essentially what it sounds like; sealing up the cracks so the extra moisture can't get in through those cracks and ruin the sub base underneath it. Microsurface is kind of the same thing as Crack Seal, but it is to the point where if you were Crack Sealing a road that needed Microsurfaced you would be Cracking Sealing the entire road. It's just kind of a blanket seal coat and it will fill into those cracks and provide a nice, level driving course. Mill/Fill is just grinding and overlay. It is taking off that top level of asphalt, removing that, and reapplying asphalt for a better structural enhancement. Full Depth Reconstruction is just what it sounds like.

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It is all the way to the bottom and building it back up from the sub base up. You've got new gravel and you've got new asphalt. A lot of times with Full Depth Reconstruction since you are going into all of the in-depth stuff and you are digging out the entire roadway, if the road doesn't have storm sewer on it or curb and gutter on it, if it needs widened or needs sidewalks, that's the time to do all of that stuff because you are tearing up the entire roadway already. If you are going to be shutting down traffic through there, you are going to want to do all of the improvements that you can at that time.

This is an example of one of our Full Depth Reconstruction estimates. You can see that there is quite a bit that goes into these. This is Ames Avenue and this road, if you know it at all, does not have curb or gutter. It needs widened a little bit. We took all of that into consideration and we also added storm sewer. The way we figured out whether or not a street needs storm sewer is Jay and I drove the streets and we said if there is not already storm sewer existing, let's go ahead and figure it into the estimate. That's what we have done with this street. We just figured a 12 inch storm sewer will be the basis and what we are going to do on every street because we are not going to take the time to go in and do storm calcs for every single street because that is going to take forever. We just said we are going to do 12 inch storm sewer and that should cover us. We even have pavement markings on there. We have the seeding and mulching that has to go into it. You can see that there is quite a bit that needs to go into these.

This would be an example of a Mill and Fill. You can see it is quite a bit less in cost. What we would be doing with this is just grinding the pavement down and putting new asphalt back on top of it and then adjusting any storm structures that may be on the street already, for instance catch basins or manholes. We would adjust those to the grade of the asphalt and then pavement markings as well.

This would be an example of a Microsurfacing which is even less evasive still. It's just the microsurface and then the pavement markings and maintaining of the traffic.

This is a Crack Seal, which is even lesser still and a lot less to it.

What I really wanted to show you is the difference between Mill and Fill and a Full Depth Reconstruction. I did two estimates, one for Mill and Fill and one for Full Depth on the same street just to give you guys an idea of what the different would be. You can see this is Blue Rock Road. Again this is a street that doesn't have any curb and gutter or storm sewer on it and it doesn't have any sidewalks. This one we said we are going to widen it and add all the bells and whistles to it, the storm sewer, sidewalks, curb and gutter. This estimate came out to about \$700,000.00. The same street for Mill and Fill was about \$100,000.00. You can see that's quite a bit of a difference. It is still a Structural Improvement, but it is one of those things that if you don't have the money to do a Full Depth Reconstruction right away a Mill and Fill is a good way to prolong the pavement in the roadway without doing a Full Depth Reconstruction. It is easy to say all the streets need reconstructed, let's do all of them. That's not feasible at all, so a Mill and Fill is a really good way to save yourself some money but still save the roadway too.

Ballpark and just real rough preliminary estimates, you can see these are the different total costs for each of the different treatment types and this is for all of the 257 roadways. It's about \$33.24 million to do all of the streets and that is for each one of their treatment types. If we divide that by 20, we are getting about \$1.67 million per year and that is just to touch each road once in the 20 year period based on their treatment type. That doesn't improve a rollover factor. What I mean by that is if a street gets Crack Sealed next year, the chances are likely that it is going to need to get Crack Sealed or Microsurfaced again in another 5 years. That's going to add down the road and it is going to take away from 5 years from now, that budget. What we would like to work on and we are in the process of coming up with some sort of plan for you guys is a 20 year street improvement plan that gives you a yearly schedule of what streets need to be done whether it is we are going to do X amount of Reconstructions this year and we are going to do X amount of Crack Seals this year and we are going to have a rollover plan that will lay out the process for you

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guys. Then also factor in inflation because today's dollars aren't what twenty year's dollars are going to be and then hopefully provide some funding options for you as well in terms of when you need to apply for funding or what funding might be available for your benefit.

Mr. Fullenkamp: What does the rollover aspect add to the cost? You are showing \$33 million. What would you expect that to be? Ms. Heitkamp: I have not looked into those numbers yet. Mr. Eley: We just haven't gotten that far with it yet. We know we have 8 locations where you are going to Crack Seal, but we haven't gotten to the point where we know a Crack Seal is going to last you 3 years and then in 3 years you might have to look at something else and where are we at with the pavement. Mr. Denning: You have done these types of projects other places, so is the rollover about 20% or 10%? With that if we said rollover is 20%, can we ballpark that? Mr. Eley: Ballpark I would say somewhere between 20-30%, something like that. The ones that you Crack Seal, if you hold those off for 5 years, then you are probably looking at a Mill and Fill. Then you are probably good for this 20 year plan maybe. It just depends on the road, the ADT on the road, and all of that. Mr. Denning: I understand that. I just wanted a ballpark. To me, if we said 20% that means that I need to add about \$320,000.00 to this \$1.6 million. If we said \$2 million per year would be a reasonable number to look at give or take a little bit. Mr. Fullenkamp: A lot of bit with inflation. Mr. Eley: The Microsurface tends to last you 3-5 years depending on ADT. Mill and Fill is maybe 10 years. Full Depth certainly is one time and you are done.

Mr. Fullenkamp: So cost comparison in terms of a ratio, a Micro Seal cost four times less than a Mill and Fill? Just give me a number. I just made that up. Mr. Eley: Actually it is more like 5, isn't it Casey? Mr. Fullenkamp: But it has a shorter life. Mr. Eley: It has a lot shorter life. Mr. Fullenkamp: You guys do a cost/benefit analysis. Is rollover really a good approach? Mr. Eley: I think what we were doing is putting it in, but we have not done a cost/benefit analysis yet. To say why don't we scratch Microsurfacing and just Mill and Fill that one. I don't know if that's the right thing to do either because can hold the pavement for a long time even if your Microsurface is gone in 3 years you can re-Microsurface it. Mr. Fullenkamp: I understand, but if you are paying 20% of a Mill and Fill each time you Microsurface and you do it 5 times. Those can be things you can lay out as options for us and say this is what it would cost to Mill and Fill everything. I'm not saying we are going to do that, but that is an approach that we could look at the cost/benefit. You could look at the benefit of a Mill and Fill versus a Microsurface for instance. Mr. Eley: If Council would like maybe once we get everything done and we know approximately what it will cost per square yard to do your streets for Mill and Fill, we could give you a square yard estimate and then estimate it like that too. I don't know about doing all of those extra estimates for every road. Mr. Fullenkamp: You know how many square yards it is for everything, so you know what Mill and Fill costs and you know what Cape Seal or Micro Seal costs. It's easy to do the calculation.

Mr. Eley: Just real quick I do want to let you know this is one thing we do for communities that don't have a very large staff, we put together these reports and we call them a Green Report. What I really want to point out to you here is after you get the 20 year plan, this might be a way that you look at putting it all together where you have your streets listed on one side, these are all the streets that we need to do in this 5 year period. Then in your timeline, you build in when do I need to apply for funding and when do we construct. That's something we will want to probably eventually look at. You will probably knock it off in 5 year chunks instead of a 20 year plan. Mr. Fullenkamp: Are you saying that funding exists for residential streets or are we issued bonds or something? Mr. Eley: CDBG. Mr. Miller: That might work, but as far as ODOT funding and Federal funding it is for major thoroughfares to my knowledge. Mr. Eley: OPWC. Mr. Miller: Other options would be assessment, which is not too politically favorable. Other options would be a levy, a street levy. The same thing with our storm water, a lot of these areas we have problems with is directly correlated to storm water issues which really create roadway issues. They are not independent; they are kind of joined at the hip. Mr. Eley: For the roads that we have listed there are options out there and that is part of our task is to see if there is funding. We don't have that identified yet. I was really showing you that would be

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a way to break it down and not only that funding, but when the City needs to have their match or their money to do it, it could be in this type of a format.

With that, are there any other questions? There are websites on here and we can leave the PowerPoint presentation here if you want it. Mr. Fullenkamp: Please. Mr. Eley: These websites will take you to Transportation Asset Management. There is more to learn out there on that.

Mrs. Lommatzsch: Can you go back to slide #1 and tell me what the acronym is for? Mr. Eley: It is the American Association of State Highway Transportation Officials. They are our governing body. There are big committees. Mrs. Lommatzsch: I have seen lots of acronyms, but that one I haven't seen. Mr. Eley: Guess what, there is a MAASHTO too. That's Mid-America Association of State Highway Transportation Officials.

Mayor Flaute: In 2015, we did a Major Thoroughfare Improvement Plan and all of that and there was all kind of stuff in there. Have you looked at that at all? Mr. Eley: We have that. We have not compared that to our stuff yet. Mayor Flaute: What would be the difference? Mr. Eley: I think these are more local roads and those were your major thoroughfares. Mayor Flaute: Okay. Mr. Eley: If there are any crossovers, we would want to identify those. Mayor Flaute: That's different money then. Mr. Eley: Right. Mr. Denning: For major thoroughfares, we can use OPWC. Mr. Miller: There's also a 20 year plan we submitted to MVRPC several years ago. Some of that may have to be adjusted based on Choice One's findings. You need to realize also these roads aren't static. If they start to deteriorate, they can go quick let's put it that way. Nothing is static when you talk about things that are exposed to the environment 24/7. We do have a 20 year plan and I can email that to you. I think I shared that with Choice One, if I didn't I should be slammed. Mr. Eley: I'm pretty sure we have that. We have the binder. Mr. Miller: What they will do is start updating that and submitting the updates. There is a procedure through MVRPC for 5 year plans. You have to update those way ahead of time and sometimes you even have to wait until that 5 year window is over, so we do have a plan that is with MVRPC. Mayor Flaute: Thank you.

Mr. Curp: I'm assuming when you put together this plan with all the ratings and priorities you come with a 5 year window or whatever the window period would be, as part of your assessment you are taking a look at things like traffic volume and types of traffic such as streets that have transit buses on it, as opposed to streets that have low automobile volume and no transit buses and no heavy trucks. Mr. Eley: The load on the pavement. Ms. Heitkamp: I think that will definitely play a part in it. The streets that are highly traveled compared to the streets that have maybe one resident on it, that can play a really big role in the street that goes first versus the street that goes last in terms of pavement if that answers your question. Mr. Curp: Yes because a couple of the examples that you have in your presentation, for example Arrowrock, Ames and Bluerock. We live here. We know what the traffic is for these streets and we know for example Ames doesn't get quite the traffic that Bluerock does and none of them get the kind of traffic that you would see in some other sections of the community where those are arterials, Eastman and even in some of the plats. There are heavily traveled streets in the plats, not only for people traveling inside that neighborhood but even cutting through that neighborhood to get to another neighborhood. You have a large volume of traffic and as Mr. Miller was saying, the dynamics change from year to year because of exposure to the elements plus the volume of traffic and the kinds of vehicles that travel. Mr. Eley: I think as we get to looking at down the road, the structural change and the structural integrity of the road with your Mill and Fill or Reconstruction, you definitely have to look at the amount of traffic on the road at the time and then that helps you design your pavement. Mr. Miller: On the major thoroughfares the other aspect which is very key and important to realize, which will enable you to get State funding and have MVRPC on your side, is looking at the accidents and what the scenario is having to do with that accidents. Why are they happening? How can we make this safer? What can we do design wise to reconfigure things so that we don't have this continual event? We have some areas that are the highest in the County for accidents and injuries. That's very important on the major thoroughfares. The problem is that's really not a

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consideration when you are looking at residential because usually on residential if you have a fender bender they are going 25-35 miles per hour and not 65-70 miles per hour.

