

Thursday, January 5, 2017

ITEM 1: CALL TO ORDER: Mayor Flaute called the Riverside, Ohio City Council Meeting to order at 6:01 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ITEM 2: ROLL CALL: Council attendance was as follows: Mr. Curp, present; Mr. Denning, present; Mr. Fullenkamp, present; Mrs. Lommatzsch, present; Mrs. Reynolds, present; Deputy Mayor Smith, absent; and Mayor Flaute, present.

Staff present was as follows: Mark Carpenter, City Manager; Chris Lohr, Assistant City Manager; Tom Garrett, Finance Department; Bob Murray, Economic Development Department; Brock Taylor, Planning and Program Management Department, Mitch Miller, Service Department; Frank Robinson, Chief of Police; and Brenna Arnold, Clerk of Council.

ITEM 3: EXCUSE ABSENT MEMBERS:

Mayor Flaute: Did you get a call from him? Ms. Arnold: I spoke with him earlier, but he did not say that he would not be here. Mr. Denning: He is probably on his way. Ms. Arnold: I would assume he is running late.

A motion was made by Mr. Denning to excuse Deputy Mayor Smith. Mrs. Reynolds seconded the motion.

There was no further discussion on the motion. All were in favor; none were opposed. **Motion carried.**

Deputy Mayor Smith arrived at 6:09 p.m.

ITEM 4: ADDITIONS OR CORRECTIONS TO AGENDA: The agenda was revised prior to the start of the meeting.

ITEM 5: APPROVAL OF AGENDA: A motion was made by Mrs. Reynolds to approve the revised agenda dated January 5, 2017 as submitted. Mr. Denning seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

ITEM 6: WORK SESSION ITEMS:

A) Discussion: Republic Services – Jeff Wilson

Mayor Flaute: That moves us into the work session items, Mr. Manager. Mr. Carpenter: Thank you, Mayor. Tonight we have Mr. Jeff Wilson from Republic Services that would like to answer any questions we have regarding the trash service and kind of review this year's contract and just in general have discussion of the service. Mayor Flaute: Thank you, Mr. Manager. Welcome, Mr. Wilson. I'm glad you are here.

Mr. Wilson: Thank you very much for having me, I appreciate it. It's been an interesting year. It started out kind of tough. We have our oopses, but I think it has been a good partnership so far as far as partnerships go. We've got things to work on and one of those we talked about when we got the contract that we were going to be making some changes on the routing, but because of all the changes between the billing and the new collector we let it go for a while and just ran it as is. We have been doing it for a while and we were going to do a change in the fall, well that is kind of a tough time with school coming back in so we delayed it again. Now we just need to make it happen. There are some benefits to this. The trucks will be in and out quicker and that benefits us as well as you all. The trucks will also be in the same areas, so if I miss Mark's trash on my route then maybe Steve could come by within an hour or two and get it recovered. Those kinds of things and misses are becoming a lot less apparent in calls to you guys and calls to us as well. I know you guys have had some changes as well over the year and I wanted to know if there is answer or

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talk to you about. I know we have been meeting and now we've got Mark and Chris and we have been meeting regularly once a month.

Just to let you know and I haven't been here for a while, I took an assignment on the operation side for the Cincinnati/Northern Kentucky part of the business unit and I'm now coming back into what I did before so you will see me more regular as well. I'll be the point of contact. Mayor Flaute: Before we have that I just want to apologize to all of Council and staff that I had a conversation with Mr. Wilson. There was a misunderstanding that the price was going to stay the same. I sincerely apologize. I remember having the conversation and that things were the same and then we asked the question is it going up a little bit this year and neither of us knew the answer. I should have gotten that answer before I sent that email out. There was an increase and that's why there was an increase in the yearly fees. I appreciate Mr. Cope, I know he is not here, for pointing that out and it is my understanding that every year we will all still get 4%. Mr. Wilson: 3%. I believe it is a 3% increase. Mrs. Lommatzsch: 3%. Mayor Flaute: Yeah a 3% increase, but if you pay for the year you will get 4% off. Mr. Wilson: Yes. Mayor Flaute: And our residents will all know that.

Mr. Wilson: One of the things that has come out is evidently we haven't done a good job of letting everybody know that. That's one of the things I am taking back from this meeting is I've got to get you a better answer than if somebody calls in and wants to pay for a year, they don't get a 4% discount. We should somehow let everyone know. It may help us on another front that you all may remember. Mayor Flaute: You did it last year. We all knew about it last year. Mr. Wilson: Right. Mrs. Lommatzsch: I didn't know about it. Mr. Fullenkamp: The residents did not know. Mr. Denning: The residents didn't know. Mrs. Lommatzsch: I did not know that. Mayor Flaute: How did I know? Mr. Fullenkamp: Well you are on Council. Mayor Flaute: There were 100 people who knew. Mr. Fullenkamp: I know and most of them were related to some of us. We have to get the word out to every customer, not just the ones in the know. I have made a couple of recommendations to you. Put it on the bill or put an insert in the bill. There are lots of ways to do this. I don't know what your numbers are like. 100 got that 4% discount is what I'm hearing. I don't know how many other people paid in full upfront or would have paid in full upfront if they had known there was a 4% discount. I think it benefits you. I think it benefits our residents to pay in full and get that 4% discount. I think it probably reduces your risk to stick that out there and your costs in terms of mailing costs. You don't have to mail people like me 3 more bills during the year. Mr. Wilson: Well I would do anything to help the collections here, but it is a win/win for the residents, you all, and us. There's no reason not to at least try to do it.

Mr. Fullenkamp: Do you have any proposals for this year? Mr. Wilson: I'm a little out of my bailiwick so to speak on what we can actually put on there. I know there are tag lines we can put on a bill, so at the very least I know we can do that. I guess what I envision in the discussions with everyone is somewhere semi-prominent on the bill. Here's the rate, if you pay a yearly amount here's the discount and here's that number. I can't promise that, but I know there are some other things we can do just let me see. I just don't want to stand up here and tell you some stuff. Mr. Fullenkamp: I know that. Mr. Wilson: I've never done that and I'm not going to. Mr. Fullenkamp: There's plenty of room on the bill to put something like that. Mr. Wilson: There is; I agree. Mr. Fullenkamp: I haven't paid mine, so I'm passed due. Mr. Denning: The simple way to do it is that this is the cost and that would be the 4% discounted cost and then if you pay it quarterly, this is what your total is going to be which is 4% more. It's like the water bill or your DP&L bill. If you pay this amount by this date, if not you are paying an extra 1% or whatever the answer is. If you look at it quarterly, that's basically 1% per quarter you are getting discounted. There should be some way for them to input that fairly easily so that folks understand that if I pay it in full by January 15th it's \$185.00, but if I pay it quarterly it's going to cost me \$104.00 or whatever the answer is. I would think that would be fairly easy to put on the bill. If your billing people don't understand it maybe you need to hire and fire some people and get it straightened out.

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Mr. Fullenkamp: That's one of my concerns. The other is I don't have a problem with a two-day pick-up cycle, but I'm a little concerned about a Friday as one of our pick-up days. Mr. Wilson: I thought that was a big selling point. Mr. Fullenkamp: Why do you like Friday? Mr. Wilson: It keeps my containers free to do the yard work. That's what I do. Mayor Flaute: I have had residents call me, it hasn't been this time, but they wanted Friday because then they didn't have to have trash sitting over the weekend. I had several residents call me and say, "Can I get it on Friday?" You don't have it sitting there all weekend.

Mr. Denning: Here would be my question, so this year there was a holiday on Monday, my pick-up day is Friday, is it still going to be Friday or is it going to be Saturday? Mr. Wilson: It would be Saturday. Mr. Denning: That's where I run into an issue, especially in the summertime, is having the trucks in the City on a Saturday. Mrs. Lommatzsch: Especially since on Tuesday night my trash was not picked up until 7:20, so that would be 7:20 on Saturday night. If I'm entertaining, I'm not particularly interested in having garbage trucks in front of my house. Mr. Denning: You see our concern. Mr. Wilson: The holiday would have been the Monday before. Mrs. Lommatzsch: What I'm saying is it was this Monday and my trash didn't get picked up until 7:20 on Wednesday night. That was way after dark. We have the issue as much before daylight in the morning because two trucks come at totally different times. The recycling truck comes first and then 12 hours later the garbage truck comes, both in the dark. Mr. Wilson: That's not normally how that goes. I'm not sure what happened, Sara. Mrs. Lommatzsch: That's the way it has been.

Mrs. Reynolds: Mr. Wilson, what do you perceive the schedule for the two-day pick-up starting at what time and ending by what time? Mr. Wilson: Well, I believe it is 6:00-6:00 or 6:00-5:00 now. Mrs. Lommatzsch: I thought it was 7:00. Mr. Carpenter: It's 7:00-5:00. Mr. Wilson: I'm sorry, 7:00-5:00. That's what time that will start. Mayor Flaute: So you would stay within those as much as possible? Mr. Wilson: Oh, yes. Mrs. Reynolds: A lot of neighborhoods are being picked up much later than that. Mrs. Lommatzsch: Regularly. Mrs. Reynolds: Currently. Mr. Wilson: Is it now? Mrs. Lommatzsch: Yes. Mrs. Reynolds: Yes. Mr. Wilson: Okay. Mrs. Reynolds: That's one thing and I see advantages to the two-day pick-up. I like the idea of only seeing trash on the streets two days a week, but I also see that there are some concerns with the hours. Knowing now how late our trash is picked up, Mrs. Lommatzsch is saying 7:20. I've not had mine quite that late, but it has been very late in the afternoon. I think that is something we need to address and make sure because in the summertime, I'm looking at kids being out of school and the weekend starts the entertaining piece. I understand those concerns, but my main concern is just the lateness of the hour that we have had the trucks and now especially it is dark early and it is difficult to get around some of those trucks. Mr. Wilson: Okay. Mrs. Reynolds: The amounts are great on some streets. I know the pick-ups are a lot, but it's also very late.

Mr. Wilson: Okay. I apologize for that. I didn't know if that was just a one-time thing, but it sounds like late afternoon. One of the things about going this route is everything we've got is concentrated on the collection of the trash in Riverside. Mrs. Reynolds: So your goal will be from 7:00-5:00 all trash out of the City by 5:00? Mr. Wilson: Yeah, we should be out before 5:00. I'm going to find out about the after 7:00 p.m. pick-up. Mrs. Lommatzsch: I looked at my watch. Mr. Wilson: I believe you. I just don't know if it was mechanical or personnel. I'm not sure what happened. That's not the norm. It hasn't happened but the one time that late, correct? Mrs. Lommatzsch: Not that late, but it's just trucks in there all day. I wake to hearing them in the morning at 7:00 behind my house.

Mr. Denning: Right now we have two trucks coming in a day right now is all we have, but when we go to the two-day pick-up we will have more trucks? Mr. Wilson: You actually have 3 on very heavy days and a 4th one will come in and do some extra collection of bulky items that are set out. Mr. Denning: On our schedule right now we have up to 3-4. Mr. Wilson: You have 3: 1 – Recycling, 2 – Trash, and a 4th will come in and help relieve someone else. Mr. Denning: If we need extra trash pick-up. When we go to the two-day, how many will we have? Mr. Wilson: You will have 6-7 trucks to take care of you all. You will have the little piece on Thursday, 1,500, 2,000,

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or whatever it is and the rest of it will be picked up by the 7 trucks. Mr. Denning: Okay. We are taking all of the trucks, so we would normally have 15 trucks during the week that we normally have and we will be concentrating that in two-days? Mr. Wilson: Yes. Mr. Denning: Okay. Mrs. Reynolds: Still just one recycle truck going throughout the whole city? Mr. Wilson: Not necessarily. No, I can't do it with just one as a matter of fact I think there are three. Mrs. Reynolds: I think that is one of the things we see, the recycle truck comes through at a different time schedule because of where they are going so we have that truck going through. Those two days could be consumed with a lot of different truck traffic during the day. I don't know if we could tighten that up somehow that they follow one another. Mr. Wilson: That's part of what we are trying to do. That's exactly right. That's part of this whole game plan, if you will. Of course we don't want two big trucks blocking the same street at the same time, but within a reasonable amount of time, an hour or two, something along those lines. That's the goal.

Mrs. Lommatzsch: Clarify your statement about the little piece on Thursday and the rest on Friday. Mr. Wilson: About 1,500 homes on Thursday. Mrs. Lommatzsch: So we actually have one day of trash pick-up. Virtually one day, Friday. So if it is a holiday week, then all of our trash basically will be picked up on Saturday. Mr. Wilson: About 5,000 of them. Yes.

Mr. Curp: How many days a week do you pick up now? Mr. Wilson: Five. Mr. Curp: All five? I have a hard time feeling that it can be condensed to a day and 1,500 households in one day with the same level of efficiency as we were receiving before you all took over the service. I struggle. Mr. Wilson: I'll be honest, Ken, I had to be sold on this as well. I'm in the mind that we bought 3 new trucks for Riverside and we bought 4 for Huber Heights. That's kind of the way all these trash companies have been running for quite a while. When you get into the logistics of things, you have to think these trash trucks are \$330,000.00-340,000.00. That's a lot of money for a garbage truck. How do you best use that truck at its best? Mr. Curp: I think we have competing objectives here. I think you are looking at what's efficient and profitable for your company and I'm looking at what's efficient and good service for our citizens. Mr. Wilson: I don't think we are cross purposes. Mr. Curp: This whole thing has to be a service-oriented and citizen-focused process. I'm not concerned about how many trucks and what they cost because whatever it takes to do the business, that's what you all should invest in.

Mr. Wilson: You are right and I'm just telling you about where my mind was at and agreeing with you that I had to be sold on this process, but once I looked at it and realized what happens? Well Sara gets picked up late on a day because for whatever, let's say the truck had mechanical issues, then somebody's got to pick up a route and then come back and get Sara's street or whatever. In this scenario, we are going to have 3 or 4 or 5 extra trucks around. If Jeff's truck has an issue or Jeff has an issue, whatever it is, now we have 3, 4, or 5 different vehicles that can now pick up this street within the 5:00 timeframe. The one thing that we always look at no matter what we buy or change because we are going to count. There's one thing on this side of the fence, we count everything. The number one thing is customer service. Is it going to be better? Is it going to improve it? Mrs. Lommatzsch: It's not going to be better on Saturday when the kids are out of school.

Mayor Flaute: It seems like Friday is the big issue here. Would it help you guys if we did it two other days? Does it have to be Friday to help you guys in your running? Mrs. Lommatzsch: It's only one day, Bill. Mayor Flaute: I understand that. Mr. Wilson: There are people that are getting collected on Saturday now on the 5 or 6 holidays, so it is happening now. Mr. Denning: Not 75% of the community. Mr. Wilson: That's right, it's not. Mr. Denning: I think that's the issue is that you are talking about over 75% of the community getting picked up on Saturdays when there is a Monday holiday. Mr. Fullenkamp: How many days is that going to happen next year? Mr. Wilson: Six. Mr. Fullenkamp: Six days, is that what you are saying? Mr. Wilson: Thanksgiving, Christmas and New Year's, Memorial, Fourth of July, and Labor Day. Mr. Fullenkamp: So you are saying 6 days we will have pick-ups on Saturdays.

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Mayor Flaute: So there is not an option here that you could go another day besides Friday or Saturday? Mr. Wilson: At this hour in the game, I can check. Mayor Flaute: It would be nice like Mrs. Reynolds said, to have trash cans out one day or two days a week and only have the trash trucks on the roads one or two days a week. There's a benefit to our residents like Mr. Curp was saying, there's a benefit there. There's not a benefit to having all the trash cans sitting out like Mr. Denning said for 75% of them sitting out there on Saturday six times a year. I'm thinking this Council might be willing to work with you if it is any day except Friday. Mrs. Lommatzsch: I don't know why we don't keep the contract we made with them a year ago. Mayor Flaute: We could do that too. There are some good things that we would experience out of this, as I said. Trash cans are only out two days a week, that's not a bad thing. Trucks coming up and down our roads. Mrs. Lommatzsch: They will come up and down my road once a week. It doesn't matter what day that is. Mayor Flaute: Well that's how it is going to stay. Mrs. Lommatzsch: The wear and tear is the same on my road. Mayor Flaute: You have to think of the whole city. I think it's important. At least it is a benefit to us to change the contract that way, but you are right to change it for Friday is not a benefit to our residents. Mr. Denning: It's 6 days a year. Mrs. Lommatzsch: Memorial Day and Fourth of July, those are holidays.

Mr. Denning: I get it and I'm the one that brought it up. That was my concern. My understanding is the reason you are doing the north side on Thursday instead of the south side is because you are doing part of Huber Heights on that same day. Mr. Wilson: Right. Mr. Denning: And the north side only has 1,500, where the south side has 5,000. Mr. Wilson: 4,500. Mr. Denning: The map I saw. Mr. Fullenkamp: So your capacity is 4,500 residents a day. Mr. Wilson: That's about right. Mr. Denning: With the 7 trucks. Okay. Deputy Mayor Smith: On the issue with this week or last week when they picked up late. Mrs. Lommatzsch: It was this week. Deputy Mayor Smith: It was this week. We haven't experienced that before. I live in the same plat as Mrs. Lommatzsch. Usually it is picked up mid-morning or early afternoon. Mrs. Lommatzsch: Nope. You are not home. 5:00 or 5:30 is normal. Deputy Mayor Smith: Okay. Mrs. Lommatzsch: The recycle comes early, early in the morning. Deputy Mayor Smith: Yeah. Mrs. Lommatzsch: The trash often is not picked up until 5:00 or after. Deputy Mayor Smith: Okay. Mrs. Lommatzsch: Because I get off work at 5:00 and I come home and the trash is still in the street.

Deputy Mayor Smith: It's still out there. Okay. The other question I have is how many households can you pick up before you have to go empty the truck? How much does that truck hold? Mr. Wilson: Well again it is volume, so if it is not leaf season you are looking at around 400-450. Deputy Mayor Smith: The issue that I have, of course I don't like changing the schedule, but the real issue I have is you run around with that dumpster on the front of the truck, you throw that trash in the dumpster, it goes up and it dumps in the back of the truck and some of it spills out on the road. I did see the trash man get out of the truck and run around and pick up some of that trash, but that's not always the case. Let me show you a picture of my street after the trash man ran. Here's a picture. That's Crestmont Drive. Mr. Wilson: That's not the way we do business. Deputy Mayor Smith: That's the way it looked. We had to call in here earlier this morning. A lady called over on Wake Forest and she had to go out and pick up the trash out in the street after the trash man already ran. She was upset. She called me and she called over here as well. Mr. Wilson: I'll have a chat with the drivers because that's one of the things we have always prided ourselves on. The other thing we do is put horse hair up above that keeps that from happening. It may or may not have been on that truck, but it is kind of like a bristle, if you will. That's not the way we do business.

Mrs. Reynolds: What is it, Mr. Wilson, you have up on the truck that prevents that from happening because I have not seen that on any of the trucks? Mr. Wilson: You will see it on some trucks around the wheel wells that will keep rain water from flipping up on their mirrors and things and keeping the side of the truck clean. Up above, we call it horse hair, but a straight bristle broom is what it is and it is 6 feet long by 8 feet long and it encompasses the box or the opening up top. It's kind of been a new thing we have been putting together. I thought Dayton was pretty much done that's why we moved that technology down to Cincinnati. The front loader, we

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call it a front load residential truck; we have a take all contract so we have to have something along that line to pick up the bulky items. Mrs. Reynolds: I realize there is going to be some trash that will fly out and I have seen the gentleman that runs our route, he is very good about if anything falls out he picks it up and he puts it in the truck. He's always been very good about that. I'm surprised at that because I have never seen that happen. They've been basically very good about picking up anything that goes on. I'm surprised; anybody should have been able to see that. Mr. Wilson: If I can get a copy of that. Mrs. Reynolds: Was it that windy day or was it today? Deputy Mayor Smith: It has been in the past. Mrs. Reynolds: Okay. Mr. Wilson: Again I don't know what I don't know and I can bring this up and use it as an example; just a teaching moment. I don't think our guys are out there willfully doing it. I'm not sure what happened here. Deputy Mayor Smith: It could be the wind or the amount of trash that is in the bin when he is dumping it, but still it is all the way down the street and this isn't the first complaint we have had. Mr. Wilson: Okay. Deputy Mayor Smith: I have received several of those calls and I have called in to the City Manager and our City Manager we had last year as well. Mr. Wilson: Okay. Deputy Mayor Smith: It's been an ongoing problem.

Mr. Curp: Do you know if the resident tried to call Republic? Deputy Mayor Smith: They were told to call Republic, I understand. Mr. Carpenter, did you speak with her this morning? Mr. Carpenter: I did. She did not say that she called. Deputy Mayor Smith: Okay. Mr. Curp: The thing I was going to bring up is making sure the residents know how to communicate a service issue to your local office because that is what we talked about in the very beginning of the meeting was communication over the discount for paying the full year with the first payment. There is no communication to the citizens. There was none last year and I thought we had this discussion last year and I would think it would have been cured for this first billing cycle and it wasn't. I didn't know which day of the week trash is going to be picked up at Christmas and New Year's. I set my trash out the day after on Tuesday when I was supposed to and it didn't get picked up until Wednesday, so then I went out to our website and we didn't have anything out there notifying the residents. I didn't see anything in the Dayton Daily News where our offices or your offices had a public service announcement put in there by the newspaper to let your customers know that there was going to be a delay. We got to New Year's, the Tuesday after New Year's, I decided to go out to the Republic website and see if I could find it out there. You can't find it unless you have a search warrant because you have to really navigate your website to try to find whether there is a delay or what the pick-up dates are for the holidays, especially Christmas and New Year's. When I did find it, it seemed to indicate the week after Christmas was going to be picked up on a regular schedule, but the week after New Year's was not so I didn't set my trash out for Tuesday I waited to set it out Wednesday which was the right thing to do. When I finally did find that scheduling page on your website, that's the information that was out there and that is not what transpired. The point is we have to find some way to make sure the citizens know how to communicate with your local operations office because if other situations like what Mr. Smith was talking about and a citizen wants to call your office instead of going through another step by calling here first or if we do go to this 1 day a week plus 1,500 houses and it's 7:30 at night and they want to call your local office, how do they call your office? How do they find a quick and easy way to call your office? Should they save a copy of our newsletter? I don't know if that telephone number is in our newsletter on a regular basis or not, but certainly they should take it upon themselves to write that number down and put it in their telephone books and that sort of thing. Nonetheless if they don't, they should have an easy way to find out how to contact your office dealing with service issues. Mr. Wilson: Okay. Mr. Curp: Shame on us and shame on you all. Mr. Wilson: Duly noted.

Mr. Curp: That website is a national website and then you have got to drill down through there to find the state that you are in, the locality that you are in, and I got the map showing where the drop off places were. I think our closest one is in Piqua or Sidney, someplace up north if we want to drive stuff to a Republic facility to drop it off ourselves. It took quite a bit to find that and even more to try and find what the holiday changes are for the City of Riverside. Mr. Wilson: I can't speak for this year. I know last year I put in a public service announcement, most of the time they put ours in along with the City of Dayton and whoever. The same in Cincinnati, but

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sometimes they don't. I don't know why, but I can't speak to it this year because I know I didn't do it. Obviously, it wasn't done. Mrs. Lommatzsch: A long list was done on the television that I heard and Riverside was never mentioned; Huber was mentioned. Mr. Curp: I understand that sometimes they don't print it because they have something else that is going to take the space and the copy editor is going to give priority to that. All I'm saying is we have to find some way to improve this communication between your operation center and our citizens and a way for our citizens to communicate with your operations center more easily. Mr. Wilson: I agree with you wholeheartedly. I think Mark and Chris and I when we sat down and we looked at each other in the eye, we came up with the same conclusion. It's a really good point. Mrs. Lommatzsch: Do you have a local office? Mr. Wilson: We do.

Mr. Fullenkamp: Refrigerator magnets. Mr. Wilson: Those work? It's funny because you all know whether it is politics or services or whatever it is, there is no one really good way of getting ahold of everybody. You can put it on the TV, you can put it in the newspaper, you can put it on magnets, and you can do a lot of different things. Mr. Fullenkamp: It's right here. It's on the bill on the customer service line. They need to look at their bill. Mr. Wilson: That's a whole other issue. I hear you loud and clear.