Mayor Flaute: Thank you very much. We appreciate the information. Mr. Manager, is there anything you need from us at this time? Mr. Carpenter: No, sir. When will you be back approximately for the full report? Mr. Eley: About this time in February. Mr. Carpenter: That's when they should have the report finalized, mid-February. Mayor Flaute: So we are moving forward with this because we need this information for all of our streets versus what we already have? Mr. Carpenter: We have the Major Thoroughfare Plan. Mr. Denning: We need a plan for the residential streets as well as the major thoroughfares and we don't have a plan. Mayor Flaute: I just want to make sure we know what we are working for here and why we are doing this. We already have the streets. Mr. Denning: The major thoroughfares. Mayor Flaute: We have the streets already rated, so it shouldn't be too hard to figure out which ones we need to do first. Mr. Denning: We need a cost analysis of what that is going to cost so that we can plan our budgets and if we need to go to the residents to say this is what we want to do and it is going to cost us \$33 million, this is why we are asking for this whatever we are asking for. Just to go say we are going to do all the streets and not have a plan and we need \$33 million, I don't think that's the way to go to folks. Mayor Flaute: We did this Major Thoroughfare Improvement Plan and we worked very hard on that in June 2015 and we haven't really used it. Mr. Fullenkamp: We are. We have Airway. We have Springfield planned. Mr. Carpenter: Spaulding is part of that and will actually get constructed next year. Mr. Denning: Airway is getting done the year after that. Mr. Carpenter: In the budget, we are putting money towards the engineering more of the streets. Mayor Flaute: So this plan is being used then and this one will be in addition to this plan. I just want to make sure we are all on the same page here. So Council agrees that this is something we want to proceed with. Mrs. Lommatzsch: We are already doing it. Mayor Flaute: I know, but we could stop if there is no need to do it. Mr. Curp: I think you are right. There would be a competition of dollars. To do the major thoroughfare and the neighborhood streets or the plat streets, they are going to compete for the same dollars. The priority becomes how we balance that. Mr. Fullenkamp: It's not a competition. Maybe in the big picture, but people would like to have the residential streets done. Mr. Curp: If I'm Joe Citizen and I'm being asked to pass a tax issue, I want to know what is going to happen with my streets. Mr. Denning: That's why we need to plan for both. We need to have a dollar figure to say we need to spend \$2 million per year just for residential and then we need another \$1 million for the stuff that we are going to do for major thoroughfares, so we need \$3 million per year. Mayor Flaute: I just want to make sure everyone is on the same page. Thank you.

There was no further discussion.

C) Presentation – Wright Point Signage

Mr. Carpenter: Let me introduce Mr. Murray. He has a presentation for some signage for the Wright Point Facility buildings.

Mr. Murray: One the first page it's got one of the locations for the signs that I am proposing can go. Of course this is not etched in stone, that's why I'm here looking for opinions. On the first one you have A, B, C, D, E, F, and G. On the next page we have the options up at the top. You can see here this is signage. The first one is the existing sign. I've been through a lot of alliterations on these signs trying to get it down to the budget that we have set aside to do this. The problem was every time we tried to redo the large mass sign that is out there in front, the cost went up exponentially. We were up to \$35,000.00 before you knew it every time we touched the sign in the front or the signage as you first pull in. I tried to find a way to do it without it and we finally went and talked to KAP. What KAP is going to do is revitalize the sign we've got there so we are not rebuilding a foundation and we are not starting over. We've got a good box and a good sturdy framework for that, so what we were going to do is paint it and spruce it up a bit. On the first page you have there is the first thing I went to him with, so that's \$2,000.00. It's extremely reasonable to freshen it, to add some more with the addresses at the bottom, to add the For Lease sign,

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and get rid of the thing on the corner that we've got out there as well as adding the website.

Mr. Fullenkamp: So Tech Edge is \$5,000.00? Mr. Murray: Tech Edge is \$5,000.00.

Mr. Fullenkamp: Why are we advertising for them? Mr. Murray: Too many people come in here lost and it is going to save us a lot of time if we are able to direct them to the back. We have people showing up through the front gate and showing up in the other building saying, "Where is Wright Brothers?" Mr. Fullenkamp: Does Beerman still run that? Mr. Murray: Beerman does still run that. Mr. Fullenkamp: Maybe they will kick in. Mr. Murray: Yes. So this was my idea here, but they came back with option B and this is \$6,000.00. What this does is actually put out more slots and that aluminum sign out there and puts the logo up there. The numbers would be lit and so 5000, 5100, and 5200 would be back lit so you could see that as well as the leasing number down at the bottom. That \$4,000.00 difference is one is just a paint job with vinyl letters glued on it and the other one is actually additional cut outs so you can see those numbers at night as well as our lease. This is \$6,000.00 and all the costs are to the back of this and I will show you what the options are. Mr. Fullenkamp: The first one was \$2,000.00? Mr. Murray: You've got that in the presentation. Mr. Fullenkamp: So it is? Mr. Murray: Yes. Good job for not skipping to the back, but it is in the back.

Mrs. Lommatzsch: What is this logo that's on this? Mr. Murray: That's the logo for Wright Point. That's what I use in all of my emails. That's we've got on the website. That's what we've got in the printed material. Lowering the cost of the front sign permits me to freshen up the addresses on the top of the two buildings. As you can see on the next page, it has 5100 and 5200. I'd like to get those repainted. On a sunny day, those get totally washed out with the brick and you can't see them. If you want to see the example of that, the Battelle sign that is up there today with numbers that we have up there you will see Battelle, but you don't see 5100 so much. Now under budget, we can still get these two numbers painted on the top of the two buildings.

The next page is in the park directional signs. This is D and E and you can see those on your map. One of them is to the back here, so it is right at the stop signs where you can go left or right would be the 5000 and 5100. This first one would be more up front. One of the things I would like to on this one for 5200 is to move that slightly more to the left and we can put the Riverside logo right there which would give us a logo out here as it shows on your map. Mayor Flaute: Where would you put the logo? Mr. Murray: I think next to 5200, to the right of that. Mayor Flaute: Not where the arrow is on the other side. Mr. Murray: The next is just a monument sign. You can see where they want to depict that. For me right now I'm thinking it is too busy, the one that has got Riverside in blue in the middle and the two bronze colors. The bronze colors are what we are using because they match the windows, so it is a prominent color in the whole park here. Maybe this just needs to be a Riverside sign. Mrs. Lommatzsch: I was going to say why do we even need that? You already know you are in Wright Point. Mr. Murray: It is kind of after the fact. You are right. That's good. Mayor Flaute: Just do it without the top. Mrs. Lommatzsch: The sign on the next page. Mr. Murray: It is that same sign there, but on the next page it is blue. You see the top did away with the Wright Point. Mrs. Lommatzsch: I don't know if you even need the top part. Maybe we could get it smaller. Mr. Murray: I don't know about that. Maybe that sign needs to be just Riverside.

Mrs. Lommatzsch: Are the signs the same size throughout the park? Mr. Murray: Yes, the same height. Mrs. Lommatzsch: Then they need to be. Mr. Murray: This one might be slightly larger, I will have to look. Off to the side there, it shows this one at 48 inches so it is 4 feet tall. I'll tell you what; I'm going to have them make another one up that shows that as probably brushed aluminum at the bottom so it doesn't identify with the park at all. I think the price would be exactly the same. My main thing here is to get under budget. Mayor Flaute: Well sign G doesn't have it, but you still have a blank thing on the top. Mr. Murray: I think I can make that silver, an aluminum color, and do that same idea. Mayor Flaute: And still not have anything there? Mr. Murray: We would still not have anything there. That's right. Then on the bottom, do away with that as well. Mr. Denning: We would do the bottom in aluminum too so that the little on kind of frames the Riverside. Mr. Murray: Yes, sir,

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no indication of Wright Point whatsoever. The other one is something they thought about and I guess I'm backing up on everything I said, this one does go on the building. Mayor Flaute: This is sign H. Mrs. Lommatzsch: Halleluiah. Mr. Murray: Not on the top.

Mr. Denning: It needs to say "Established in 1927", not 1994. Mr. Murray: For sure. Mr. Denning: I'm serious. Mayor Flaute: The City of Riverside was not established in 1927. Mr. Denning: You are right, but the Village of Riverside was established in 1927. Mr. Fullenkamp: Not the City. Mr. Denning: I understand. It says established, that means the Village of Riverside. Mayor Flaute: I disagree with you. All of our other signs say 1994. Mr. Denning: I know what it says, but it is wrong. Mr. Fullenkamp: Because the Village of Riverside doesn't exist. Mr. Denning: The Village of Riverside and Riverside are the same entity. We just became a city because we went over 5,000 people. We were Riverside. This was Riverside. The Township merged with the Village. The Village was established in 1927. If the Village hadn't been here, we wouldn't be who we are because we wouldn't have been able to merge with anybody but Kettering or Fairborn or Huber Heights. Mayor Flaute: We could have just changed our name. Mr. Denning: We could have and that was part of the idea of the whole Charter thing. We could have changed the name, but we are Riverside and Riverside was established in 1927. Mayor Flaute: I don't think so. Mr. Fullenkamp: I don't buy it. Mr. Denning: If we need to vote on that, we will vote on that. Mrs. Lommatzsch: We became part of them. Mr. Fullenkamp: No, we merged to become the City of Riverside. Mr. Denning: Right, but we were the Village of Riverside first. Mr. Fullenkamp: Most of the City wasn't. Mr. Murray: I'm just going to take it off until we come up with an answer. Mr. Denning: Or just don't put it on there. Mr. Murray: That's what I said. Mayor Flaute: Everything that I have ever read or thought about was 1994.

Mr. Murray: The final is the diagram where that City of Riverside sign would be. It shows Administration. That will go someplace within 10 feet of there because there are trees in there. I want it to be seen from the stop light, so when you look over you see it there. This was taken from the front and it is fine for the front, but if you move it a little bit you can't see it. We will move that around a bit. Mayor Flaute: Even if you look at sign F, you can't see 5200 hardly because of the trees. The only reason you can see it on this picture is because there are no leaves on the trees. Mr. Murray: That's right.

Mr. Fullenkamp: Are we going to do anything on our wayfinding signs on the exit? Mr. Murray: We could. Mr. Fullenkamp: Like the school board and everything else. Mr. Murray: I think we should talk about it. I think getting them here is good. We have a wayfinding sign down here as you get off the ramp. You've got that big one and that one was paid for by us, but the other one was paid for by private dollars. We can put something there as well. Mr. Fullenkamp: We want to get them to the general location and the right building. Mr. Murray: I'll examine that later and see what we can do as far as Harshman and Springfield Street. Mr. Fullenkamp: This is a service to the residents, I think. Mr. Murray: That's true too.

What I tried to do is every combination on the back here. Where I think we are is definitely using the \$6,140.00, which gives us the cutouts and is the most expensive option for sign A. B and C are the inside directionals and those don't change all the way through. D and F are the same way, those don't change at all. Sign F is either F or G. There is a \$90.00 difference there on the two. The one doesn't have anything at the top, so the one that we like is actually a little cheaper. Down at the bottom is H and that is the one on the walls. As we add these up it is \$13,000.00 and I've got a \$19,000.00 budget, so we are under. Mrs. Lommatzsch: Where is this money coming out of? Mr. Murray: Wright Point Contracted Services. With the money I have left over, I would like to redo the four stop signs out here. They are really showing their age. I want to make them bright and shiny like everything else. That won't be too much because those are off the shelf stuff. If that's alright with everybody, we will try that. Mr. Fullenkamp: Since you have surplus money, if you could look into those wayfinding signs and see if we can get people to know where City Hall is. Mr. Murray: Let me see what I can do. Mrs. Lommatzsch: I don't think

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we can use the Wright Point money for wayfinding signs. Mr. Fullenkamp: I don't know. Mr. Murray: It's your money however you want to use it is fine with me. The back is actually the estimates from KAP. These guys have been great to work with. I first went to these guys because they were the cheapest and then over time we added a few things to this and that's why I ended up with KAP. KAP has done all the signs on the top of these buildings over there, so they are real familiar. Let me know to adjust it. If I don't hear anything, I'm going to write a PO tomorrow. Mr. Curp: What do we agree on? Mr. Murray: I agreed on that \$13,000.00 option. Mr. Carpenter: Is that Option 6? Mr. Murray: Option 2 which is the \$6,140.00. Mayor Flaute: Okay. That's the same as the proposed sign A option. Mr. Murray: Signs B and C. Those are about the same except I will modify one of those just a little bit. Mayor Flaute: You are just going to paint them. Mr. Murray: Paint those signs. That's the addresses on the top. Those will be bronze now to match everything else. Mr. Curp: That's B and C? Mr. Murray: Yes. D and E is where I will add the logo beside 5200. Mr. Curp: You are going to put the City logo on E next to the number? Mr. Murray: I will add it next to 5200. Mayor Flaute: Opposite of directional. Mr. Murray: Yes. Mayor Flaute: That is going to be blue? Mr. Murray: Yes, our colors. Mayor Flaute: Then F you are just going to make it look like G? Mr. Murray: Yes, F is out and we will go to G which is plainer and doesn't have any indication of Wright Point on that, so it will be a glowing Riverside sign with no bronze on it.

Mr. Curp: You are doing G, but not H? Mr. Murray: We are still doing H, we will do both. Mayor Flaute: H is going to be on the building. Mr. Murray: I went back and forth with that too, but you can see H from the corner so you can see it from the stop sign is the idea. Mr. Curp: Why would we do both? Do something in the ground outside the door. Mr. Murray: I could do away with either one of those. I'd rather probably keep H going on the building. The monument sign, without that I would turn that sideways so when you turn into 5200 that sign would be in front of you. I'm good with either one of those; whatever you think. Mr. Fullenkamp: Are you sure you want to go with that splash of blue on these signs? That looks kind of odd. I know it sticks out, but it looks rather odd in terms of the rest of the colors in that palette. Mr. Murray: It's our logo. Mr. Fullenkamp: Does it have to be that much? I can see the logo itself, the river, being blue. Do we want that whole sign? Like on G and on F it just looks odd. Everything else is brown and now we go to this blue and it looks like a handicap parking sign.

Mr. Curp: If we are going to put something out there like F and G, some kind of monument sign, why would we not section that off and put the logo of each tenant that's in the building? Mr. Murray: It just gets expensive because then I have to scrap it off and then I have to put it on and there is only so much room. That's the problem. Mr. Curp: We don't want anybody leaving. Mr. Murray: I'm faced with reality here. Mr. Denning: That top section on G where we don't have anything you could put multiple logos on there for the different folks that are here. Mrs. Lommatzsch: They can do anything they want, right? Mr. Murray: It is 10 inches by 82 inches and who goes first? Mr. Fullenkamp: Why isn't the design for H reasonable for F and G? Mr. Murray: I see what you are saying. Mr. Fullenkamp: It looks weird there with that green and brown background. Mr. Murray: I kind of think it does too, but what I'd like to do on each is make this just Riverside and do away with any bronze on that sign. I want to have it be a very distinctive Riverside sign with aluminum on the top and aluminum on the bottom. Mr. Fullenkamp: With 1994. Mr. Murray: That's 20 years newer, so I'm inching up towards this 21st century thing and next year we will see if we can catch up with where everyone else is.

Mayor Flaute: I guess to Mr. Curp's point, are we putting in too many signs just for Riverside? I want them to get here, but I don't want one of the customers saying, "If you can do it, I can do it." Mr. Murray: We can always add one later. If you just want to go with the monument or you just want to go with the one on the building, we can just do that now and come back and add anything else later that we want. I'd rather have the one on the building probably because you can see that from Springfield Street. People are going to be looking at this when they are stopped at that light and you are not going to see it anywhere else but on there. If you've got a small monument out there, it's too small. Mr. Fullenkamp: This sign points out to Springfield Street. Mr. Murray: If I move that 10 feet the other way, it's right between

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the trees and if you are stopped at the stop sign you can see it right there. Mr. Fullenkamp: What is the purpose of the monument sign that I object to? Mr. Murray: If you turning in front of the building, you can't see that. It's gone. Mr. Fullenkamp: Why? Is it behind a tree? Mr. Murray: No. It's just the angle when you are approaching. I can do away with that monument. Mr. Denning: We can always add it later if we want to. Mayor Flaute: So you are going to do away with F and G. Mr. Murray: It's either F or G, yes. Is that okay with everybody? Mr. Fullenkamp: That gets rid of my problem. Mayor Flaute: You have already got it on the building. Mr. Fullenkamp: It will be.

Mrs. Lommatzsch: I don't think they are necessarily looking for the building at the stop light, but when they pull into the complex they are looking for where it is. Mr. Murray: We will have that on E, so as they first turn in there will be 5200 with an arrow and our logo. Mayor Flaute: On E, you have the logo with 5200. Mr. Murray: It's in the main drive. You want it out by the ramp? Mayor Flaute: Out by Springfield Street you are going to have 5000, 5100, and 5200, but it won't say Riverside you will just have to look up to see it. I think that's okay. Mr. Denning: I think it's a good start. We can always change or add to it later once we see how everything works. Mr. Murray: I think it is a reasonable start at a reasonable amount of money. We can change it as we go through this. Mayor Flaute: I think we are all in agreement. Mr. Murray: I will write my PO.

There was no further discussion.

D) Discussion – 2017 Budget

Mrs. Lommatzsch: The meeting should start at 7:00. Mayor Flaute: We really need to look at this budget, so I'd like to go on. Mrs. Lommatzsch: I think we should come back to it. I think when we say our regular meeting starts at 7:00 we should stick to 7:00. Mr. Denning: It can't start before 7:00, but you can start any time after. We have started the meetings at 7:30 or 7:45. Mayor Flaute: We have always started the meetings late. Mrs. Lommatzsch: That doesn't speak very well for us. Go ahead and do what you like. Mayor Flaute: I'm going to make the call that we go ahead with the 2017 Budget Discussion. Mr. Carpenter: In your packets I have provided you with a lot of material concerning the budget and I guess I was hoping for discussion.

Mr. Fullenkamp: How did we develop these End of Year 2016 Forecasts? I'm looking at these and they seem to go like this. You've got 2016 Expenditures Year to Date, that's Column F, and you have 2016 End of Year Forecast, that's Column G. They all look like this or a large portion of them, I won't say all. I'm looking at Fire Department. You should be an expert at this. Mr. Carpenter: On the Expenses? Mr. Fullenkamp: I am on the Expenses. We have fuel and the Year to Date Expenses you have \$18,900.00. Forecast you have \$25,000.00. That was a bad one to pick. Sorry about that. I guess my point is a lot of them seem to end up at the original budget number, not as any projection. We've spent, underspent, and now we intend to spend to what we budgeted last year. That's not a forecast to me. I don't understand how you generated these End of Year Forecast numbers. Mr. Denning: What date was the Year to Date? Mr. Curp: I'll give you one to look at because I have the same question. Mr. Denning: What date was the Year to Date number? Mr. Curp: Go to page 3 in the Expenses for the Economic Development Department.

Mr. Fullenkamp: It doesn't matter what department, they all end up as budgeted. They don't end up at what looks like a reasonable number. There was no forecasting done. When I add all these numbers up, it tells me we are going to spend \$2.2 million between where we were at the Year to Date until the end of the year. I know we are not going to do that. Then you use those projection numbers as your estimate for next year for the most part. I'm not sure why you would do that if those projections aren't projections and those are just budget numbers from last year. Mr. Carpenter: You are right. It is a little bit confusing. Some of it is just based on history. Some of it is based on we know that we have some purchase orders that are out there that things are in flux; the order hasn't come in so it hasn't been paid for. Some of it we need to go back and double check and there are a few, fuel being one of them. Mr.

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Fullenkamp: There is a lot, there's not a few. The majority of them are using this approach when it comes to Expenditures and Labor. Mr. Carpenter: There are a fair number, you are right. I'll just speak back to the fuel and this is challenge when this is developed and then you go back and look at it the numbers change. They change almost daily. In the Police Department, when I made that budget number we had a conversation about it and they have tracked where they have spent more than what I budgeted for this year. They have already spent that money this year, but it has not shown up in the Year to Date yet. Mr. Fullenkamp: The only reason it hasn't shown up is because either there is an outstanding purchase order or they want to spend money now between then and the end of the year. Mr. Carpenter: Or the invoice just hasn't been processed either. That's the other part of it. Mr. Fullenkamp: That's the question Mrs. Reynolds asked last time for all of these invoices that are outstanding still on the purchase orders. Did we get that information? Mr. Carpenter: We have worked diligently to find out where those invoices are and to get them processed which is what we have been doing. Mayor Flaute: They were included in these numbers? Mr. Carpenter: The projections were, but it is not showing up in the Year to Date because those invoices have not been processed.

Mr. Fullenkamp: Ken was going to point to the Economic Development section and there are some reasonably good examples there, but I am just seeing these End of Year Projections being what was budgeting for the year at the beginning or the revised budget and I'm not sure. How did you arrive at these? A projection is usually a mathematical computation, a linear extrapolation. Mr. Carpenter: That's correct. I just say that some of it is based on history and some of it is based on knowing there are purchase orders that are outstanding. We know there have been purchases made and the invoices haven't been processed. Will they actually hit those projections? That we need to go back and do again because it changes. We processed a lot of invoices within the last week and a half and those are going to change the Year to Date numbers. Mr. Fullenkamp: Are we still putting purchase orders in or still accepting purchase orders? Mr. Carpenter: We are converting the stuff that is out there ordered? Mr. Fullenkamp: No, are we still accepting purchase orders from department people to the Finance Department? Mr. Carpenter: This week we were finishing the purchase orders for a couple of reasons. Mr. Fullenkamp: We are not accepting purchase orders after this week. Mr. Carpenter: If it is something that is definitely required to have, yes. If you just have money and you want to spend it, it's not that situation. It's where something happens and you have to have the item. I wouldn't expect too many purchase orders at this point. Mr. Denning: If we have to buy salt, we would buy it. Mr. Carpenter: Or a repair to a vehicle or something to that nature.

Mr. Curp: The problem with an approach where there is money sitting in various funds in case you need to spend it or in case something comes up. You've got money spread all through all the funds and it is not being used and it could be in some central repository, the General Fund, and if something comes up that money is needed for then we pull money out of that balance. To have money just sitting out there and being idle, because that's what it is idle, it keeps us from getting other things done. For example, Mr. Fullenkamp mentioned \$2 million, well it depends on how you look at it and you take all those other things into account, but nonetheless whether it is \$2 million or \$1 million there is still a lot of money sitting out there in this float. We saw in this presentation earlier, we could take \$107,000.00 and we could do a Mill and Fill over on Bluerock, but now we can't do that because this money is sitting out there being hoarded. I'm sorry, I don't mean to offend anybody but that is what's happening in my estimation. I've always said we need to pull this money back in and not have it sitting out there unused because I am seeing the same trends that Mr. Fullenkamp is seeing. I've just never been a fan of this process that we have used. I know people mean well, but it is not working to its best potential.

Mr. Carpenter: I'm trying to picture the model that you described. Would it be money that sits in the General Fund or would we have to go back and re-appropriate dollars? Mr. Curp: We appropriate dollars and changes in the appropriation throughout the year. Just about every other Council meeting we have had a supplemental appropriation measure in front of us to move dollars around because one department needs more money to do this or to do that. It bothers me when I hear a comment that

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some departments have spent more than this amount of money that was budgeted and I wonder how they can do that and how we can certify that the funds are available like we are supposed to without re-appropriating money. I know the intent because the previous City Manager tried to school me in the difference between an appropriation and a budget, but I take this budget as gospel. If that's what people are saying they need to do the job in each of these account areas and these funds, then I'm trusting that's gospel and they should be held to those dollars. Not the bottom line for that fund, but for each of those accounts. That's their budget for that account and just because they have unspent monies in another account within that fund doesn't mean they can go and spend that on something else because the Council may want to re-appropriate that money to pave Bluerock or to pave Ames Avenue or do something else. To have money sitting there idle and not being spent, it is asked for at the beginning of the year and being given to the departments by Council and then not being spent and sitting there at the end of the year where we have projects that couldn't get done because money was sitting out there in these accounts. I would like to pave Bluerock. I'd like to pave Ames. I'd like to pave a lot of places. I can't do it when the money is spread out like that and it's just sitting there, underutilized.