Mrs. Reynolds: Mr. City Manager and Mr. Wilson, should this change go through how are we going to alert the community? What's going to be the plan to let them know what's going on? Mr. Wilson if I can make a suggestion, those 6 days that you will have a delayed pick-up of your trash whether it be Saturday or whatever day it plays out to be I would work with the City Manager and the City Manager can work with you, we both need to be alerting people to remember just as Councilman Curp just said, he had to go out and do a major search. If we can just alert the community these are the upcoming days; the brochure that you put out for the first year indicated that those days we would be bumped over to Mondays or Tuesdays, whatever the day may be. We need to just be able to remind our residents because the first year, last year, was a change and we all just need some reminders every now and then. If we can work with the newsletter and you putting something on the bill just a general statement on the first bill of the year to remember on these holidays pick-up will be delayed by 1 day. Just give everybody everything they need at the time, but we really need to work very hard if we are going to change to a 2 day pick-up we've got to start quickly letting people know so they can understand and be ready. You all are going to have to be extremely patient and maybe come back and have to pick some things up. Mr. Wilson: I agree with you. Absolutely, we are going to be running some extra routes for at least 2-3 weeks. If Jeff Wilson forgets that it was Monday and now it is Thursday, we are not going to not pick him up.

Mr. Fullenkamp: The question I have is I don't understand why since this is a Riverside mandated service that we don't have information on our website, the brochure, and why we are not putting that out there. We are mandating that people use this service, so we have some responsibility to make sure that we keep people apprise of what the situation is. You wouldn't mind us putting whatever information you have up as a PDF file on our website? The more ways we get it out there, the better. One thing is not going to cover it. Mr. Wilson: It's just the changes that happened this year. I think things fell through the cracks, so to speak. It's no excuse. Mr. Fullenkamp: I want to reiterate what Mrs. Reynolds said, I don't know when you intend to make this change. Mr. Wilson: We are going down the path of making the change. That's why I'm coming here to talk about it. Mr. Fullenkamp: I don't know what the timeframe is. Mr. Wilson: I think they were going to start next week. Mr. Fullenkamp: How are you going to do that? Mr. Wilson: Well start implementing it next week. They are not going to start picking up on Thursday and Friday next week. Mr. Fullenkamp: We need a plan on how are you going to get the information out to the residents. A phone blast, email blast, and send cards out.

Mayor Flaute: Before we even go there, what I am feeling from Council here is that the majority is kind of okay with 2 days, but I don't think we are okay with having it on a Friday. I'm not sure. I don't think any of us are going to be happy with that so if you can't change it to not have it on a Friday, I don't think we need to be discussing anything else. Mr. Fullenkamp: I'm okay with Friday. Mrs. Reynolds: I don't know

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that we are going to have the benefits. That's just it, I don't know what day. On Monday, if you are on a holiday you are still bumped. We are going to bump those days anyway. Mr. Denning: I think the answer is we need to know, people need to know, and they need to be aware. I brought this up a couple years in a row, but if we had Call One and had a system like that you could make that call and say, "Folks don't forget trash pick-up is delayed a day this week." Mr. Fullenkamp: But you have to get that phone list. Mr. Denning: Yeah, I understand that. The more ways we can tell folks, the better off we are. Put it out on the board at the old building that trash pick-up is delayed one day. However we do it and we are going to have to do it 7 different ways, I'm sure because everybody gets their information differently. Definitely on the website as much as we can, I know not everybody looks at the website but some people do. The more ways we can communicate that, the better off we are. Mr. Wilson: Working with the administration, we can do a lot of different things. We do have a lot of those phone numbers and that's how we do our call blasting, if they have a bill and if they give us their phone number. Mr. Denning: So you can kind of do a Call One. Mr. Wilson: We were planning on doing 3 different call blasts and that's just on the phone, then the mailers and follow-up with the flyers on the route.

Mayor Flaute: Mr. Wilson, my wife just got a call from Republic. They just left a courtesy call that our new pick-up date starting next week is Friday. Mrs. Lommatzsch: Great, it hasn't even been approved. Mayor Flaute: Are you kidding me? Mr. Wilson: We have been going down this path for a while. Mayor Flaute: No. Mr. Fullenkamp: Council just learned about this. Mayor Flaute: We want to stay with the contract. This is ridiculous. This is silly. Mr. Wilson: The contract just says that we will incur all the costs of any date changes which is what we are doing. Mayor Flaute: I can't believe that. Okay, now I'm upset. Mrs. Lommatzsch: Nobody has told me what we get out of this. I want to know what any Riverside residents get out of this. Mr. Denning: They only have trash cans out 2 days a week instead of 5. Mayor Flaute: And they will only have trucks 2 days a week. Deputy Mayor Smith: You will have to put your trash out on Thursday if they are picking it up on Friday. Mayor Flaute: You have to think about the whole city. Mrs. Lommatzsch: I see that our residents gain nothing, they gain everything. They came in here and undercut to get the contract away from a great service, which has been lousy service as far as I'm concerned, the entire year. Now they come in and they gain, we gain nothing.

Mr. Fullenkamp: Jeff, I'm concerned about that. That there's no coordination on getting the word out, that concerns me. Mayor Flaute: That is unbelievable. Deputy Mayor Smith: That's less than a week's notice. Mrs. Lommatzsch: I told you this a month ago when this first came up that I didn't think we should change a contract. Mr. Fullenkamp: It's not part of the contract, but I'm concerned about the lack of notice. Mrs. Lommatzsch: The City Manager has a comment about the contract. Mr. Carpenter: The contract says that we have to approve this change in writing and we have not done that. Mr. Fullenkamp: So now the confusion has started. Mr. Denning: Now we have even more confusion because if people have gotten the calls that everything has changed then we are going to be forced into making the change. Mrs. Reynolds: How many calls have gone out today? Mr. Wilson: I'm sure most of them, if not all of them. I'm sorry. I thought I was just coming to answer some questions about the billing. We've been talking about this for 8-9 months. Mrs. Lommatzsch: The call must have come this afternoon because I had a Cincinnati call that I didn't answer.

Deputy Mayor Smith: Let's go back to communication. I sold a property here in Riverside the week before Christmas and I was standing out on the driveway with the buyer. He called Republic 3 times and 3 times he was hung up on. I said to call City Hall and see if they could help us out. We spoke to Elayna here at City Hall and she gave us a different number than we were calling. We were put on hold, but we got through and we got everything done, but it took 4 calls and a different phone number to do that. If Riverside has its own separate number, that number needs to be given to the residents. Mr. Wilson: I'm not sure what number you called, the 800 number? Deputy Mayor Smith: It was the number off of the website. Mr. Wilson: If you are a Riverside resident push 2 or 1. Deputy Mayor Smith: We went through the whole

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gambit there and we were disconnected 3 times. The 4th time we called City Hall and they gave us a different number and we got through.

Mayor Flaute: Okay, folks. What are we going to do now? Mrs. Lommatzsch: I make a motion that we continue our contract and services as scheduled a year ago. Mayor Flaute: Now you send out another call saying that this call wasn't right? Mrs. Lommatzsch: It would be their job to do so. Deputy Mayor Smith: That's on them. That's not us. Mayor Flaute: That's the motion? Mrs. Lommatzsch: Yes. Mr. Curp: I will second that. Mayor Flaute: Is there any other discussion on the motion?

Mr. Fullenkamp: Mr. City Manager, what is your view of this? Mr. Carpenter: Well we had a meeting to discuss this and as Mr. Wilson stated this was supposedly in the works early in 2016 and then with all the transition there was lost communication. Republic notified us I think it was October, around October range, and we asked them to put what they wanted to do in writing to us and then we would bring it to Council. November 22nd, they sent a response to Chris. It fell off my radar and I brought it to your attention on December 15th, I believe. During our conversation, we said the change has to come in writing and we have not submitted that change. I guess Mr. Wilson figured everything was a go, just a miscommunication I guess on that part. As far as our position, we haven't authorized it. I think we continuing as we are doing business, but I guess I would like to hear from Council.

Mr. Fullenkamp: I guess the other thing I want to know is what was the City's understanding of the timing? Mr. Carpenter: Originally, I thought it was fast. I think the first time we heard from Republic, my immediate reaction was, and I don't exactly how quick that change was going to be, I thought it was too fast. That's why we asked them to put what exactly they wanted to do in writing and like I said we got it in November and it just fell off my radar with me being off at Thanksgiving and I came back. I didn't see it until later in December. Mr. Fullenkamp: So there have been no discussions about the timing since your discussion in November? You had a meeting, what did you say in the meeting? Mr. Carpenter: We talked and reviewed the whole contract. I think I relayed the message about not being sure that Council would work on the 2 days. I know there was some concern about the Friday. Mr. Fullenkamp: But the timing and amount of notice to the residents. Mr. Carpenter: We talked about how we have problems notifying residents and they needed plenty of notification. We talked about email blasts. We talked about the One Call and the flyers. I thought they would be at least 2-3 weeks or a month ahead of time as far as timing notification of the residents. Mr. Fullenkamp: Did you object to the 9th being the starting date? Mr. Carpenter: I never approved it, but I never rejected it. I didn't know. Mr. Fullenkamp: You didn't have a direct discussion about that? Mayor Flaute: That's why we brought it up here. Mr. Carpenter: I just knew that was in the email, I never said, "Let's start on the 9th." No.

Mrs. Lommatzsch: Let me back up, you indicated the company wanted to do it earlier and then it slipped. Then you blamed the City because of our change of headquarters. Then it slipped until the fall, so you are telling me when you made the contract in January it was already on your radar to change the schedule is basically what you are telling me. Mr. Wilson: We knew, yeah. Mrs. Lommatzsch: When you did the contract with this city, you knew you were going to change the schedule. Mr. Wilson: Right and we said so. We met with Bryan. We met with Emily. We met with Jim. We've done our due diligence. I'm sorry. Mayor Flaute: I don't agree with that now.

Mr. Denning: I don't disagree that you have done your due diligence, okay. The problem is that this body never agreed on the 9th and we were having that discussion. The City never agreed. You never got anything in writing to say that the 9th was okay. We are just getting a handle on the 2 day thing and we haven't even had a chance to talk to folks that were upset about changing the service in the first place and the whole changing in the way we are billing it and everything else. Now we are getting it shoved down our throat whether we agree. If we can agree that the 2 day thing is okay, but maybe we need to wait until March so that we can get people enough information, far enough ahead so everybody can be ready for it. To call them up 2 days before the new week starts to say, "By the way..." My pick-up day is on Monday

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and I'm getting a call on Thursday, if I get the call. I haven't gotten a postcard. "Oh, by the way your pick-up day is on Thursday." That's just not enough time for people to get that in their schedule. We need those postcards to go out saying as of March whatever or February or whatever we decide, these are going to be the new pick-up days and this section of town will be done on Thursday and this section of town will be done on Friday and we will start this whenever we are going to start this. To call people up now when they haven't had any notification at all that there was even a chance of it changing I think is going to be even more of an uproar than we are going to get as it is.

Mr. Fullenkamp: I just received my email from Republic too, my message from Republic. Mayor Flaute: So there is a motion on the floor. Mrs. Lommatzsch: I have a question, but I would like to say first before I call the question please explain to me what the advantage is that the City of Riverside residents get out of changing our contract? Mayor Flaute: I think we tried to do that. Mrs. Lommatzsch: Call for the question. Mr. Fullenkamp: The question calls for 5 votes. Do you really want to call the question? Mrs. Lommatzsch: I can't because I made the motion. Mr. Denning: We've got a motion. Mayor Flaute: We have a motion, so we have to deal with it. I'm ready to deal with it if everyone else is ready to deal with it. Mr. Denning: What exactly is the motion? Mr. Fullenkamp: What are we going to do? Mrs. Lommatzsch: My motion is not to change the contract and the pick-up days. Mayor Flaute: If you vote yes, you are saying not to change the contract.