Mayor Flaute: So what you are saying is the Year to Date Expenditure should be the 2017 budget in 99% of the time because we've only got 2 weeks left? Mr. Curp: Look at the forecast. Mr. Carpenter: The Year to Date will change dramatically on the next report. Mr. Curp: The forecast, if we know we have purchase orders out there and we've got invoices that are waiting to be processed, if we have already gotten the goods and services and we just haven't processed the invoices that should be reflected in the End of Year Forecast as opposed to a dollar amount that looks just like the budgeted amount. If we have open purchase orders that aren't going to be filled this year because when you go to that particular part of the report there are a lot of those with 0's as far as money spent. I don't know what month end period is reflected here. Is this the end of November or the end of October? If that is the end of November and we've got something that shows we set aside \$10,000.00 for something and we show nothing has been spent and we show no encumbrance for anything and we show 0 out there on the end, chances are we aren't going to spend that money during the month of December. Maybe in some cases we will, but in a lot of cases we probably won't. That should be reflected in the End of Year Forecast.

Mr. Fullenkamp: Looking at this open PO list, I don't understand how we can have open POs back to 2014. Mayor Flaute: I don't see how that fits into this discussion. Mr. Fullenkamp: Well it's all part of this discussion and the accountability in this End of Year Forecast, but I'm not sure how this happens. Mayor Flaute: I guess I see what Mr. Curp is saying with the 2016 End of Year Forecast, why is that so much higher than the Expenditures Year to Date in many cases? Mr. Fullenkamp: Look over and you will see that it matches what they budgeted. Mayor Flaute: I guess what I'm hearing Mr. Curp say is that the End of the Year Forecast is high in many, many areas and why is that? Mr. Curp: Go to the Expenditures on page 3 under General Government this is just an example, and maybe there is an explanation, but it is just an example for the observation that I'm seeing and I think Mr. Fullenkamp is seeing a similar type of thing. Go down to Office Supplies 5238 under General Government. A budget of \$18,000.00 and we have a revised budget of \$21,000.00. You have a Year to Date Expenditure of \$14,500.00 and the End of Year Forecast is \$21,000.00. That says we are going to spend another \$5,500.00 during the last month. Mayor Flaute: The last two weeks. Mr. Curp: I don't know what the month of the Year to Date is. Mr. Lohr: For that, I can answer to that. Mr. Curp: It's just an example. Mr. Lohr: What's not reflected in there is we recently paid a large invoice for office supplies and we plan to purchase some software and licenses for an exchange server and we have just not completed that work, so for that particular line item those numbers just have not been reflected there. Mr. Curp: That's my point. If we knew we were going to do that, then it should have been reflected. If there was something we just chose to go out and do at the last minute because the monies were available and we haven't spent the money, we don't want that. Mr. Lohr: That's not what is occurring. Mr. Fullenkamp: Once those funds are encumbered, that should be reflected. That's an easy process. Once you encumber those funds when

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you file a purchase order, that's what that End of Year Forecast should have been not we are going to spend \$21,000.00 because that's what we budgeted.

Mr. Curp: Again it is not that particular one that is just an example. When we go through here, we see a lot of those same observations on other lines and in other funds and the question becomes do we need to sharpen the process a little bit. I know you are new to this and you are new to this for the citywide approach to it, but the question is to look at our process because in the past what has occurred here is that we would forecast revenues very conservatively and we would forecast expenditures very liberally. We created a structurally deficit budget and then at the end of the year we have a \$1 million carryover and we put that into our reserves and we go through the process the same way. For the next year we forecast the revenues very conservatively and we forecast the expenditures very liberally. We got more money in than we forecast obviously. We spent less money than we budgeted obviously. We have another \$1 million, but we didn't get Bluerock paved and we didn't get Ames Avenue paved. There were a lot of things that we could have gotten done for the citizens that didn't get done because that is the way we did things.

Mr. Denning: What do we need to do? Do we need to say that the monthly Year to Date where we are and then in August or quarterly or however we do it we say we need to know what you are going to spend for the year because we are going to pull everything in and in August we are going to say we have \$750,000.00 and we want these 7 streets cap sealed or something. We need a way to pull that back in and limit this it's end of the year and I've still got \$700,000.00 in my budget, so here's some software that I need to buy so I'm going to go ahead and get it. We don't want that. I think that's what we are saying. I believe that is what we are saying is we need a way to pull this in a little bit so that we can plan a little better. Mr. Carpenter: I will grant you the numbers on the projected are fuzzy only because there was a lot of unknown. That was the end of October and there are a lot of POs out. It was let's get this stuff we said we were going to do, let's do and get invoices in and paid. Mr. Fullenkamp: Were the encumbered dollars included in the forecast? Once you write a PO, you have encumbered those funds. Mr. Carpenter: I would say they are not all POs at that point. I don't think they were, some were what we call multi-vendors. I'm sure some were just unencumbered funds.

Mayor Flaute: So what I'm hearing, and correct me if I'm wrong, is that when we meet for the end of the year thing between Christmas and New Year's we can have real end of year forecast numbers that will then be transferred over to 2017 City Manager Budget. Is that what you are saying? Mr. Carpenter: You would have much better numbers, certainly. It's been a flurry of processing and getting invoices paid in the last 10 days or so. Mr. Curp: The other part of that is not that we are going to carry it over. The other part of that is we see this trend where we have an appropriation or revised budget amount. We have a Year to Date Expenditure of low dollars. We have an End of Year Forecast that looks just like the original Budget number and then the budget number for next year is the same. I'm concerned about whether we really looked to see if that's how much we actually need or whether we just carried it over because we had budgeted the same number last year, so we budget the same number this year. If we didn't spend that last year, then why would we budget for the same amount next year? Mr. Carpenter: There are a few of those cases. I would say the majority of those numbers are more accurate as far as 2017. In some cases you will see that it is a lower number than it was at the End of Year Forecast because that number, like I said, is somewhat fuzzy and so I took the approach of looking at the Year to Date and then what we spent in 2015. A few of those where I have made a mistake and I would go back to the Police Department and their fuel costs. The fuel cost looks low on the Year to Date and within the time I told them that number, invoices were processed and it is going to be more than what I projected in 2017. It's still somewhat of a dynamic process, but I put a hard and fast number. I want to err on the side of the high side. I tried not to do that so much.

Mr. Fullenkamp: Why are you compelled to err on the high side? We could always do a supplemental. Mayor Flaute: We complained about those. I can understand why you don't want to do it. Mr. Fullenkamp: If that's what it takes to instill this sort of responsiveness or accountability, I'm not sure why that's an issue. Mr. Carpenter:

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That's one way to do it. My perception is Council doesn't prefer supplementals.
Mayor Flaute: That is true. Mr. Curp: What we want is an accurate forecast. Mr. Fullenkamp: That's all I'm trying to get at. Since I have been here, we've always done exactly what you are saying. Look, we underspent. Mr. Carpenter: I've tried to reduce that picture and I feel like I'm pretty close. Some things are unpredictable. The revenue side is unpredictable. You do your research, you compare, and you do a pretty good estimation, the best you can do. This past year there was an 8% increase on income tax. It wasn't new.

Mr. Curp: One other question, somebody explain to me the Worker's Comp numbers.

Mr. Lohr: It's a percentage of the salary that we pay the employees. Mr. Curp: For example, go to page 2, Planning and Program Management. They all look like this, but when you look at 2016 Year to Date is \$2,900.00. The End of Year Forecast is \$8,400.00 and next year's Budget is \$4,800.00. What's going on with Worker's Comp where we see that kind of shifting? I know we are paying in advance now, but if someone could explain why we see Worker's Comp showing up like this throughout. Mr. Lohr: I will do my best and Tom may have to chime in to either correct me or add additional information. In 2016 we changed from the previous system of billing to prospective billing, so in 2016 we actually paid 5 quarters so you are going to see a large number there. It's not something where we pay BWC fees on a monthly basis, we are billed quarterly. The reason why you are looking at Year to Date for Worker's Comp for Planning and Program Management we spent \$2,800.00 and then the End of Year Forecast is \$8,380.00 is because we haven't been billed for the year as a whole. We are expecting at least an additional invoice. Tom says we are paying it tomorrow, so that would be that. You are going to see another difference because of the change in billing for 2016. We have paid 5 quarters and a slight reduction in 2017 rates. You are going to see a bigger number in 2016 and a smaller number in 2017 and that's also going to look funny, but it is accurate. Mr. Denning: So then in 2018 are we going to pay 5 quarters again or are we going to pay 3 quarters? Mr. Lohr: The change would have set us onto that new schedule. Mr. Denning: So we were behind? Mr. Garrett: We used to pay in arrears. We would finish a year and figure out the salaries for people. We would do a report and pay half in May and half in August or whatever of our bill. That was paying for our personnel expenses for the previous year. This year we are still doing that because it is our last year paying that, but also we are paying the first installment for 2017 and we are starting to pay in advance. Mr. Denning: Okay.

Mr. Fullenkamp: I want to jump to the Capital Projects. What tractor are we buying for the Service Department? Mr. Miller: The tractor that is going to be purchased will be replacing the 5640. Last year we had almost \$7,000.00 in repairs and this year we have had multiple thousands of dollars in repair. It is in the condition where it is not full-powered. It doesn't do the job that it used to do just because of the wear and tear on it. Mr. Fullenkamp: What's that tractor's job? Mr. Miller: That tractor basically does for the most part highway mowing. The newer tractor that we are going to get will also have a loader on it, so when we have a backhoe failure the loader will be approximately the same size as the backhoe. We will be able to use it concurrently with our backhoe, so if our backhoe goes into repair we won't have to lease. Before we got the new backhoe, we spent about \$4,000.00-8,000.00 in rental fees when the backhoe was going down before we got the new one. We will be able to use it in the winter weather to be able to augment our current backhoe in the event that it fails. It will have a power capability equivalent to the current backhoe we have.

Mr. Fullenkamp: How many radios are we buying for \$13,000.00? Mr. Miller: We are buying 15 radios. Mr. Fullenkamp: What is the purpose of these radios? Mr. Miller: These radios are basically interconnected with all the other departments, so if there is an emergency. For example in 2008 we had a terrible storm, we were able to communicate with all of the other Emergency Response agencies. We are kind of first responders in some respects also because of the fact that especially if you look at the 2008 storm, I got called up pretty quick and I called in all of my people pretty quick. In an emergency where there is a catastrophe, we get called in for that. It's important that we be able to communicate with the other agencies. I'll give you an example, car crashes. A lot of times we will get calls from the Police Department. Sometimes, it depends on the gravity of it. Sometimes they will call us in for cleanup.

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Sometimes we will have situations where all of a sudden the car catches on fire and we will need another emergency responder there. It's important that we have intercommunication. If there is a national, regional, or natural disaster, we have the capability to communicate effectively with the other first responders. Mr. Fullenkamp: Is this a one-time expense? Mr. Miller: Yes, correct. Mr. Fullenkamp: So this is one for each person in the department? Mr. Miller: Yes. Mr. Fullenkamp: Here's what I would have considered, one for each vehicle. Mr. Miller: Here's the problem. If they get out on foot and they are trying to respond to an emergency, you've got a situation where you are going to use a lot of time and resources to get the word to where it needs to go. Mr. Fullenkamp: So these radios will have a life span of 5 years? Mr. Miller: I'm hoping at least that. Part of our expenses this year was reprogramming everything to match what the County currently has. That was a chunk of change.

Mr. Fullenkamp: For the Fire Department, a Bay Guidance System? Mr. Carpenter: That is for Station 5. That Station bay is a little more narrow than Station 6 and our new engine is a little larger. The crews have a very difficult time seeing when the sun is out backing in. It's kind of a LED lighting on the floor and also it provides some flashing lights on the walls of the bay. It's just better vision for the drivers and to try to prevent some damage to the vehicle.

Mr. Fullenkamp: Okay. For the Police Department, are the radios the same characteristic as for the Service Department? Mr. Carpenter: I'm not sure which version that Service is getting or which model, I should say. Mr. Fullenkamp: Do they serve the same purpose? Mr. Carpenter: Yes, the same purpose. Mr. Miller: Usually we coordinate with Bob Turner from the Fire Department on the radios. He's the guru I guess you would say. Mr. Fullenkamp: I'm looking at the 3 radios for the Police Department. Mr. Miller: I'm sorry. They are all designed for intercommunication. Chief Robinson: We don't have any spare radios at all, if a radio was to go down. Mr. Fullenkamp: Are these the same as what the Service Department is getting? Chief Robinson: Yes. Mr. Fullenkamp: That's all I wanted to know. I'm looking at this lease total for 5 vehicles, 3 in 2017. What does that mean for the Police Department? Mr. Carpenter: We leased the 2 in 2016, so they will carry those over into 2017 and also replace 3 cruisers for a total of 5 vehicles. Mr. Fullenkamp: So we will be rid of all of the Dodges at that point? Mr. Carpenter: Chief, is that all of them? Chief Robinson: I believe so, yes. Mr. Fullenkamp: Alright, thanks.

Mayor Flaute: I have a question about Economic Development. You want to add a full-time position to that department. What's happening there? Mr. Carpenter: That's what we did in 2016. That's just an open note for why the increase in personnel. Mayor Flaute: We already did that.

Mr. Curp: The one associated item with that is we show my favorite fund, the Wright Point Fund, 402. We show for 2017 a budget of a \$100,000.00 for transfer to cover the cost of Jo Lease and this fully burden cost which is \$100,000.00. We don't show anything for the year 2016 and he's been on board for a while. We've had situations throughout the year where Mr. Murray has spent a lot of time doing things connected with this complex and the General Fund has been paying for that as opposed to the Wright Point Fund. I would like to see some adjustments made there for this year as we are making the year-end adjustments. It probably should be around \$100,000.00. When you take a look at how long Mr. Lease has been here and how long we've had Mr. Murray doing stuff associate with this. I'm not opposed to that happening; it's just that we agreed that the General Fund is not going to subsidize Wright Point Operations. For another \$100,000.00 this year, we could have done a Mill and Fill on Bluerock. That's my whole point. We are denying citizens the benefit of their tax dollars because we are subsidizing something we shouldn't be subsidizing. Mr. Fullenkamp: I'd like to add on to that. The one thing that we don't do is reflect the benefit of City Hall being here in terms of maybe the \$8.00-9.00 per square foot cost. That all comes out of the Wright Point Fund and if we were to do the analysis there, that's a value of \$80,000.00-90,000.00 a year to the City. I think you've got to look at both sides of the ledger for something like that. That's just my perspective on that deal.

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Mayor Flaute: Alright, Mr. Manager, I get the feeling that there is some work again that needs to be done. We appreciate the work that you have been doing, but it looks like we are going to have to postpone this budget again until we have the Special meeting. Have you set a date for that yet? Mr. Carpenter: We were thinking that we would keep it on a Thursday, if that works for everyone. It would be the 29th. Does that work? Mayor Flaute: Is that okay with everyone? We are starting at 6:00 p.m. Mr. Fullenkamp: Make sure you send emails out to the people that aren't here especially. Mayor Flaute: Make sure it's announced and everything. Mr. Denning: Are we going to be ready? Mayor Flaute: We hope, but if not we are just going to have to put a temporary budget. Mr. Fullenkamp: Has anybody planned for the temporary budget? Mr. Denning: My question was if we need to have a meeting just to discuss this and have that first reading, there's next Thursday also. Mayor Flaute: I propose we wait until the 29th. Mr. Denning: That's fine. I'd rather have the time to do it and get it all straight and have it right.

There was no further discussion.

ITEM 7: RECESS: The Council took a recess at 7:53 p.m.

ITEM 8: RECONVENE: The meeting was reconvened at 8:03 p.m.

ITEM 9: PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: Mr. Denning led the Pledge of Allegiance.

Mayor Flaute: One thing I did want to mention is there was a member of our City who passed away on December 2nd, George Funderburgh. George was an active member on our Health & Safety Commission. He was a very active member in the City. He was just an all-around good guy and he passed away. If I could just have a moment of silence for George, I would appreciate it.

ITEM 10: MINUTES: Consider approval of the minutes of the December 1, 2016 regular Council Meeting. A motion was made by Mr. Denning to approve the minutes as written. Mr. Fullenkamp seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.**

ITEM 11: ACCEPTANCE OF PRIOR MONTH'S CITY FINANCIAL REPORT:

Mr. Carpenter introduced Mr. Garrett to go over the prior month's finance report.

A motion was made by Mr. Denning to accept the November financial report. Mr. Fullenkamp seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.**

ITEM 12: ACCEPTANCE OF WRITTEN CITIZENS PETITIONS: Mayor Flaute advised citizens to fill out a form if they wished to speak about agenda or non-agenda items.

ITEM 13: CITY MANAGER'S REPORT:

Mr. Carpenter: In your packets, you have the Manager's Report. There were just a couple of things I would like to mention that are not in the report. One, last meeting we talked and there were comments made about our Code Enforcement Officer and what he may or may not have said. I looked into to it and I believe he had a conversation with a resident there and he did mention the word "court". The feeling is that maybe she misinterpreted that as arrest. From what I looked into and that is the story that I've been told.

Other than that I would like to talk about Republic; they have proposed doing a changed schedule for trash pick-up. I just wanted to see what Council's view is on that. They cannot make any changes, I believe. I have looked over the specs and I will double check on the contract, but they do need written approval from the City in order to make any changes. They are proposing to do pick-ups on Thursdays and Fridays in the City of Riverside. I didn't know what the take is on that. Mr.

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Fullenkamp: My concern is notification of the residents. We are talking the week of the 9th of January is when they want to make the change. Mr. Carpenter: Right, in about three weeks. Mr. Fullenkamp: Other than us, nobody knows anything. Mr. Carpenter: I thought from the City's side, we could certainly put it in the winter newsletter. Mr. Fullenkamp: When does that go out? Mr. Carpenter: The draft I believe has gone to the printer. I believe Elayna has it pretty much completed. She showed it to me and I asked her to make some changes. Mayor Flaute: Can you email that to us before it goes? Mr. Carpenter: Yes, she typically sends it to the person who types it up and then it comes back to you is what she told me.

Mr. Fullenkamp: What was the rationale for the change? Mr. Carpenter: For them to be, I guess, more cost effective. I don't know how they currently have it broken down, but they want to work between Huber and Riverside and they feel this is a more effective schedule for their operation. Mr. Fullenkamp: How long have you been discussing this with them? Mr. Carpenter: They mentioned it about three months ago, possibly. I told them we would have to look into it and then they kind of dropped it. I know Chris received an email prior to Thanksgiving on the 22nd of November. It kind of fell off my radar and I picked it back up. That's why I sent you a note yesterday.

Mr. Denning: The map I saw basically has the north side on Thursday and the south side on Wednesday. The purple part didn't have parts of Riverside in it, so I'm assuming they actually meant that everything that was Riverside on the north side was on Thursday. Mr. Carpenter: That's the way they described it to us, but what I wanted to do was come here and get if you were receptive to the idea and under what conditions. Mr. Denning: Are they going to lower our price? That's a reasonable question because we are going from five days a week to three days a week which is going to cut their labor costs tremendously. I know their tipping fees are probably going to be about the same and stuff like that. Mr. Fullenkamp: Why would their labor costs drop? Mr. Denning: Because they are only going to be here two days a week. Mr. Fullenkamp: How many trucks? Mr. Denning: I don't know, but the question is they are doing this to lower their costs somehow, is there going to be any benefit to us or to our residents for that? It's just a question. The answer may be no, we have to do this to keep the costs where they are, but it is a reasonable question.

Mr. Curp: We have five days a week now. How many days do they pick-up now, five? They want to go to just Thursday and Friday. My concern is my trash doesn't get picked up until 3:00 or so in the afternoon. I don't know if I am at the beginning of the route or at the end of the route or where it is, but in my neighborhood it doesn't get picked up until 3:00 or so. That's on a five day a week. I don't know how much resources they put into it or how many trucks and people. What I see is one person on the truck and he does it all. He's got a big front bin on the thing, he dumps the trash in there, and when it gets full they put it in the truck. I'm concerned about late pick-ups that go into the evening, especially on a Friday. We have trash sitting out there on the street all day long until 5:00 or maybe into the evening if they go to two days a week because for all I know we might have that right now. I don't go out and follow these guys around after they go passed my house at 3:00 or whatever. I'm concerned about having trash out in the community and out on the streets on a Friday evening that hasn't been picked up or if they miss somebody. There is nobody in their offices after 5:00 to field complaints of calls from the resident. There is nobody in there on Saturday or Sunday to field calls from the resident. First of all, I'm concerned about that.

If we decide to allow them to go to two days a week, I would prefer that it not be a Friday, that they do it some other days so there is time for them to recover and the next morning they go out and pick up this trash that got missed the night before because it looks late and they decided to go home or whatever. I know we have a requirement for other building trades for construction and that sort of thing that they can't start their work before 7:00 and we have that for the trash haulers also. I don't remember if we have a lid on the thing as far as the end of the day with what time they have to stop. If so, we need to take a look at that and see how that affects what they want to do. I really don't want trash trucks on our streets after 5:00 on Friday.

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It's a weekend. I'm not really happy with the level of service anyways. I want us to take a look at this logistics thing and make sure we are doing the right thing for our citizens. I understand they want to improve their efficiency and their profitability, but they are here to service our citizens and provide service to this community and help us improve our esthetics. That's what they are in the business to do; they are trash haulers and waste collection. They are supposed to help us improve the image of our community and I don't want them here after 5:00.

Mr. Fullenkamp: I agree with the Friday pick-up. I think we should ask them to look more to the beginning to the middle of the week. There is an advantage to this approach and that is there is only going to be trash cans out two days a week versus five days a week. That would improve the look of the City. I'm assuming they are bringing more trucks in, so they are going to be able to do this. You need to find that out. Mr. Carpenter: The only thing that I can imagine is they are splitting their days between Huber and Riverside now, so maybe they want to consolidate. I do need to have that conversation. Mr. Fullenkamp: I would prefer not to have Friday pick-ups. I think that's a recipe for disaster. Mrs. Lommatzsch: I would prefer that we not change the contract that this Council agreed to. Mr. Denning: Here's the big thing about Friday pick-ups. If we have it on Friday and there is a holiday on that Monday, now we've got Saturday pick-up. If we have Wednesday and Thursday pick-up or Tuesday and Wednesday pick-up, now we've only moved it back and we don't have them there on Saturday. I don't like the idea of them running around here on Saturday either, so if we could move it to earlier in the week when there is a holiday then we don't have them here anytime on the weekend. Mayor Flaute: Very good. If you would ask those questions and get back to us. It's not going to start on January 9th and I don't think it will be in the newsletter unless you delay it.

Mr. Denning: One more question, did they get an agreement or what's the deal with Huber? That would be information for us too. Did Huber agree to this or not? If Huber doesn't agree to it and we don't agree to it, then they are stuck with where they are or if we agree to it and Huber doesn't they are still stuck. Mr. Lohr: That was my thought exactly when we started talking about this. I called the Assistant City Manager over there in Huber Heights. They sat down and talked to them and it is my understanding that they have agreed to this change over there in Huber Heights. Mr. Fullenkamp: Their schedule is Monday, Tuesday, Wednesday or you don't know? Mr. Lohr: It was my understanding that they were going to consolidate Huber Heights to two days as well. I believe they were going to be Wednesday and Thursday. On Thursday they were going to be hitting the north portion of Riverside as well as the south portion of Huber Heights. Then they would hit the rest of Riverside on Friday. Mr. Fullenkamp: So they could shift the whole schedule back one day.