Mr. Fullenkamp: If we can work on a more reasonable schedule of notification, I'm not against this. Mayor Flaute: That and don't have it on Friday. I can maybe do that. Mr. Fullenkamp: I don't care about Friday. These people need more notification than one week and that's all you are giving them. Mrs. Reynolds: Would you be willing to pull your motion back and your second if we table this matter until we get information? Mrs. Lommatzsch: No, I would like to call the question. Mrs. Reynolds: Okay. Deputy Mayor Smith: What's what? Mayor Flaute: Yes means we are sticking to the same. Deputy Mayor Smith: Just until something new comes up. Mr. Fullenkamp: No. For when? For how long? Mr. Curp: The contract is still enforced until the City approves in writing. Mrs. Reynolds: The contract is already enforced, so we really don't have to do anything. The contract is enforced. Mayor Flaute: We still have the motion, so we need to do it. My opinion is and this is only my opinion, if Mr. Wilson comes back and says we still want to do 2 days it is just not going to be on Friday I would like to hear that and have another vote. Mr. Fullenkamp: I'm okay with Friday, but we need more notice. Jeff, you have to give these people more notification.

Mrs. Lommatzsch: How about parliamentary procedure? Mayor Flaute: Okay. Mr. Fullenkamp: So then you have to have 2 votes. Mayor Flaute: Okay. Does anyone else have anything they need to say? Deputy Mayor Smith: I want to know how we are voting on this. Mayor Flaute: Yes, if you want to stay the contract. Deputy Mayor Smith: The motion is not to change the dates, correct? Mrs. Lommatzsch: No, the motion is not to change the contract. Mr. Fullenkamp: We are not changing the contract. Mrs. Reynolds: If we do nothing, we are not changing the contract so we don't need to vote guys. I'm telling you. Mayor Flaute: We already have a motion on the floor that we have to deal with. Mrs. Lommatzsch: Will you withdraw your motion, please? We are opening up a kettle of fish here with a contract that we have in place. Let's don't muddy the waters. As it is, this gentleman can't do anything. Mrs. Lommatzsch: They can right ahead and do whatever they please. Mr. Fullenkamp: No, they can't. Mrs. Reynolds: They can't do anything. Mrs. Lommatzsch: He's already done it. Mrs. Reynolds: The contract says they will pick-up. They are going to have to pull that back. They will have to pull back what they have done. Then whatever, but we have a contract in place right now. There's no reason to vote on this. Mayor Flaute: It's up to the folks. Mrs. Lommatzsch: They have asked us to change the contract. Mr. Fullenkamp: No, they haven't. Mayor Flaute: Yes, they have. Mr. Denning: Their contract says that they can adjust the schedule with approval of the City Manager. Mayor Flaute: And they haven't got that. Mr. Denning: Exactly. Mrs. Reynolds: And he's not changing anything, so the contract stands. The contract stands. Mayor Flaute: It's up to those who made the motion as far as I'm concerned. Are you guys still solid with your motion? Mrs. Lommatzsch:

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As long as the schedule doesn't change next week or next month. Mayor Flaute: You are okay with your motion? Mrs. Lommatzsch: Yes.

A motion was made by Mrs. Lommatzsch to continue the contract and services as originally scheduled. Mr. Curp seconded the motion.

A roll call vote was as follows: Mrs. Lommatzsch, yes; Mr. Curp, yes; Mr. Denning, no; Mr. Fullenkamp, no; Mrs. Reynolds, no; Deputy Mayor Smith, yes; and Mayor Flaute, yes. **Motion carried.**

Mayor Flaute: So the contract stays in place, if you want to change it you need to come and talk to our City staff. You certainly need to give more notice. Mr. Carpenter: I guess what I would like to find out and I think it is fair for Mr. Wilson is how much notice would be appropriate? Mr. Fullenkamp: A month. Mr. Denning: A month. Mr. Carpenter: Okay. Mayor Flaute: A month and then another reminder maybe a week before. Mr. Carpenter: And days that would be acceptable? Mayor Flaute: Any day but Friday. Mr. Fullenkamp: I'm okay with Friday. Mayor Flaute: I know, but I'm trying to count the votes here and I think there are at least 3 of us so it could go either way. If you want to bring back Friday, bring it back and we will see how the vote goes. Mr. Manager, I don't. I'm not going to tell you how to do your job. I strongly urge you to consider the fact that there is some opposition to having trash pick-up on Friday.

Mr. Wilson: 35,000 homes we collect in this market and everybody is going to change but Riverside. The days have already been set. Mrs. Reynolds: What did you say, Mr. Wilson? I'm sorry, I didn't hear you sir. Mr. Wilson: We collect over 35,000 homes in the Dayton area market. Everybody has been notified. Everybody is on board. It's not likely I'm going to be able to change the days now. That means I'm going to change somebody to a Tuesday that was on Friday and vice versa. I'm just being honest with you. Mayor Flaute: Take care of this problem. Mr. Wilson: Again, we have been working with who we have been working with. I haven't been here to Council, but I have worked with the administration since day one. Mayor Flaute: But they didn't give you the go ahead to do what you obviously did. Mr. Wilson: I understand that. That was miscalculation on our part. Nobody said no, we were just down the path. I'm just saying. I'm not blaming Mark and Chris. I'm saying that we have been talking about this with all of the administration. Mrs. Lommatzsch: Why do we get the weekend? Why couldn't we have Monday and Tuesday? Mr. Wilson: I will take this back. There's somewhere around 28,000 folks in the metro-area that already has their date changing. I'm not sure it is fair to change them next week or the week after and come back and tell you yours is Tuesday and Wednesday. I'm just saying this. We've got a 7th of the households that aren't even paying us. Any business people put that in your calculator. It's been tough. We've been picking them up. We are working with staff and identifying those folks as well. I guess I just didn't realize where you all were at in the process. I didn't know. Mayor Flaute: Alright.

Mr. Curp: I didn't hear anybody up here say anything about changing what you do with other communities. We are only talking about our community. Mr. Wilson: I understand. Mr. Curp: I'm sure that your company has the resources to make this work until some change gets approved, if this Council is amenable to making whatever changes posed going forward. Mayor Flaute: Thank you sir. Deputy Mayor Smith: Mr. Wilson, give me your card and I will send you that picture. Mayor Flaute: Anything else Mr. Manager?

There was no further discussion.

ITEM 7: RECESS: The Council took a recess at 7:03 p.m.

ITEM 8: RECONVENE: The meeting was reconvened at 7:14 p.m.

ITEM 9: PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: Deputy Mayor Smith led the pledge of allegiance.

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ITEM 10: PRESENTATION

A) Remembrance of Corporal Derek C. Dixon and Private First Class Lavern Charles Ullmer

Mayor Flaute: At this time, I would like to say something about a day that we will be having for Corporal Derek Dixon Day. At this time I would like to read this wording. In remembrance of Marine Corps Corporal Derek C. Dixon was 20 years old at the time he was killed in Iraq on June 26, 2007. Derek was a resident of Riverside and he joined the U.S. Marine Corps on July 9, 2004 and was trained as an Information Specialist. He had been serving in Iraq since March 25, 2007 and was assigned to the 2nd Assault Amphibian Battalion, 2nd Marine Division, Marine Expeditionary Forces based at Camp LeJeune in North Carolina. Corporal Dixon graduated from the Mound Academy in June 2005 following his transfer from Stebbins High School in February 2004. While living in Riverside, Derek was interested in Law Enforcement and was active in the Explorers Post 763 as a teen. He made it a point to stay in touch with his advisor, Officer Jeff Wightman of the Riverside Police Department. Derek is buried in the Forest Hill Memorial Gardens and was given full Military Honors as a War Hero receiving the Purple Heart and other combat decorations as a result of his ultimate sacrifice for his country.

Army Private First Class Lavern Ullmer was a member of Company B, 1st Battalion, 9th Infantry Regiment, 2nd Infantry Division. Lavern was a resident of Mad River Township along with his many family members. He was taken prisoner sometime between November 25th and December 1, 1951 at the age of 23. In 2005 remains and materials were discovered near the Pukchin-Tarigol POW Camp Cluster, where two returning POW's reported PFC Ullmer had died. Through the use of present day DNA technology, a positive identification was made and he was returned to American soil 65 years after his death. Lavern was buried on Veteran's Day, November 11, 2016 and was given full Military Honors at Willow View Cemetery between his parents, John and Helen Ullmer. I would now ask for a moment of silence in remembrance of Marine Corporal Derek Dixon and Army Private First Class Lavern Ullmer. Thank you very much.

ITEM 11: MINUTES: Consider approval of the minutes of the December 15, 2016 regular council meeting.

A motion was made by Mr. Denning to approve the minutes as submitted. Deputy Mayor Smith seconded the motion. There was no discussion on the motion.

Six were in favor and Mrs. Reynolds abstained; none opposed. **Motion carried.**

ITEM 12: ESTABLISH DATE AND TIME FOR MEETINGS

Mayor Flaute: Now we will move into establish date and time for meetings. Is there any discussion as to people's thoughts on that? I know at one point we did have a discussion a few weeks back about maybe having one work session the first Monday of the month to make the work sessions not go so long when we have the regular meetings. I don't know if there is any thought about that or do you want to keep it the same as we have it? Mr. Denning: I think we keep it the same and if we need a special meeting, then we have a special work session meeting if necessary. I think that's kind of worked the way we've been doing it.

A motion was made by Mrs. Reynolds to continue the current Council work session and business meetings for 2017 as followed in 2016. Mr. Denning seconded the motion. There was no discussion on the motion.

All were in favor; none opposed. **Motion carried.**

ITEM 11: MINUTES: Consider approval of the minutes of the December 15, 2016 regular council meeting.

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Deputy Mayor Smith: In the approval of the minutes, I made a mistake and seconded that motion. I was absent for that meeting, so I really shouldn't have seconded that and I should have abstained from the vote. If we could make that change and maybe do that again, because I wasn't there.

A motion was made by Mr. Denning to approve the minutes as submitted. Mrs. Lommatzsch seconded the motion. There was no discussion on the motion.

Five were in favor and Mrs. Reynolds and Deputy Mayor Smith abstained; none opposed. **Motion carried.**

ITEM 13: ELECTION OF DEPUTY MAYOR

Mayor Flaute: The next thing is the election of our Deputy Mayor for this year. At this time we will take suggestions for Deputy Mayor and we will vote on those suggestions. Is there anyone that would like to request someone to be voted on as Deputy Mayor?

Deputy Mayor Smith nominated Mr. Curp for Deputy Mayor.

Mr. Denning: I second. Mayor Flaute: Is there anyone else who would like to nominate someone for Deputy Mayor?

Mr. Fullenkamp nominated Mrs. Reynolds for Deputy Mayor.

Nominations closed and there was no further discussion.

A roll call vote was taken for the nomination of Mr. Curp as follows: Deputy Mayor Smith, yes; Mr. Curp, yes; Mr. Denning, yes; Mr. Fullenkamp, no; Mrs. Lommatzsch, yes; Mrs. Reynolds, no; and Mayor Flaute, yes.

The vote was 5 yes; 2, no.

A roll call vote was taken for the nomination of Mrs. Reynolds as follows: Mr. Fullenkamp, yes; Mr. Curp, abstain; Mr. Denning, no; Mrs. Lommatzsch, no; Mrs. Reynolds, yes; Deputy Mayor Smith, no; and Mayor Flaute, no.

The vote was 2 yes; 4 no; 1 abstain.

Mr. Curp was elected Deputy Mayor.

ITEM 14: ACCEPTANCE OF WRITTEN CITIZENS PETITIONS: Mayor Flaute advised citizens to fill out a form if they wished to speak about agenda or non-agenda items.

ITEM 15: CITY MANAGER'S REPORT:

Mr. Carpenter presented the City Manager's Report.

Mr. Carpenter: In your packet is the City Manager Report. If you have any questions, myself or staff would be glad to answer those. Mayor Flaute: Any questions for the manager?

Mr. Fullenkamp: I have a number of questions. The Safety Building Renovation Project you state that air quality sample results were very good overall. Mr. Carpenter: We found one issue and that was on the Fire Department side on the rear door. It's a Fire Department only door. It leaks water and that water had created some mold on the drywall that is located right there at the entryway. Mr. Fullenkamp: That came up in the air quality test? Mr. Carpenter: They also did testing for mold as well. Mr. Fullenkamp: Okay. Mr. Carpenter: That was part of it.

Mr. Fullenkamp: Next is the Woodman Sign Relocation Project. Staff is reviewing a proposal from Choice One to develop plans for replacement and relocation of signage

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on Woodman and Harshman. Mr. Carpenter: Right. Mr. Fullenkamp: Can you fill us in? Mr. Carpenter: Mr. Miller, correct me if I'm wrong. On Woodman Drive (*sic*) it seems like everything there is in place and that was done by LJB, correct? So the one on Woodman Drive (*sic*) is ready to go. On Harshman there are some concerns if you look at the ODOT standards' putting it in the roadway is like Option 6. It's one of the worst things you can do, but it is possible to do it if you put it in the median. If you want to put it on the same side as Woodman, there are a lot of utilities and things in the way. It may not be cost prohibitive and frankly, there may be too many utilities to locate it in that same area. Talking with Choice One, maybe the best option is to put a sign there that is frangible that can break away and not make it the same kind of concrete base that currently exists. Talking with Choice One, we thought about combining the projects to get the best price and they certainly agreed that would be a better way. Mr. Fullenkamp: I want to go back to the options. Have we done risk analysis and have we talked with our insurance company regarding what they believe is the best solution. Mr. Carpenter: I have not talked to the insurance company to date. No, I have not talked to the insurance company. We did talk with the engineering firm and we have the cost of the signs from the insurance, but I have not talked to them about risk. Mr. Fullenkamp: You probably should. So you are going to combine the 2 projects to get the best price. Are you set on the center sign? Mr. Carpenter: If we don't do the center sign, we have limited options of where we could locate it in that vicinity. Mr. Fullenkamp: Just so we minimize our risk is all I'm asking. Mr. Carpenter: Right. Mayor Flaute: I thought we already addressed that like a month ago that we really wanted to leave it in the center. Mr. Fullenkamp: No, we didn't. We didn't talk about the risk. Mr. Carpenter: I was going to bring you the options about what it would cost on the side and back into the median. It doesn't appear putting it on the side is a good option because of all the utilities that are located up there on the right of way.

Mr. Fullenkamp: IT Administrator and then we change into a Finance position. Mr. Carpenter: After talking with staff and just my evaluation an IT position I think is very important, but I think adding someone to the Finance Department is more important at this time. Mr. Fullenkamp: What type of hire are you talking about? Mr. Carpenter: Type of hire? Mr. Fullenkamp: What type of person? Mr. Carpenter: I'm still trying to sort out what their duties would be and what type of person. I originally was kicking around the idea of maybe a part-time position with benefits, so like a 32 hour position. I haven't come to a conclusion exactly if that's the right match. Mr. Fullenkamp: What kind of skills are you looking for? Mr. Carpenter: Someone that could focus on the budget. Someone that can look at taxes as far as any delinquent taxes or just if there are any back taxes that can be collected and the best way to go about that. Also, making sure we are getting the best deal from our vendors. If we do a lot of business with a certain vendor, can we combine all those purchases and negotiate a better price or seek out a different vendor; someone who can spend a lot of time focusing on those areas. Mr. Fullenkamp: A big part of it would be purchasing and receiving? Mr. Carpenter: That would definitely be a component. I don't know if that would be a priority, but it would be a big component. Mr. Fullenkamp: One thing that has come to mind recently is I'm not sure how we do receiving of purchased goods to make sure that the products coming in-house and I don't know if we have any process for that. I'm interested in this position. I'm a little concerned about bailing out on the IT position, especially with the state of our IT, but I understand why you want to go this way.

Fire/EMS, what I want here...we've got 362 requests. I'd like to start seeing these mutual aid runs show up so we know what's happening. Mr. Carpenter: The totals? Mr. Fullenkamp: Yeah. Mr. Carpenter: They weren't in yet at the time this went to print. I thought about that too is including those in there as well. Mr. Fullenkamp: I think that is important. My concern is, are we subsidizing other cities? That's a concern to me. Are we subsidizing other cities for providing them EMS services for free and not recouping the full cost? I know we have never recouped the full cost, but I want to know what that cost/benefit sort of thing is.

That gets to this request list. There are 3 things on here that have been marked as completed and they have been marked as completed for a few weeks. 22, 23, and 24, cost/benefit analysis versus outsourcing has been marked as completed. I have

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never seen a report on that. Mr. Carpenter: That is correct. Mr. Fullenkamp: Research Roto Rooter annual contract, I never saw a report on that. Mr. Carpenter: This is why it says completed. In staff meetings we talked about that. Mr. Miller has sent me the information and then I haven't forwarded it to you because I haven't located it. I know he did send it, but I haven't located it so I marked it here. We talked about not removing it until I inform you of that information. Mr. Fullenkamp: 24 too, purchase versus leasing. That's also marked as completed. I don't know from Mr. Miller's Department whether we have talked about that. I don't remember seeing a report. Mr. Carpenter: That's right. It's included in that.

Mr. Fullenkamp: Just a couple more things, I know you all are tired of hearing from me. When are we going to get the listing of all the vehicles and something about their condition? That's 26 on the list. That's on your name, so I want to remind you about that. Mr. Carpenter: I don't have the condition, but I have the list. Mr. Fullenkamp: If you can give us mileage that tells us something about the condition. Last regular meeting I requested a list of all of the properties that the City owns. I'd like to see that entire list of properties. That didn't show up on the request list, but I think that is something all of Council should know what properties we own and where are they? The last thing is I'd like to see what's been submitted to the NIP program in terms of those properties. I don't care if they have been accepted or not. I'd like to see that list. They don't need to show up on the map, you can give me an address or even a parcel number and I can go find them. I would like to see what's been submitted to the NIP program for Council to see. That's all I have. Mayor Flaute: Are there any other questions or comments?

Mrs. Reynolds: I have a couple, sir if I may. You will send that information out sir on the Council Request Sheets as soon as you find everything? Mr. Carpenter: I can focus on that now. We passed the budget, so I can focus on those areas. Mrs. Reynolds: I would like to see that. I think that was basically my concern. There are several things there that we just need to be able to see. One other thing that most of us will, I'm trying to find it on here, rumor control. I think we all saw today just exactly how smart that might be to have that on our website. Thank you very much. Mayor Flaute: Thank you. Any other questions or comments? Then we will move into monthly reports, Mr. Manager.

- (1) FYI Items
 - a. Council Request Sheets.
 - b. Council Agenda Calendar.
 - c. City Manager's Project and Activities Report.
- (2) Monthly Verbal Reports
 - a. Finance Department

Mr. Carpenter turned the floor to Mr. Garrett for the update from the Finance Department.

Mr. Garrett: Thank you, Mayor. It's the busiest time of year for us trying to finish out the one year that has been completed and get the next year started out. We have reviewed the initial list of purchase requests. I think I have most of the last transactions for 2016 posted into the system now. I have to now of course print a lot of reports and review those because this is our last chance to post anything for 2016. That's kept us pretty occupied and of course just getting the new year off and running. I continue to get you the Income Tax Chart. It was available before the last meeting, but it somehow didn't get distributed. In December, the Income Tax did go down considerably from other months. We were still ahead of our plan for the year. Our forecast for the year was \$5.29 million. We ended up with \$5.6 million, but just in the month of December it was \$10,000.00 less than the previous months. That still puts us \$305,000.00 more than we collected in 2015 and again just about the same \$345,000.00 or so above what we forecasted for the beginning of 2016.

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Speaking of Income Tax, RITA has been coordinating with me and plan to send a couple of their tax auditors down to Riverside to hold a Taxpayer Assistance Day in the middle of March. We have selected Tuesday, March 14th and again, there will be 2-3 people from RITA will be here for walk-in taxpayers for the residents from 12:00-7:00 p.m. Mrs. Lommatzsch: March 14th? Mr. Garrett: Yes, March 14th. Mr. Denning: We need to make sure that gets on the website and the Facebook page. Mr. Garrett: Right. Last meeting we had some discussion about the Local Government Services contract for GAP and Financial Statement Preparation. We did mark up the contract in accordance with Council's desire for a 1 year contract and got that signed by the City Manager, then forwarded on to the State Auditor's office. They are going to give us a little while to finish getting our end of year process done and then they will be in to help with that.

Speaking also of our audit, you may recall that we have not formally finished the audit for 2015 yet. The Auditor team was in here in the spring, then they suspended operations in about August and then the Auditors got distracted on other things. In early December the Audit Chief handed off our project to another Auditor, so they are getting spun up. They are doing their final review and hopefully fairly soon they will be coming in to get us their annual report. It did get considerably delayed. Mrs. Reynolds: That's a long delay. Mr. Garrett: Yes. If you recall last year they out briefed in December also, but now they have even missed that. Just lots of detail work is what we are keeping our eye on and is what we are up to right now. Mayor Flaute: Are there any questions?

Mr. Smith: Yes. Earlier this year we had an audit, I believe, and if we wanted to go over the audit we could meet with the Auditor here at City Hall. Was that earlier this year or am I thinking about last year? Mr. Garrett: That was last December. Mr. Smith: I don't mean 2016 or 2017. I mean in 2016 didn't we go over that for the 2015 budget expenses? Mr. Garrett: No, the State Auditors who were doing our audit actually came and made a presentation. I think it was like the 15th of December of last year. A couple of the Council members attended that out brief. They have been working. Mr. Smith: That wasn't a final? Mr. Garrett: That was pretty much final, yes. Mr. Smith: Okay. Mr. Garrett: Then like I said they worked on the 2015 year up until this summer and then they put it aside and worked on other pieces or audits for a while and got busy and didn't get back to us. Mr. Smith: Okay.

Mrs. Reynolds: Speaking of audits, this is something I have talked with the City Manager about. We have never had a full audit, financial and performance, have we that I can remember while I have been on Council? Can anybody remember? Mr. Smith: What kind of audit is it again? Financial. Mrs. Reynolds: Financial and performance audit. Mayor Flaute: Is that the thing that the State does for us? Mrs. Reynolds: No, this would be a full blown audit. Have we had one, Mr. Garrett? Mr. Garrett: Well they always come in and do a compliance audit to see if we are following the rules. A performance audit to me, I have heard of that typically with the school system, but they are looking for and give suggestions for process improvements. Mrs. Reynolds: Municipalities do it as well. I was just wondering. Do we ever need to look into having an audit because you just came in as City Manager, do you know that everything is what it should be? Mr. Carpenter: Do I know? Mrs. Reynolds: That's just something I was thinking about and I thought I would bring it out to Council.

I do have a couple of things and Mr. Garrett and Mr. City Manager, I appreciate you sending me the information first of all on the contracts and the payments to Mr. Williamson. I am going to request that someone contact Mr. Williamson or the firm of Bieser Greer & Landis and ask for all invoices to be submitted immediately to close out 2016. Mr. Garrett: Our process normally for that is Altick Corwin hired them. They turn their invoice into Altick Corwin and Altick Corwin in turn sends it on to us. We haven't gotten anything in the last month or so. Mrs. Reynolds: There again I know Mrs. Grandjean signed that agreement. That was not brought before this Council for approval. Mrs. Grandjean signed it and I don't know, but I'm checking with the Auditor's office because I don't even know how that works or what authority she has to sign an agreement and us pay a bill. That's something I have to find out

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for myself. I am concerned about some of the information that I received. I don't know if it is legal or not legal. I have no idea. I see a purchase order here for \$30,000.00. I thought the City Manager's cap was \$25,000.00 for purchases. I assume you put this through. You approved it, correct? I'm concerned with that and I don't know. You indicated we only have the bills through November, is that correct? Mr. Garrett: We received a bill in November that would have been for Mr. Williamson's services in October. Mrs. Reynolds: Okay. That was paid in November. You might have monies due him in November and December and possibly January? Mr. Garrett: Again, I have no insight of how much work he did. Mrs. Reynolds: The Committee has to answer that. I don't know. I think we need to get those in because that purchase order should be closed out. It should be closed out.

Also, thank you sir for the information you sent me on the credit card. I don't know, do we have a credit card policy sir? Would you get me a copy of that? I'd appreciate it. Again on this one, my concern with the information I have is that we cut a \$57,000.00 purchase order for a multi-vendor. I don't know why we did that. Does anybody know? It is purchase order MV160033. If somebody could tell me that, I would just like to know. Mr. Garrett: Does it have any kind of title to it or anything? I can look it up by number later. Mrs. Reynolds: I am just looking at one of your post it tabs that you use to put the PO on, the amount and the date. All I see is MV160033. Mr. Carpenter: Is there any information? Mrs. Reynolds: Well it is PNC Bank. It's on this one. I don't know, but all I got was the bottom part of the PO and it is a total of \$57,000.00. That kind of concerned me on a multi-vendor purchase order. Okay? If you could get me a copy of the policy for credit card use, I would appreciate it sir. Thank you very much Mayor, I appreciate that.