I have a question about the audio/visual system. What was the outcome of the vendor coming out and looking at this? Mr. Carpenter: We are meeting with them tomorrow at 1:00. Mr. Fullenkamp: In general, this one looked okay. There were a couple gaps in the audio that I heard, so there is still a glitch that exists somewhere in the software or the hardware. This is really the vendor of the device, this isn't an IT guy from CDO? Mr. Carpenter: This is the AV guy. Mr. Fullenkamp: Let's make sure we get this right. It was pretty good this time, it is much better.

There were no additional questions or comments.

- (1) FYI Items
 - a. Council Request Sheets
 - b. Council Agenda Calendar
 - c. City Manager's Project and Activities Report
 - d. Income Tax Scorecard
 - e. Open PO Report

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(2) Monthly Verbal Reports

a. Police Department

Mr. Carpenter introduced Chief Robinson for the monthly update for the Police Department.

Chief Robinson: Thank you, sir. Since it is last report of the year, I guess I can give you next month's report for December. I always like to touch base and I don't want to be doom and gloom, but I want to tell you a little about our overdose issue in Riverside. For the month of November, we had 13 overdoses and two of those resulted in deaths. Narcan was used 11 times. 10 were heroin and three were pills. The average age was 33. For the year my calculations that I have on my books is 125 total overdoses for the year. I think Mr. Denning asked in one of our meetings if it was the same locations or people where this is happening over and over again. There are indications there are a couple of places like that. There's not a whole bunch, there are just a few residential addresses that have multiple times this has happened. Arrowrock, of course being an apartment building, it has a few more occurrences there because of the sheer volume of apartments.

I think me and Mr. Fullenkamp see somewhat eye to eye on some things and not on other things. As a police officer, I'm never going to stop wanting to stop the drugs that come into this City. With that said, I agree with Mr. Fullenkamp in the fact that we need to change our game a little bit with how we are dealing with people afterwards or to try to assist them. My only problem is this a lot of these folks don't want my assistance. They don't want the police to help them. They want us to get away from them. You could take that any way you want to take it, but that's just how it is. We have offered people help and they have refused that. Do we want to help them? Absolutely. If anybody in this City wants us to help them to get into a drug program, I promise you we will assist them to get in that program. That's where I'm at with that. I don't disagree with the fact that we need to change the game and how we are dealing with them. I surely don't say that we bow down and don't try to intervene with police interaction because some of those times when we arrest people they get to go to court and then the court can mandate them to go to some of those things. Whether they go to them or not, that's on them. This is a slippery slope. I personally have people in my own family that have been attacked and I don't call it a disease, I call it a choice. My mom passed away from cancer, that's a disease. This is a choice. I have a couple of family members that have made that choice, both of my daughters in fact have made that choice. Have I tried to help them? Yes. The only thing they did for me was take my money. That's the problem. They act like they want to get help, but they don't. In general, it is a difficult thing to get done. Do I want to help them? Absolutely. If Mr. Fullenkamp wants to team up with me next year and have us do something together to fight this, I am more than happy to do that. I promise you.

Mr. Fullenkamp: I will work with you. I will do everything I can. I will bring information that I will be bringing from the Steering Committee to you and to other members of staff. I'm going to be bringing some recommendations. Chief Robinson: Certainly, I agree with you. You've got to change the game in some way and try to assist people as opposed to incarcerate them. I agree with that 100%. I won't say that we won't be going after folks for drugs. That's just not ever going to happen because it has got to get off the streets. I will definitely want to assist more people.

That said I want to move on to something more jovial. We all met Tina at the Council meeting and there were some concern about her having a bullet-proof vest and a stab vest. It is my understanding that we have been contacted by the Chamber, I think Mrs. Lommatzsch knows this, in reference to the meeting we are having in January to discuss possibly funding the vest for Tina. That's a good thing and we will see what happens there and if it doesn't, we are going to make that happen. In some way form or fashion, we will get Tina outfitted for her vest.

Training this year, the State of Ohio upped their training. The unfortunate problem with that this last time is that they mandated this 8-hour training and everyone had to

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come to it on a Monday. That was the only day they gave it and it was 8 hours and it cost us overtime. It averaged about \$10,000.00-12,000.00 of overtime because everybody had to be there for 8 hours. Next year they are going to do the same thing and up it to I think 20 hours next year. The one good thing about that is that it doesn't always cost us a lot of money to do that training because we can do it on the computer. I could tell you what they are, but it is really not necessary to tell you. There were 8 hours of different classes that you go through, but they are all on the computer and we just had the guys and gals come in and take it an hour at a time while they were working and we just covered the shifts so we didn't have to pay overtime for that. We do work out some of the details on the overtime.

Some community events that we were involved in and I should have brought this cardboard thing in with me from Girl Scouts Troop 324463 took a tour of the police facility. We take them outside and show them the cars and the whoop whoops and all that good stuff. They brought a very nice sign that was drawn up in almost like a story being told using candy. I should have brought it and showed it to you, but it was very nice and we really appreciate them coming.

We talked last time about the Shop with a Cop. I want to let you know how this goes. Jaycee's have their own thing to Shop with a Cop. I just want to let you know that we talked about this in a meeting about us going to K-Mart and doing the thing with Shop with a Cop with the kids there in Riverside. When I got back on the next day, I said we needed to start taking some collection for this to happen. The Police Department collected \$500.00 to donate to the Jaycee's Shop with a Cop and of course we will be there to participate as well in either one of the timeframes. The FOP Shop with a Cop was the biggest concern with people about how that was being done. In Riverside, we don't have a say so in how that is done. It is just done by the FOP and we don't have anything to do with that. We didn't set up any decisions on how people were getting paid or how much was getting donated or anything like that. Riverside had nothing to do with that. All that we did was participate in giving out the tickets and we will go to Huber and help the kids from Riverside, which were 50 from the school system, and they will be going over to Meijer in Huber and will shop with a cop there. They each get \$110.00 and I think Meijer gives them Meijer Bucks as well just like K-Mart does here. K-Mart helps out here for the Jaycee's. Meijer helps out over there with the Shop with a Cop there. It's \$110.00 per child and whatever Meijer will give them, which ends up being probably \$50.00-60.00 more. That's how that works.

The last thing on the community is I would encourage all of you if you have the opportunity to come into contact with them to make sure to look at the Riverside Police Department's web page. Not because I'm pushing it out there to you, but because it has great information on it. If you get on that page, you are going to see some things like the Girl Scout Troop being there and some of those things that are community oriented. You are also going to see things that are happening in the City. It could happen in Dayton or it could happen in Riverside or it could happen in Huber. If we have robbery suspects or home invasion or car break-ins, all that information gets put on there. If there are any pictures that they can get of the folks that are in the stores, we post all of that stuff on there. If you have an opportunity to tell people to go on that page, it is going to benefit us if someone can recognize those people. If you have an opportunity to tell folks, please do so. We would appreciate it.

On personnel, I think Mr. Lohr said something about the lateral. We are a little stalled on that a little bit because there are some stuff that he doesn't know and I just learned yesterday myself about some of the candidates being in other processes and we are not sure what is going to end up happening there to be honest with you. He is just now learning that for the first time too because I just heard it yesterday. We have three people that we want to interview and we will see how that goes and make the phone calls to get them in here.

Once again with Tina, she came here on that Thursday night and on that Friday she was certified with the State of Ohio. Her actual graduation from the Academy that they went to is tentatively dated sometime in January when some other people graduate from some classes. They put them all together at one time. I will let you know. That's all I have.

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Mr. Fullenkamp: Regarding the Shop with a Cop or whatever it's supposed to be called, my only concern is that people are getting cold-called by these folks and from what I'm hearing you or the City Manager were not aware of the way this is happening. My feeling is there should be an approval process whenever you are using the City of Riverside's name or whenever our staff is using the City of Riverside's name there should be an approval that staff or the management gives to the officers to go ahead and do this. It is my understanding that this kind of came out of the blue a little bit. Chief Robinson: To be quite honest with you, I had no earthly idea that they were doing that. Mr. Fullenkamp: That's my one concern about it is that I don't want to discourage them, but I think that they need to keep management involved in these decisions. Especially since they are cold-calling individuals in the community and they often have questions. Chief Robinson: I understand that. I got the number at the last meeting and actually called the guy, but he never called me back, whoever is running that with the FOP. He has not returned my phone call because I was going to ask him how this works and how we go about the process. Mayor Flaute: The Riverside thing was the FOP. Mr. Fullenkamp: They are using the Riverside name. They are saying City of Riverside Police. All I'm saying is I would object if the Service Department was doing or the Fire Department. I think when you are going out under the guise of the City, there ought to be a process or some approval. Chief Robinson: Like I said, I have never been contacted about it at all. It's just been done this way for years, apparently. Mr. Fullenkamp: That's always how we have done business and I think there is peril in that.

Mayor Flaute: The only thing that was brought up at the Seniors, and thank you for sending Officer Vance over to that, it was suggested that if you do get that call or whatever and you want to not pay the 40% or whatever write out a check to the Riverside FOP and give it to me or give it to you and then maybe we can avoid that charge. Maybe. Mr. Fullenkamp: That soliciting agent is not going to recommend that. Mayor Flaute: He's not going to recommend that, but we are going to recommend it. Chief Robinson: It has happened though. They got some checks for money and they just didn't go through that company, TMC or whatever it was. I don't know if they had to pay money out of that. I'm not sure if there is a contract between them. Mayor Flaute: I think hopefully the FOP has heard us loud and clear that we need to look at that because it is a pretty high administrative fee.

Mr. Denning: That is standard. That is low actually. Mayor Flaute: No. At United Way we always said 35% should be the highest and United Way runs between 25-30%. Mr. Denning: What I'm telling you is that is the going rate. I've worked in that because we had organizations and the Jaycee's had the possibility of leasing their name and doing the same thing. 40% was actually the lower side because there are a lot of them out there that guarantee you X-number of dollars and anything they get over that is theirs. You don't know what that is. They may guarantee you \$10,000.00 and they may collect \$100,000.00. You never know. What I'm telling you that 40% is normal. Any of the telemarketers that you lease your name to that's the going standard and they go up from there; most of the time it's 60/40 the other direction. They get 60% because they have all their costs of their lines and all that stuff. The real answer is this, if you had 10 volunteers with 10 phone lines making the phone calls you may get \$500.00, but they've got 300 people making those phone calls and you are going to get \$3,000.00. More people are helped because you get more funding that way than if you would have to do it yourself. Mr. Fullenkamp: There was one person making those phone calls. Mr. Denning: I don't know.

Mr. Fullenkamp: I would only suggest that is something we can do internally. Put it in the newsletter when the time comes and say if you want to contribute to Shop with a Cop write a check directly to the City of Riverside or to this fund if we want to avoid some of the costs. Cold calling is pretty distasteful. Mayor Flaute: Yes, but that's the FOP. We don't have anything to do with the FOP. Mr. Denning: If they want to lease their name, they can lease their name. Mr. Fullenkamp: As long as they are using the City of Riverside's name, we do have something to say about it. If they are saying, "I'm calling on behalf of the City of Riverside Police." Mayor Flaute: We could say we don't want them to participate, but there are a whole bunch of kids that wouldn't get \$110.00. Mr. Fullenkamp: There are always options, right? Mayor

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Flaute: Are there a lot of options? I don't see them. Mr. Fullenkamp: I think the important thing is that management needs to approve these activities and they are not. Mayor Flaute: They should know about them, but if it is the FOP doing it and maybe they were using the Riverside Police name. Mr. Denning: I know that they will have approval of the script. The FOP has to approve the script, so what I would suggest that they do is make sure that they put in there that it is the Huber Heights/Riverside Police FOP Union so that it is not necessarily perceived as the City. They use their name as the Union, not our name. Riverside Jaycee's had that problem. The Dayton Jaycee's were calling all over and they were calling into Riverside. All anybody heard was the Jaycee's and we had issues with that because we had a fairly good reputation in our community, so we felt they were using our positive reputation to gain funds that we didn't see any part of. If they make sure that they have approval of the script and make sure it says the FOP Union in there, I think that will help quite a bit.