Mr. Fullenkamp: So I guess I'm curious whether we have a plan in place to go from Cash to Accrual accounting and whether that is something we are going to be addressing. Mr. Carpenter: I have asked the Regional Area Managers what type of accounting they are doing and if one of them is going the Accrual, I plan on making contact with those folks and get their input and a recommendation on the best way to go that. Mr. Fullenkamp: Will you use that input to the hire that you are considering? Mr. Carpenter: That could certainly play a role. On that contract itself it said it would take 275 hours to go from Cash to Accrual. Mr. Fullenkamp: There's no reason to do it both ways in my mind. There's no reason. Let's give the State what they are asking for upfront versus doing it how we have always done it and having to pay somebody \$14,000.00 a year to transform it into something the State accepts. Okay. Thanks. Mayor Flaute: Any other questions or comments for Mr. Garrett? Seeing none. Thank you, sir.

b. Economic Development Department

Mr. Carpenter turned the floor to Mr. Murray for the update from the Economic Development Department.

Mr. Murray: Yes, I regretfully inform you that Bob Evans will remain Bob Evans. Let's start with Airway Shopping Center. Aldi's you have probably seen the sign already that Dollar Tree is going in where Aldi's used to be. We have received the plans in-house here, so they are working through those now. The space between Price and Auto Zone, Cassano's is very close to going in there. It was reported in the paper that they will be, so we will look forward to getting that there. There is about 4,000 square feet in that location. It was reported in the paper that Tim Horton's should be up and running by mid-year. We will watch for that.

Moving down to Wright Point, for the US Military Recruiters, that's where we are increasing the security to the two offices we have over there. That's where we will be using AIP Governmental Services, so this is the first one we will have. This is a 3rd party provider through the State of Ohio that should speed things up with us. The pre-bid will be tomorrow and I should have legislation for you on the 19th, which will approve the contract. Treble One this is something you approved last time, the improvements should be done by end of next week. They will be moving into their new space and it is extremely dramatic over there. I did get the PO to KAP Signs for

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the signs and based on the weather, we will get closer to getting you a completion date when all of that stuff will be in place. Right now it is a little farther out there. I do hope you have seen the ADA openers. Those are working and doing fine. Mrs. Lommatzsch: I used them. Mr. Murray: You used them. Perfect. Mr. Smith: What are they? Mr. Murray: ADA. The door openers, we have automatic on the front door to get into the building as well as the space here and on the other building as well. Now we are ADA compliant with that. Going down, AIP is now working on assembling the bid documents for doing the parking lot and the driveway out there. We will see how they do on that.

I'm meeting with the Eintracht Club on January 10th. This again is to further what they want to do in the future as well as how we want to view them as a City. We have talked about not having them as a park, but defining them as something else and there are a couple of ideas there. I will be sharing that with you as we walk through with their group exactly what they want to be.

You probably saw that 1178 Harshman is demolished now. It is the one right across the street. The garage is being used by the Service Department and that's why we didn't tear that down. That garage has been secured and there are some elements from the Service Department in it. Phyllis is the one we want to rent and I've got an agreement with a man that wants to manage that. I will talk about that more in depth at the next meeting as well. 1101 Old Harshman is down, so that little convenience store at Old Harshman there is demolished and the seeding is done. We have hay over it so it will make a nice little something there in the future.

As you know we submitted an EPA Targeted Brownfield Assessment for 4215 Linden Avenue. We have withdrawn that application. That is the car wash at the top of the hill. In talking to the mortgage holder, which is First Financial Bank, they are going to complete that EPA Phase 1 as well as the Phase 2. There's no reason for us to go through the EPA application if those guys are going to be doing that. What that gives me the ability to do though is go to Hudson's Automotive which has a Phase 1 done and we have identified some problems with that, so we are going to do an EPA Grant for Hudson's Automotive which is right down the street. For years he has been trying to buy that building and the bank has put a stop to that because of their Phase 1, so this will be a new Phase 1 as well as possibly a Phase 2 to get that cleaned up. Mayor Flaute: So he is still doing business. Mr. Murray: Oh yeah. He is open. He has a lease, but he'd like to buy it from the current owner. He's been trying to do this for 3 years or something. This will help him get closer whether it will take place or not, I don't know. There's not a problem with him, there's a problem with the building. Mr. Smith: Was their waste dumped on that site? Oil or gas? Mr. Murray: It looks like there is a drain coming out of a bay that goes right into the ditch, so they are assuming the oil from the bay has been going through the pipe and that pipe has collapsed and it's polluting the front yard there. It's not that expensive to clean up if we can get him a grant that will take care of that obstacle to him acquiring that. Mr. Smith: Okay.

Mr. Murray: Finally, no Hustler in Riverside. I can give you the number to Victor Layne, who is the real estate manager that is handling that property for Bob Evan's and he will assure you he has never talked to Hustler. That's all I've got. Mayor Flaute: Are there any questions for Mr. Murray? Mr. Denning: Did we figure out where that information started from? Mayor Flaute: Mr. Lohr, do you have any ideas? Mr. Lohr: I would be happy to speak to that. There is a Facebook called the Valley Street Plat Rats. There was an individual that posted a general comment about not believing that the City would allow Hustler of Hollywood to come into the old Bob Evan's. Then there was a subsequent post from a different individual. It appeared to be photo shopped onto a WHIO page that it made it look like it was a legit news article. The way that the City handled that is the City Manager contacted WHIO, who was legitimately upset about this because they had falsified news under their name. WHIO put out an additional article and of course we reposted that on Facebook. Now it is news. I think lots of people got a laugh out of it. We are glad that they are not coming into our community, but interesting how things become news. Mr. Denning: I was just curious. Mrs. Reynolds: Mr. Lohr, you need to read the post that came on this afternoon because they are even better. Mr. Lohr: About

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the drive-thru? Mrs. Reynolds: Yeah. Mayor Flaute: Thank you, Mr. Lohr. Are there any other questions or comments? Thank you, Mr. Murray.

c. Administration Department

Mr. Carpenter turned the floor to Mr. Lohr for the update from the Administration Department.

Mr. Lohr: Thank you. I have just a few more items to mention here. We are having a Records Commission meeting next Tuesday at 8:45 a.m. We anticipate it being a very short meeting. We have about 100 or so boxes of the 1,300 that we have stored or had stored that are eligible for disposal. We are going to review that list, make sure everything is correct, take a vote on it, and approve destruction. That will be good to get those out of storage there. Just a comment about the project as a whole, we have currently brought to City Hall about 450 of the 1,300 boxes. We have them all stored in the empty offices over here and we have sorted through them individually. Some of them we have gone paper by paper for the ones that are labeled Miscellaneous. The other ones are labeled very well and can tell that the whole box is say Traffic Reports from 1985, which are some of the things we have seen. We are about a third of the way through sorting through all of our stored documents and we are setting it as a goal to complete that whole review by the middle of the year. So that's our goal and I think we will be able to meet it. We have been able to go through them pretty quickly, so that's good.

A couple of personnel items, we do have an offer out to a Zoning Administrator candidate. We are hoping to get a definite answer by Monday. I have scheduled a phone call with them to see if he is going to accept the offer. We would, assuming he accepts the offer, have an individual starting by the end of the month to fill that. For the Fire Chief position, we are doing a second round of interviews with 2 candidates and that will take place next week so we are moving those ahead. That's all I have. Mayor Flaute: Thank you, Mr. Lohr. Are there any questions or comments?

Mr. Denning: The records, the ones we are keeping are we scanning them and saving them electronically or are we going to have 800 boxes of stuff when we get done? Mr. Lohr: We have considered scanning them. Right now that appears to be a daunting task for us to do that. We are estimating that we will have about half of the boxes left, so about 650 boxes of the total and those are records we are required to keep per the State. Mr. Denning: Right, I understand that part. Mr. Lohr: To be honest with you, I don't know how we would get them scanned and digitized. Mr. Denning: There are companies out there that will do that for you. Mr. Lohr: We can look into costs for that. That would probably be the only feasible way for us to do it because we would be talking about tens of thousands of sheets of paper. I'll look into that. Mr. Denning: Once we got it done, then everything is done electronically and we could keep everything electronically in the future except for those that we have to have on paper. Then it doesn't take us a huge storage facility, it takes us a half a dozen USB drives and we've got everything. It could be stored in a safe. Mr. Lohr: Right.

Mr. Fullenkamp: My question is what are we doing currently with the documents that we are producing now? Mr. Lohr: There are some documents that we store semi-permanently in locations and file cabinets in the office area. For example, our parcel files in Zoning stay over there and they are permanently in the corner over here by Mr. Taylor's office. There are other documents like the Police Department's reports and things like that and Financial reports that are stored here. On an annual basis, they box them up and then traditionally they have sent them down to the storage unit down by Cincinnati, some of them. We will not be doing that now in the future at least for the foreseeable future. Mr. Murray has set us up with a large room on the 3rd floor of this building where we are going to move and organize all the documents until at least we have somebody who would like to rent that space, of course then we will have to find a permanent solution for all those boxes. That may be, as Mr. Denning just mentioned, it may be digitizing those and getting rid of the paper product. Mr. Denning: So we are not digitizing? We are keeping everything on paper; we are not doing anything electronically? This is the 21st century, not the 18th century. Mr. Lohr:

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We have some electronic documents. For instance our inspection notes, permit review notes, and our ZonePRO system are part of our public records, but they are kept electronically. I'm assuming a majority of the Fire and Police reports and things like that are only kept electronically. There are others that we do keep in paper. While we are looking at digitizing, it might make sense to look at what we can stop printing because that does get expensive. I will evaluate that at the same time I am looking at the cost of digitizing. Mr. Denning: I would think that as we head towards this direction, we shouldn't be adding to our problem if we have the ability or the rules don't force us to keep paper copies. That just doesn't make a whole lot of sense for us to go through all this paper to get rid of it if we are making more paper to put in its place, if we can do it electronically. Mr. Fullenkamp: The point is if you can print it, you can make a digital copy. Mr. Denning: Right. We keep the digital copy and if we need it for whatever, then we can print it at that time. There's no reason to keep a paper copy once we have it stored and then we are storing it on a hard drive some place and we don't have to worry about a fire too much. Mr. Lohr: Now is an excellent time to look at ways we can start digitizing as opposed to printing out paper and I will take a look at that.

Ms. Arnold: There are some things though that we are required to keep a paper copy. Mr. Denning: And I'm okay with that. I'm just saying. Ms. Arnold: It would be a lot of training for staff to know what they can and cannot print. Mr. Fullenkamp: But that doesn't preclude the fact that any paper can be made a digital copy. Ms. Arnold: That's what I do with all of the legislation because one of the projects that you all wanted me to work is on scanning previous legislation for research. Now every meeting we have, I scan everything so I can just keep that going and then I go backwards. Mr. Denning: I understand there are some things we have to keep in paper. Ms. Arnold: We would have to have training first though before. Mr. Denning: Then you know if that's part of the process, that's part of the process. Ms. Arnold: It's just something to keep in mind. Mr. Denning: That's where we need to be, in the 21st century where we are not where we used to be. Ms. Arnold: We did do electronic training; quite a few staff members did a couple of months ago. Mr. Lohr: With the scanning capability. Ms. Arnold: I think it was overly broad and we would probably have to narrow it down to see what works for us.

Mr. Smith: I think I asked this question last time we talked about these documents. When we destroy them are we going to shred them, burn them, or just throw them out? What are we doing? Mr. Lohr: We are not going to burn them, but we are looking into a quote on shredding them. Since they are public documents and nothing is protected, we may just be able to dispose of them some other way. We are looking at the most cost-effective option right now, but it is probably going to be shredding or some other kind of destruction. Mr. Smith: Okay. Mrs. Lommatzsch: Well let's have a shredding day and invite the public. Mr. Lohr: To join in. Mrs. Lommatzsch: Yeah. Mr. Fullenkamp: Why would we shred public documents? Mr. Lohr: That was a question we talked about today. For whatever reason we had always assumed that when we got to the point where we were getting rid of them, we would shred them. Then we started talking about the cost, so we are going to look at just having them hauled off or destroyed some other way. We will figure out the most cost-effective option for it. Mayor Flaute: We will come in and help you shred. Mr. Denning: We have a chipper shredder over at the Service Department. Mayor Flaute: Any other questions or comments? Seeing none; thank you, Mr. Lohr.

d. Planning and Program Management Department

Mr. Carpenter turned the floor to Mr. Taylor for the update from the Planning and Program Management Department.

Mr. Taylor: Thank you, Mr. Manager. Happy New Year, everyone. As Mr. Lohr updated you on, we are hopeful that we will have a Zoning Administrator here soon. We are getting backed up on some permits, but hopefully I will clear that backlog tomorrow. I am getting more than I thought we would in December.

On another note, we talked about the Safety Service Building and doing some of the work in there. I would ask that if you have some free time to go ahead and check out

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what we have accomplished and when I say we, the Service Department has done some work in there and then we had some contractors do some work. Combined they have taken that space that looked just deplorable and it is really nice. It looks really great and they have done a great job on it. When you go look at it, keep in mind we have only spent about \$5,500.00 over there which is way less than what some of our bids were coming in at. If you get some time, check it out and they would be happy to show you around. It looks really great in there. In addition, hopefully we will start on the Police and Fire Station the middle of this month, if not it will be the 1st of February.

The one thing I really want to talk about is the UDO updates. We had to table those for the budget meetings and getting that budget passed. I'm really kind of hopeful we can start working on getting those approved that Planning Commission has recommended. Last time Council asked to have another work session. I'd like to do that the first meeting in February and then hopefully get it to a vote the second meeting in February, so that by the end of March those will take effect. My question to you today is do you need the document resent to you? Do you need it electronically? Do you have that original working document that we gave you back in July still? If not, let me know and I can get it to you if that will work. Mr. Fullenkamp: I've got both documents. You sent one previous and then another one. If you could send me the very most current electronically, I don't want paper. Mr. Taylor: That second one that we sent you, there was some confusion I guess. We had the work session and then the direction was to go ahead and have a vote and a public hearing. When we re-submitted that second document it didn't have any of the highlights or the changes, almost trying to get it to look like what it would be when it passed. I think what we will do in the future is not do that. We will just keep the highlighted version. Mr. Fullenkamp: Alright, so send me the highlighted version. Mr. Taylor: I can do that. Mr. Fullenkamp: I think I have it in paper format and I may have it in digital, but if you could send it to me again I would appreciate it. Mr. Taylor: I would be more than happy to do that. I'd also like if you have questions or a series of questions, go ahead and email those to me or to Mr. Manager and I can get those questions either answered before or at that next work session. We have been kind of working without it. It works, but it would be really helpful to have those passed.

Other than that, I think we have some great projects planned for the new year and I will keep you updated on them as we go along. The other thing I wanted to say is this morning I drive through 5 or 6 different jurisdictions and I just wanted to throw a shout out to the Service Department again. Five or six jurisdictions and Riverside's are always the most clear and the safest to drive on. Mrs. Lommatzsch: Ditto for me. I was on several too as well. The thought occurred to me, Riverside is great! Mr. Denning: I only drive in Riverside, so that is what I'm used to. That's a good thing. I don't have to complain. Mr. Taylor: I know a lot of people do. I go through Dayton, Huber Heights, Harrison Township, Vandalia and Butler Township, and then Riverside. Mr. Miller: On behalf of the Service Department, thank you.

Mrs. Reynolds: Mr. Taylor, when did you say you wanted to do that, in February the first or second meeting? Mr. Taylor: I think we asked for a work session again. I would like to do that the first meeting in February. Then hopefully have the public hearing the second meeting of February. Mrs. Reynolds: I just wanted to make sure. Thank you. Ms. Arnold: Does anyone else want paper copies? A few of you have, but they are this thick and I don't want to kill any trees if I don't have to. Mr. Denning: I will check and see. Mr. Smith: I may still have it. Mayor Flaute: I have like 4 copies. Ms. Arnold: Okay, just let me know. Mitch, I already told you about this morning when I drove back from dropping Mia off. There was literally a line at the Riverside border. The roads were a mess over there and as soon as I hit Riverside they were completely clear. That was the first thing I told him when I saw him today. Mr. Smith: I actually had a resident call me today and tell me about the roads being so clear in Riverside. I was surprised. Mayor Flaute: Thank you all. Are there any other questions or comments? Seeing none; thank you, Mr. Taylor.

ITEM 16: PUBLIC COMMENT ON AGENDA ITEMS: There were no public comments on agenda items.

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ITEM 17: NEW BUSINESS

A. RESOLUTIONS

I) Resolution 17-R-2227 appointing the City of Riverside's 2017 representatives to the First Suburbs Consortium of Dayton, Ohio Council of Governments.

Mr. Carpenter introduced Resolution No. 17-R-2227 appointing representatives to the First Suburbs Consortium.

Mayor Flaute: First let me ask if anyone else would like to serve on First Suburbs.

A motion was made by Mrs. Reynolds to retain the two persons that are on the First Suburbs Consortium for 2017 and approve Resolution No. 17-R-2227. Mrs. Lommatzsch seconded the motion.

Ms. Arnold: We need an alternate. Mayor Flaute: Mike and me. I'm the main guy. Ms. Arnold: You are both representatives and we need an alternate. Mrs. Reynolds: Didn't we have an alternate already? Ms. Arnold: We actually hadn't appointed one. Do you want me to leave it blank? Mr. Fullenkamp: That worked out. Ms. Arnold: Okay, then that is fine. Mayor Flaute: Alright if no one else wants to be the alternate. Okay, very good.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

II) Resolution 17-R-2228 appointing the City of Riverside's 2017 representatives to the Montgomery County Regional Radio Council.

Mr. Carpenter introduced Resolution 17-R-2228 appointing representatives to the Montgomery County Regional Radio Council.

Mayor Flaute: Who was on that last year? Mr. Carpenter: The City Manager and the Assistant City Manager.

A motion was made by Mrs. Lommatzsch that the City Manager and Assistant City Manager be appointed to the Montgomery County Regional Radio Council for 2017 and to approve Resolution No. 17-R-2228. Mrs. Reynolds seconded the motion.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

III) Resolution 17-R-2229 appointing the City of Riverside's 2017 representatives to the Miami Valley Regional Planning Commission (MVRPC).

Mr. Carpenter introduced Resolution 17-R-2229 appointing representatives to the Miami Valley Regional Planning Commission.

Mayor Flaute: Last year they were? Mrs. Lommatzsch: Me and Mr. Fullenkamp.

A motion was made by Mrs. Reynolds to maintain the two current Council members to be representatives to the Miami Valley Regional Planning Commission for 2017 and to approve Resolution No. 17-R-2229. Mr. Denning seconded the motion.

Mayor Flaute: Are the two that are listed willing to serve again? Mrs. Lommatzsch: Yes. Mr. Fullenkamp: Sure. Mr. Carpenter: We need to appoint some staff

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members. Mrs. Lommatzsch: And for the technical committee to, we haven't done that. Mr. Carpenter: They are usually Mr. Taylor and Mr. Miller. They are good.

There was no further discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

IV) Resolution 17-R-2230 approving the City Manager's appointment of two members to the Tax Incentive Review Council (TIRC).

Mr. Carpenter introduced Resolution 17-R-2230 appointing members to the Tax Incentive Review Council.

Mayor Flaute: Last year they were? Mr. Carpenter: This is the City Manager and the designee of the Chief Financial Officer, which would be Mr. Murray.

A motion was made by Mrs. Reynolds to approve the appointment of the current members of the TIRC for 2017 and to approve Resolution No. 17-R-2230. Mr. Denning seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

V) Resolution 17-R-2231 appointing the City of Riverside's 2017 representatives to the Volunteer Fire Fighters' Dependents Fund (VFFDF).

Mr. Carpenter introduced Resolution 17-R-2231 appointing representatives to the Volunteer Fire Fighters' Dependents Fund (VFFDF).

Mayor Flaute: Thank you, Mr. Manager, and they are? Mr. Smith: I have done that for years.

A motion was made by Mrs. Reynolds to approve Michael Smith as the representative to the Volunteer Fire Fighters' Dependents Fund for 2017 and to approve Resolution No. 17-R-2231. Mrs. Lommatzsch seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

VI) Resolution 17-R-2232 advancing \$40,000.00 from the General Fund to the General Assessments Fund.

Mr. Carpenter introduced Resolution 17-R-2232 advancing funds.

A motion was made by Mrs. Reynolds to approve Resolution No. 17-R-2232. Mr. Denning seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

ITEM 17: PUBLIC COMMENT ON NON-AGENDA ITEMS:

Frank Smith of Byesville Boulevard requested to speak before Council regarding a trailer issue.

Mr. Smith: Mr. Mayor and City Council, the same issue is the trailer issue. I drove around after last month's meeting and there are trailers setting all over there in the plat. I want to know why my trailer was the only one singled out. There are flatbeds setting everywhere in yards. There is another camper setting. There is a Greyhound bus that is setting by the garage. There is stuff setting everywhere, but I want to know why out of all these trailers setting in the plat that mine was the only one that has been singled out twice. I've had to move it twice. Now I'm paying storage on it. I

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think it is unfair because it was setting on gravel. I had the owner's permission to park it there and I had to move it. I took pictures of all these other trailers, but unfortunately I couldn't get my pictures. I don't own a camera, so I had to buy one and I could get the film developed. Trust me. Jerry Salmons has got a 16 foot flatbed, a new one, setting over in his lot now. There are cars setting everywhere untagged. There are boats setting underneath canopies. You know I just feel like mine was the only one singled out in this mess and I think it is kind of unfair. I want an explanation of why my trailer is the only one that is singled out. Is it because I'm the one making the most noise about Jerry and I still want this dust issue settled? I don't want to go through another summer breathing in this dust. I will continue to make the noise if the dust is not resolved because Council or somebody in here has the power to get this dust issue under control. I'm tired of breathing it.

Mayor Flaute: Wasn't there a suggestion of what we were going to do about the dust? Mr. Smith: I know there is stuff on the market that somebody can force Jerry to take care of this dust. Mrs. Reynolds: Mr. City Manager weren't you going to look at being able to sprinkle and you were going to check on some information on that? Mr. Carpenter: I haven't found the products, but you say there are some on the market. I would be glad to listen and get that information from you. Mr. Smith: I've worked in the construction industry. I know it can be. I will try to find it. Mayor Flaute: You've got to remember we are in a Well Field area. We can't just put anything down. We can't black top because then you are causing flooding issues because of the way the plat is. From my understanding we are running out of ways to handle this, so if you could get us that information. Mr. Smith: Somebody needs to make him water it then if there is not another issue. It shouldn't be my responsibility to find the product. The City has more resources than I do, but I know construction industries use it. I know there are products out there that can be used safely because all kinds of construction people use it. Worst case scenario somebody needs to go down there and say, "You've got to water. This watering when you want isn't working anymore." Somebody has got to come up with something to make him do it. It's getting old and I know you people are getting tired of hearing me complain (*sic*), but it's getting old. Mr. Mike Smith: When is this dust prominent though, in the summer? Mr. Smith: Yeah. Even in the wintertime, if it's dry with those trucks coming in and out of there beating it up it is kicking it up. It's horrible.

Mr. Fullenkamp: I did a quick search and I found a product right off the bat that's usable for this type of problem. There are products out there, Mr. Smith is correct. I have a question regarding what brings the attention of staff to a complaint like this. Does our staff go out and look for illegal parking of trailers and vehicles or does it require somebody to file a complaint first? Mr. Carpenter: It's a combination. We have a Code Enforcement Officer for the 9 square miles. He goes out and finds violations, but also we get complaints and once we are aware we go investigate. Mr. Fullenkamp: What takes priority? Mr. Carpenter: I'm not sure I follow what you are saying. Mr. Fullenkamp: If somebody complains do they get immediate attention? Mr. Carpenter: It depends on the availability. I would say that would play a factor, but yes it gets on the radar. Are you saying do we go out immediately? It depends. Mr. Fullenkamp: I didn't say anything. Mr. Carpenter: I can't. I don't know how to answer that. Mr. Fullenkamp: Anyway, there are clearly products out there for this dust reduction. I found one just like that. Thanks, Mr. Smith. Mrs. Reynolds: Please check on the Greyhound bus. Mr. Smith: I don't know if it is a Greyhound bus. It's parked by a garage and it's been parked there ever since I have lived in the plat. Mr. Mike Smith: It's been there for years. It's on one of the main thoroughfares. Mrs. Lommatzsch: It's a tour bus. Mayor Flaute: Thank you, Mr. Smith.