There were no additional questions or comments.

b. Fire Department

Mr. Carpenter: I will give a quick update for the Fire Department. It looks like third times a charm. Our candidate did pass his physicals, so our new hires name is Manny Kirkland. We haven't set the date when they are going to start yet, but we will certainly bring them in here and introduced him and give him his badge. We start the Fire Chief interviews tomorrow and then Monday and Tuesday. Right now we have three candidates that we are going to be interviewing.

The new fire engine is expected to go in service on Saturday. We have taken the time to make sure everybody gets driver's training and maneuverability. We have all of the equipment mounted, at least all of the necessary equipment. I think there are a few pieces straggling that will be added as we go. The second engine is in town and it has been striped. We are beginning to outfit it as well. Mr. Denning: You didn't have to drive to South Dakota to get that one? Mr. Carpenter: We didn't. We had them bring it because the salesman had some health issues going on, so he said he was just going to have his guy take care of it. Mr. Denning: It cost us less actually, right? We didn't have to pay somebody. Cool.

There were no additional questions or comments.

c. Service Department

Mr. Carpenter introduced Mr. Miller for the monthly update for the Service Department.

Mr. Miller: Thank you, Mr. City Manager. Last week we sent seven of the Service Department crew to an all-day seminar on construction. It was a construction workshop. There were some very excellent topics, mostly about safety issues. They basically talked about construction inspection, documentation and communication, earthwork and soil characteristics, excavation in confined space, safety, underground piping, concrete construction inspection, street and surface improvements, and asphalt. It was an all-day session and hopefully the guys got a lot of good information from it and it provided them with some good reference points to go by. It was worthwhile, I thought.

The Service Department has been dealing the past week here with a whole lot of snow issues or as I call them, white death issues. They basically have done a lot of different things. Usually if they hear there is going to be a snow event, they will take at least a day to make sure all of the vehicles are prepped and everything is operational. They make sure there is enough brine. We have some other material that we mix in with the brine now; it's called Ice B'Gone. Ice B'Gone is more effective than brine or salt and I will give you an example. Salt is effective to about 5°, but Ice B'Gone will take it down to a -35°. It's much more effective and more fast-acting. It seems to have resilience. We have applied it once or twice and it has some staying power. It seems like it builds up and accumulates as we apply it.

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We have also been doing catch basin repairs, black top patching, and construction inspections. They did some work in Community Park with shed remodeling. It looks a little different than it did a while back. In all the parks they continue to follow-up and ensure that they are clean, winterized, and everything. They are continuing to work on guard rail repair and tree trimming. We have also been coordinating with Choice One on upcoming capital improvement projects.

I got a nice call from Mrs. Lommatzsch. I guess it was Tuesday when you were at the Historical Society meeting. The request from the Historical Society was to take a look at a horse's hitching post located at the Victorian house that is scheduled for demolition along Harshman. Jay and I looked at it yesterday and that thing's massive. I've seen horse hitches, but not like this one. It will definitely take the backhoe and we will probably get a couple of bales of hay to pad the backhoe so it doesn't mar it. We couldn't fully see it because it snowed over, but it is pretty impressive. The request was for us to take it down to Airway Shopping Center and place it where the Historical Society would like it to be presented to the public.

We did have kind of a harrowing situation. One of our trucks, Truck 33, the frame rusted through. Had the hydraulic lift not held it in place, it would have been somewhere other than on the truck. The guys weld it for a temporary repair. We are going to try to get some estimates from B & G and North Dayton Truck to see if it is repairable. The problem is the whole frame is rusted and there wasn't a whole lot to connect or weld to with that frame. My thought is it may not be serviceable. There is great potential for that. I will have more information when we get estimates from B & G and North Dayton Trucking to find out whether or not it is repairable or whether it is even road worthy. Believe it or not, we have these ODOT inspected every year. There are 50 points and it is pretty comprehensive. They didn't really catch it, but at the same time rust is like camouflage. You don't really know the integrity of the underlying metal. If it is not structurally sound, we will be short a truck. I won't find that out until I get it inspected and the determination as far as whether it is repairable or not.

Mr. Denning: Do we pay for those ODOT inspections? Mr. Miller: Yes. Mr. Denning: Maybe we should get our money back. Mayor Flaute: They said they are hard to detect.

There were no additional questions or comments.

ITEM 14: PUBLIC COMMENT ON AGENDA ITEMS: There were no requests to speak before Council regarding Agenda Items.

ITEM 15: NEW BUSINESS

A. ORDINANCES

- I) Ordinance No. 16-O-611 making permanent appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period beginning January 1 through December 31, 2017.**

A motion was made by Mr. Denning to table Ordinance No. 16-O-611. Mr. Fullenkamp seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

B. RESOLUTIONS

- I) Resolution No. 16-R-2222 advancing Ten-Thousand dollars (\$10,000.00) from the General Fund to the CDBG Fund.**

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Mr. Carpenter introduced Resolution No. 16-R-2222 advancing \$10,000.00 to the CDBG Fund.

Mr. Carpenter: This is for the demo of two houses.

A motion was made by Mrs. Lommatzsch to approve Resolution No. 16-R-2222. Mr. Denning seconded the motion.

Mr. Fullenkamp: I just want to understand what is happening. We received the CDBG funding and it went into the General account? Mr. Carpenter: Like which way it went? Mr. Fullenkamp: This is a CDBG project and we are spending General Fund dollars on it. I'm not sure. Mr. Denning: Are we getting reimbursed? Mr. Garrett: This is the CDBG grant for the demolition project. We have to do the work first and then we get reimbursed from the County. This is just to provide temporary funds so they can do the work. Mr. Fullenkamp: That is all I wanted to know. Thanks. Mr. Taylor: If I could add real quick, we originally had four. We did one property already and this is for the other two that we are doing. We have one more property that we are going to do, but we couldn't get that done in time. There were some issues with the County doing environmentals and that took some time. That grant was for \$50,000.00. Once we appropriate this money, we will be right around \$32,000.00-34,000.00 and they are rolling that additional about \$16,000.00-18,000.00 that we will be able to use in the first quarter of 2017 for the same money that was for this originally. Mr. Fullenkamp: We will spend this money before the end of the year? Mr. Taylor: Yes, it will be spent before the end of the year.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

II) Resolution No. 16-R-2223 authorizing the City Manager to enter into an Agreement with Anthem Blue Cross/Blue Shield to provide health insurance and Anthem Life Insurance Company to provide life insurance to eligible officers and employees of the City for the period January 1, 2017 to December 31, 2017.

Chief Carpenter introduced Resolution No. 16-R-2223 authorizing an Agreement for health and life insurance.

A motion was made by Mr. Denning to approve Resolution No. 16-R-2223. Mr. Fullenkamp seconded the motion.

Mr. Denning: What is our increase this year? Mr. Carpenter: 23%. Mr. Denning: I wish I could get a 23% raise every year. Mayor Flaute: Has open enrollment happening or is this what everybody gets? Mr. Carpenter: As far as health insurance, this is for everybody.

Mr. Fullenkamp: I have talked to these two gentlemen about this issue and I understand that we are kind of stuck this year, but I really hope we shop a little more in terms of looking at the different pools that are available and maybe even a different group manager. This may have been unavoidable due to our expenditures for high-cost health insurance claims this year, but I think it is a good idea to shop around every once in a while. Outside a different broker, look at different pools. There may be a State pool or a County pool. There may be a number of things. Do a cost/benefit analysis on the benefits provided by a different plan and the cost. Maybe we can make up the difference with the cost savings to the employees. I think we need to do that. It's been a long time since we have looked at a different broker. It's been at least five years. Shop 'til you drop.

Mr. Denning: If there isn't a pool, maybe we should start working with other municipalities and form a pool. I know the school system is in a Southwestern Ohio pool and they get a much better price because of that. It's an organization that was

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formed years ago, but maybe that is something that the cities in general or maybe at the Mayor's and Manager's meeting or something can find out. Maybe they are out there and we just haven't participated. If they are not out there, maybe we need to lead the charge and try and form one or something.

Mr. Fullenkamp: So we are our own pool? Mr. Lohr: Yes. Mr. Fullenkamp: That sounds pretty risky. Mr. Lohr: Honestly it surprises me that it hasn't been an issue in the past. Talking to our broker today, the last two years we have seen I believe it was a 9% increase in 2015-2016 and it was 7% the previous year. It is definitely something we want to do and Mr. Fullenkamp, I agree with you entirely. There are consortiums and pools out there that we will look at starting immediately.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

III) Resolution No. 16-R-2224 authorizing the City Manager to initiate a foreclosure action on the tax delinquent lands located at 558 Ketcham St., 526 Torlage Dr., 123 Ellington Rd., and 2313 Bonnieview Ave. through the Montgomery County Land Bank.

Chief Carpenter introduced Resolution No. 16-R-2224 authorizing the foreclosure process on properties in the City of Riverside.

A motion was made by Mr. Denning to approve Resolution No. 16-R-2224. Mrs. Lommatzsch seconded the motion.

Mr. Fullenkamp: Do we really want to own that Bonnieview property? It seems like there is a lot of risk involved with the sludge pool. There is a reason that nothing was built there in the first place and I don't know if we know the history of that property or not. With an open well and a relatively big upfront investment to clear it out, then you have that pond there. Once you clear it out, people will start accessing the site. That's when the risks start to rise. I'm not sure about that one. Mr. Taylor: I think that is a good question and a judgment call that we have to make. I agree totally. I'm not familiar with the history of that site. The things we do know is the City will at some point need to abate it and we will have to put in that \$15,000.00-20,000.00 to fix the issues that are there. My thinking and in talking with staff, if we are going to spend \$15,000.00-20,000.00 we should probably just go ahead and take possession of it. That way we can lead the charge on what is going to happen with it.

We have had several interests from different groups, but I think there is definitely a risk involved there once we take possession of that. What is that pond? Where is that water coming from? Where does it go and how do we get rid of it? The site is currently fenced. There is a six or eight feet fence around the entire property. We have been back there several times. I think the fear about if we clear it out, it might get more use. I'm not sure because it is already getting a lot of it. The people that are using it now are using it because there you can't see them and they are going to do what they want. Once you open it up, hopefully that will kind of stop people. It's kind of like Drennen Park. You have all of those houses around it, but if we clear it out hopefully we will have more eyes on it. It is a risk and a gamble. We do need to abate that, those couple of structures, and we do need to do something with that well. That is going to cost money, so I felt owning it would be the best way. Mr.

Fullenkamp: That piece of property was sold off by the owners of 2313 back in 2005 to a land investment bank, which I'm assuming has either walked away or is no longer in existence. I think we need to consider that very carefully on that purchase.

On the others, do we have any risk? A lot of these homes were built in the 50's and there could be asbestos issues with some of these homes. I know you can't go in before you buy it. Mr. Taylor: There will be another round of NIP funding through the Land Bank. Once we get into those, if Habitat is not interested, if Stebbins High School is not interested, or if I can't get a contractor interested that should be about the same time that third round of funding for NIP and for demolition. Through that

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program, it is \$26,000.00 for each house. That would be one way to protect ourselves on those houses.

Mr. Fullenkamp: A third point, Habitat for Humanity, have we talked to the people about for instance on Torlage Drive? That is all brick community up and down Torlage Drive and I don't know how much we are going to be able to mandate what the appearance of that house is and have we talked to the neighbors to see how they feel about this? Mr. Taylor: We haven't talked to the neighbors and I feel that Habitat does a real good job of doing that. We also have and spoke with Habitat a few weeks ago. The Executive Director, Diane Graham, and their Construction Director, Norm Miozzi, we have that kind of guarantee that they are not going to build a house unless we are okay with the design and it fits the character of the neighborhood. When I worked there, we didn't do that. We just put up a vinyl box and you lived with it. They have moved away from that which is great. Mr. Fullenkamp: What does the formula guarantee? Mr. Taylor: As of right now, since we haven't given them a property it is just a pledge from them that that's a promise. If Council feels better if we go forward with that Torlage lot and they take it, I think an MOU or some sort of contract. We could hold the deed in escrow too, so there are some ways we could make sure that happens.

Mr. Fullenkamp: That home was torn down a couple of years ago for black mold issues. I just want to make sure we don't take too much risk in these buys. Some of them may have some risk, the Bonnieview one especially. I don't know what the history is and why there was nothing built there. It may have been the original farm house, who knows? Is that really a pond? We don't know. Mr. Taylor: That's the other question. It would be nice. The land is definitely worth more money if we can find out where that water is coming from. If that water is just drainage, we could fill that hole in and drain it and then mold that lot to where it is supposed to go that might cure the issue. Mr. Fullenkamp: There is right of way. There is a road that runs back there. It is a circle right now, but at least there is right of way to that property back there. It's not like Drennen where it's hard to get parking or anything back there. Those are my concerns about this.

Mr. Curp: I had the same concerns about turning some of these properties over to other organizations to make sure what they do, Habitat, for instance, and the vinyl boxes. We have a number of Habitat properties in this community and when you go in that neighborhood, you can definitely tell it's a Habitat property. I agree with Mr. Fullenkamp, this property on Torlage, those are brick houses and I would not want to see anything other than a compatible brick house go in there. This other resolution we just passed for the demolition of those properties, I'd like to see us have new construction where possible and construction that is compatible. Otherwise we are making a mistake in doing this stuff.

Mr. Fullenkamp: I have a request. I would really like to have a list of all the properties that the City of Riverside owns. That is something that I have never seen and maybe some of you have, but I would like to see how much real estate and how much taxes we pay a year. I don't know how many properties it is and where they are located. One of the maps you gave us tonight, you put a dot for every property and if you gave us a list that would be helpful. Mr. Taylor: I'm hoping to have and I promised you an NIP map and it is going to come. I have no GIS skills whatsoever. Mr. Fullenkamp: Is the new guy going to have them? Mr. Taylor: The new person is going to have them. Everyone we have interviewed has that skill and I'm really excited to do some great maps for you. Mr. Denning: Maybe you should take a class. Mr. Taylor: I could. I like hiring someone who has it already. I do just want to add that these are all REAP eligible properties, so the advantage to us taking them is that we do have some control. At this moment right now, anybody anywhere in the world could REAP these properties and take them. We would have no say so on what happens to them. That's one little piece to keep in mind. Once we own them, we have a whole lot more say so in what happens to them with the added risk.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

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ITEM 16: PUBLIC COMMENT ON NON-AGENDA ITEMS:

Mr. Kyle Winning of Trunk Drive requested to speak before Council regarding the 2017 budget.

Mr. Winning: I wanted to address the budget tonight. I sat through the discussion where you talked about it. I feel like I am part of the process and maybe I have understood it a little bit. As I see it from sitting out here watching, I see two falls in the budget. One is how we allocate the money. We just put it into a pot and then a bunch of hands reach into the pot and take it. The second is we use historical data and numbers for the future. Do we not somewhere, somebody, each department manager said okay I've got 100 man hours and a man hour costs this to give a real world projected number? I'm going to work on this project buying radios. A radio costs X amount of dollars, so I need \$20,000.00 for this project versus saying well last year we spent \$100,000.00, so let's spend \$100,000.00 again. I feel like we are trying to find ways to spend the money versus saying this is our priority list, these are the projects we want to do, so let's budget for those projects.

I've worked on budgets. I worked for Beavercreek Township as a firefighter there and was involved in budgeting. How they did it, say if I was in charge of buying radios for the Service Department it would be 401 point whatever for Capital point whatever and I would have a line item for that project. When I was done with that project, I couldn't just keep spending money on other things. That money went back into the General Fund. It wasn't that I had a big pool of money and I reached in and grabbed my little part. Their Township Trustees said for that project we are allocating X amount of dollars. If there were projects that went over and they had to re-allocate new funds or projects that they decided they weren't going to do, that money would be put back into the General Fund. I see how we do budgeting, which is a very confusing process of beginning balances and ending balances. I'm not sure anybody can really truly fully understand where all of our dollars go.

I would like to see, as a citizen, some more accountability and say we need to buy at least three new police cruisers, so let's create a line item for at least three police cruisers at \$10,000.00 per year or \$30,000.00 or whatever the real world numbers are. I propose to take the budget as we have it and as we have looked at it every other year, set that off to the side, and each department come up with what money do you need to spend for the year. Department heads should know that. They should know what their labor is and should know what expenditures and expendables are. Come up with that number, this is the money that I must have for 2017. Then as Council I would like to see you look at 2016 and say you are 125% of last year, why? It might be that there's new costs that weren't expected or we might actually look at the real world numbers of the projects that we want to do and it might be less. Then we can put money into a paving fund or whatever other projects. That's my take on it sitting here watching and I'm glad to answer any questions, if there are any.

Mayor Flaute: We will take that under advisement. We appreciate your comments and we appreciate you coming out to the meeting.

Ms. Janice Pitzer of Wake Forest Road requested to speak before Council regarding follow-ups and public records requests.

Ms. Pitzer: I would just like to make a comment. I sent in for five separate public records requests on November 11th. We are now at December 15th and I still don't have them. That's 35 days, 23 business days and over three weeks. I'd like to hear a response. Mayor Flaute: Do you want me to go ahead and comment or Mr. Manager, do you want to comment on this? Mr. Carpenter: I will talk with her afterwards. Mayor Flaute: There's a reason and we will talk about that after the meeting, so see the City Manager after the meeting. Ms. Pitzer: Can I ask why? Mayor Flaute: You may ask why when you ask the City Manager afterwards. Ms. Pitzer: Can I ask why this cannot be discussed in public? Mayor Flaute: The City Manager would prefer to talk to you after the meeting. Ms. Pitzer: Okay.

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In regards to the last meeting, Mr. Frank Smith, his comment was his neighbor. I want to make a suggestion that maybe the Code Enforcement person needs to wear a body camera to record any and all conversations, so there is never a discrepancy about what is said or what isn't said and the facts can be presented. Mayor Flaute: Thank you, Ms. Pitzer.

Mr. Frank Smith of Byesville Boulevard requested to speak before Council regarding trailer issues.

Mr. Smith: Mr. Mayor and Council, my issue is the trailer on Byesville is still there and there is another one there now with a red car on it. They were real adamant about me moving my box trailer. They are doing construction on the house now. Is there a permit on it? Mayor Flaute: Talk to us. We don't know, but we can find out. You can ask after the meeting and you will know your answer to that. Mr. Smith: The camper is still over there in the yard and the flatbed trailer is sitting there now with a gutted out car on it. They were real adamant about me moving my box trailer and it was sitting in the driveway on gravel. Mayor Flaute: Mr. Manager, would you look into that? Mr. Carpenter: We can give you an update afterwards.

Mr. Steve Massa of Planters Avenue requested to speak before Council regarding a dust issue.

Mr. Massa: Good evening. I didn't get a chance to finish what I was reading last week. It was concerning Section 1331.03 and I read some of the City's responsibilities of the process they can do about dealing with nuisances. That was what I read last week and then I read part of what the City considers a nuisance. I'm going to start at paragraph 7 where I was at, "Rubbish." "Rubbish" means both combustible and non-combustible waste materials, including car parts, motors, and abandoned appliances. The term shall also include rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery, dust, and other similar materials. Dust is marked as a nuisance by Riverside's own Codes. It is time for the dust issue on Planters Avenue to end. It has been three years and still no solution. That's all I have for tonight. Mayor Flaute: We will keep working at it. Mr. Massa: I don't apologize for everybody having to hear me talk about this same thing every two weeks. If people want to stop hearing about it, then the problem needs to go away and no one will have to hear about it anymore. Mayor Flaute: That is what we want. Thank you, sir.

There were no additional requests to speak before Council.

ITEM 17: COUNCILMEMBER COMMENTS:

Mr. Fullenkamp: First, Merry Christmas to everybody and maybe Happy New Year too. I want to say something. There is a good resident of the community that passed away this last Saturday, Rickie Noerr. I want all of your thoughts and prayers to be with him and his family. Right before Christmas, this is a pretty difficult thing. I also want you folks to think about another resident, George Miller, who showed up for a number of meetings and is very ill right now. I'm not going to mention what his disease is, but he's not doing well and is going through a whole lot right before Christmas. His wife and his family and his kids, this is really tough on them. I'd like you all to keep George and his wife in your thoughts and prayers. That's all I have. Thank you.

Mayor Flaute: I just have a couple here. I did seven weddings, so they keep going. We had a telephone conversation with Josh Burton, who is in the City Treasurer's office. He was encouraging us again to look at the checkbook, so the City Manager is looking into that as far as putting a checkbook on the website.

I had an OML Conference that I went to in Columbus. There are two things we talked about. One was the AT&T legislation that we have been working very hard on. Originally, they said that they could put a little antenna on any of our public buildings and we have got that language cleared up. They can now only put their antennas on DP&L poles or utility poles. None of them are allowed to be on our light poles or on

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any of our buildings. That was an important thing that we finally got out of and now the OML and the Mayor's Association feel that it is a pretty good fit. We also talked about the Strategic Planning of the old Ohio Municipal League and how that is changing because of the new person that is taking over, Kent. Anybody who wants to see that should do so.

The other thing, I did make a call to Mrs. Grandjean. I asked for some new verbiage that we need to maybe need to put on the next ballot considering the removal of Council members since we were found that we were unconstitutional in our verbiage. I asked her to come in January and present us with some verbiage. I asked if we had to go through the Charter Review Commission, she said no, it just takes five members of Council to approve some verbiage that we should put on the ballot. I asked her to come to the January meeting and discuss that verbiage, so she will be doing that.

Also if anybody is interested in the Montgomery County Common Pleas Juvenile Court Hearing Report, they have a website you can go to. They are not going to be sending that out any longer. There's a National Homeless Persons Memorial Vigil tomorrow at 12:00 p.m.

I went to the Hispanic Chamber event. It was a very nice event and thanks to all of Council and staff that went to it. We did get a full page in the program. It was good and bad. The good was that we got the page and the bad is that I was almost embarrassed to the fact that they made such a big deal out of this and out of Riverside. We as a Council should not be going to any of our renters and talking to them and telling them, insisting, that they do stuff like this. That is not the right approach for Council. It is something that I strongly urge Council to do is go to the Manager. That's the way it works. That's the way that we've got to continue and I hope that never happens again. That's all I'm going to say about that.

There were no additional comments from Council.

ITEM 18: EXECUTIVE SESSION:

- A) Discussion of Wright Point Leases - Section 103.01(d)(7)C: *To receive and consider from an applicant for a permit, license, variance, zoning change or other similar privilege granted by the City, the following information confidentially received from the applicant: C. Production techniques and trade secrets.***

A motion was made by Mr. Denning to enter into executive session for the reasons stated on the agenda. Mr. Curp seconded the motion.

Mr. Curp: Just to let the audience know, the executive session is to discuss real estate matters. Mayor Flaute: There will be a resolution after the executive session, so you are welcome to stay around and listen to that. It is going to be a lease agreement with one of the persons that are in our building is what the resolution is about. You are welcome to stay, if you want to do that.

There was no further discussion on the motion.

A roll call vote was as follows: Mr. Denning, yes; Mr. Curp, yes; Mr. Fullenkamp, yes; Mrs. Lommatzsch, yes; and Mayor Flaute, yes.

Council entered into executive session at 9:15 p.m. Council came out of executive session at 9:23 p.m.

ITEM 19: NEW BUSINESS (Continued)

A. RESOLUTIONS

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I) **Resolution No. 16-R-2225 authorizing the City Manager to enter into a Lease Agreement with Treble One Aerospace Consulting.**

Mayor Flaute introduced Resolution No. 16-R-2225 authorizing a Lease Agreement with Treble One Aerospace Consulting.

A motion was made by Mr. Denning to approve Resolution No. 16-R-2225. Mr. Curp seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

ITEM 20: ADJOURNMENT: A motion was made by Mr. Denning to adjourn. Mr. Curp seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. The meeting was adjourned at 9:25 p.m.

William R. Flaute, Mayor

Brenna Arnold, Clerk of Council