Steve Massa of Planters Avenue requested to speak before Council regarding a dust nuisance.

Mr. Massa: This is going to be a continuation of the dust nuisance that we have been talking about for 5 ½ years. Mayor, Council, and staff, you are all aware of the longstanding dust nuisance on Planters Avenue. In this regard I have only one question tonight and a record of 19 meetings involving staff and residents I would like to make you aware of. I give you my word, I will refrain from expressing my anger for

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only tonight and I expect the same from Mayor Flaute. Furthermore I expect the full 3 minutes afforded to me to speak without interruption. Mayor Flaute longstanding response to see a staff member has proven time and time again that will not fix this problem. I urge Mayor Flaute to remain silent on this matter unless he has something beneficial to offer. The abhorrent behavior of suppressing and discouraging responses from staff, residents, and fellow Council members is growing old and is completely unhelpful. I believe it would be best to allow staff and Council to respond as they see fit.

The following are meetings with various staff over a 5 year 6 month period concerning the dust nuisance on Planters Avenue: March 8, 2011, March 22, 2011, April 2011, June 2013, August 2014, September 2014, October 20, 2014, November 18, 2014, December 2014, February 9, 2015, July 27, 2015, September 11, 2015, February 9, 2016, March 2016, May 9, 2016, May 15, 2016, May 23, 2016, June 30, 2016, and September 15, 2016. That is 5 years and 6 months Riverside has been derelict in their duty to abate this longstanding dust nuisance on Planters Avenue.

Rock dust particles of any composition can stay and accumulate in the lungs. Inhalation of such dust causes lung irritation and can start the process of increasing serious lung damage. The microscopic particles are like millions of razor edge shards that damage lung tissue directly as well as create conditions promoting the development of tuberculosis, fibrosis, and cancer. It is time for Riverside to fulfil their responsibility and duty to abate this longstanding dust nuisance. They have been and are fully aware of. Article 6 Section 603 of Riverside's City Charter validates Riverside's responsibility to this longstanding dust nuisance. My one and only question tonight is Riverside going to abate the longstanding dust nuisance on Planters Avenue. A yes or no answer will suffice. I would like to know that answer now and not after the meeting. Mayor Flaute: Okay. Does anyone want to comment on that? We heard a discussion from the speaker before you that we are looking into that possibility.

Mrs. Reynolds: Mr. City Manager I would like Council to, I don't like to use the word direct; I don't mean it that way, encourage you to make sure that there is a resolution to the dust on Planters Avenue at the start of spring, if not before. I think we can do that. I think Mr. Fullenkamp found a product, I'm sure that Mr. Miller probably knows products, something that we can do, as a public service to our residents that live in that area that are affected by the dust. If we can do something, I think that all of this Council would like to see that happen. I hope because we need to do something. Mrs. Lommatzsch: Are we going to require the owner to purchase this product and apply this product? Mrs. Reynolds: No, Mrs. Lommatzsch I think we are probably going to have to do it ourselves. Mayor Flaute: I don't think so. Mr. Smith: From here on out? Mrs. Lommatzsch: It's private property. Mayor Flaute: It's a business. Mrs. Reynolds: But at what point does it become detrimental to our community to let that go on? Mrs. Lommatzsch: I understand. I am very sympathetic to the problem. Mrs. Reynolds: When there may be something that we may be able to do. For the welfare, health, and safety, as we put on a lot of things that we do, I think that this might be something that we just have to do. Mrs. Lommatzsch: What if he doesn't want it done? What would we be putting ourselves into? Mrs. Reynolds: You know if there's that much dust, then it becomes incumbent upon us to set up whatever kind of monitoring station to see. I don't know what's more advantageous for the community to put up with a monitoring station over there and then whenever the dust reaches a certain level. Mr. Massa: If anybody needs visual proof, I have many, many minutes of video.

Mrs. Lommatzsch: I don't believe anybody is questioning the validity of your complaint, nobody. I don't think anybody up here is. I'm just concerned that we can't tell a resident. It's personal property and it's like can my neighbor come over and tell me they don't like the weeds in my yard? Mr. Fullenkamp: Yes, they can. Mrs. Lommatzsch: They can't come spray something on it. Mr. Fullenkamp: But we can abate this problem. Mr. Massa: The way I understand it is a resident has no authority to make another resident do anything, but the City does have the authority to make a resident comply with our Codes. Mrs. Reynolds: To an acceptable standard, I believe that we have that obligation. Mr. Massa: The dust is clearly a

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nuisance. I read the article a couple of weeks ago. Mrs. Lommatzsch: I've been by there. I've observed it. Mr. Massa: It is accepted from Riverside as a nuisance. Dust is clearly stated as a nuisance in the City Code, that's how they categorize it. This problem needs to be fixed. It's tearing relationships apart and it needs to end. It has been going on for 5 ½ years. Mrs. Reynolds: What was that Mr. Lohr? Mr. Lohr: I'm sorry. I didn't have anything to contribute, I apologize. Mrs. Reynolds: I tried. Mr. Massa: We don't have a yes or no tonight? Mayor Flaute: I'm sorry? Mr. Massa: We don't have a yes or no tonight if the problem is going to be abated. Is that correct? Mayor Flaute: We have a yes that we are going to look into some products and ask Mr. Salmons to put them down so that he solves the dust problem. Mrs. Lommatzsch: If the chemical can be allowed in a flood plain. Mayor Flaute: In the Well Field or Water Protection Area, there's some issues that we are dealing with. Mr. Fullenkamp: We control what happens in our Well Field Protection Area. Mayor Flaute: We do not. Mr. Fullenkamp: We do too. Mayor Flaute: I don't think that is true, but okay.

Mr. Massa: Well that would be great if they would be doing that then is look into that product, if that's agreeable and if everybody thinks that would be the best thing. The best thing would be to have it paved. That would be a permanent solution. Mayor Flaute: Then we will have flooding problems. Mr. Massa: We will not have flooding problems. I have lived there for 25 years and the only problem that plat has ever had is when the creek overflowed because the old bridge on Witten's property got washed away and got stuck under another bridge in 1980. You are probably not familiar with the soil in that area, I am. It doesn't shed water; it soaks it up like a sponge. It goes right through it. That's an old riverbed. It's all sand and small rocks and if you go deep enough you hit shells. The water would not be a problem. Mr. Salmon's has ample room for runoff. He wouldn't have to pave the entire lot just the runway where the trucks come in and out. There would still be I would say at least 100 by 200-300 foot area for water runoff. I don't believe it would be a problem. The staff is just saying that, but they don't know. We've got to stop saying things that we don't know. It's not being helpful. There needs to be a solution and it needs to be thought out and the excuses have to stop. It's been 5 years and 6 months and this problem is just getting worse the longer it goes on. It needs to end for everybody. Everybody in here, everybody is tired of hearing about it. It really is not that difficult someone just needs to get on it and follow it through until the end and we can be done with it. This is the worst, biggest can I believe that has ever been kicked in this City down the road. Mayor Flaute: Okay, Mr. Massa. Thank you.

There were no additional requests to speak.

ITEM 18: COUNCILMEMBER COMMENTS

Mayor Flaute: Are there any Council member comments at this time?

Mrs. Reynolds: I have two, sir. We need to set aside some time and we have to do the Goals and Objectives for the City Manager. We haven't thought about that. Mayor Flaute: I have it down as something we need to do some kind of retreat or some kind of strategic planning, goal setting, and those types of things. The City Manager and I have had discussion about that. We were thinking maybe staff would meet and give us some ideas of what they think we should do maybe a week before and then Council will meet the next week and see if we come up with something. If we have to get together after that, maybe we can. That was kind of the thought that the City Manager and I have. Mr. Carpenter: Our staff retreat we are scheduling for February 9-10. Mayor Flaute: So we need to schedule one for the week after? Mr. Smith: I think you need to give them more than a week to look into ways to correct or fix those issues that they come up with and then they can present them to us and say this is what staff says we need to do and this is how we can fix it. Give them an opportunity to find a solution first. Mr. Fullenkamp: I'm confused. How do we evaluate the performance of the City Manager without knowing what the Goals and Objectives are? Mayor Flaute: We have to set the Goals and Objectives. Mr. Fullenkamp: I'm wondering why we haven't. Mayor Flaute: I propose that we do that. Mr. Smith: I think we are confusing the two. I think the retreat was to look at areas that need to be addressed here within the City and with staff. Is that correct?

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We would be looking at Goals and Objectives for the City. Mayor Flaute: We could do both. I think we can try to do both in one sitting, but it's whatever Council wants. If you want to think about it and give it more time, but we will put it on the agenda for next time as to what you guys want to do and how you want to proceed. Is that what Council would be comfortable with or do you want to set a date tonight? So, you are comfortable talking about it at the next meeting. Put that on the agenda and we will do that then, but remember you are definitely setting yours for February 9th. Mr. Carpenter: And the 10th.

Mrs. Reynolds: Will that be offsite? Mr. Fullenkamp: Yes. Mr. Fullenkamp: What's going to happen at the City Building? Mr. Carpenter: Some of the details still haven't been finalized, but we are looking at like a half day Thursday and then we would do something after hours with staff and then most of Friday. That's the timeframe. I am bringing in a facilitator. The one I requested is booked that day, so he has a lot of contacts. Today I was expecting to hear from a gentleman, but I did not. He may be booked as well and then we will just go down the list. I have one other person that I have contacted and I think he is available, but he is not necessarily my first choice. Mayor Flaute: If Council wants to have somebody too, we need to know all of that.

Mrs. Reynolds: I just have one other thing. I want to mention something about this past holiday season. I received a lot of cards and calls and emails from members of the community thanking this Council for all that they do for them. I want you all to know that all those cards, I received them. I'm sure you all received them. It's important when we hear from members of the community at the holiday time or anytime, but they all sent well wishes and I appreciate that. I want those in the audience and those that will read the minutes to know that I appreciate everything they said in those cards and those letters and the things that they talked about that they want to see for their City and that's what they call it, my City. This is my City and this is what I want to see. We sometimes forget that people live here because they want to live here, not because they have to, not because there is no other place for them, and some of us have been life long and some have just been a short while and some don't live here, but you respect it for what it is. I appreciate that and at the start of the year it is always important that we in ourselves set a goal and as a Council we set a goal and as a City we set a goal and we work towards that. Sometimes we get a little off track, but we generally get ourselves back on. Thank you for the residents of this community. You are a blessing to all of us. Thank you, Mayor.

Deputy Mayor Curp: Three things. First the Eintracht Club is having a Fish Fry tomorrow evening for those of you who are interested. I think it is around 6:00 p.m.

Mr. Garrett talked about RITA, the Regional Income Tax Authority, sending some folks down here to do some work. It reminds me we are getting to that time of year where it is time to do your own taxes and once again the AARP and IRS are sponsoring the Income Tax Assistance Program. It used to be called a Tax Assistance Program for the Elderly, but you don't have to be elderly, you don't have to be needy. If you just need some help or want some help because sometimes it just seems like it's more than what you want to spend your time on or it is burdensome they will do your taxes for you for free. There are 3 service facilities in the Greater Riverside area. One is in Huber Heights at the Huber Heights Senior Citizens Center, contact them for an appointment. Another site is the Kettering Lathrem Senior Center, contact them for an appointment. The third is Washington Township Recreation Center; it's called the Rec West which is the old movie theatre on 725 not too far from McEwen. There's no charge. They do it for free and love helping people out.

The last thing, Mrs. Reynolds talked about people in the room who are long timers and some who are not so long timers. There were comments earlier about how people have gone through other communities in order to get to work here today and how the roads here and the streets here are much better than other communities. My suggestion to you is there is a sign out at the old Page Manor that says, "If you lived here, you'd be home by now." My suggestion to you is if you don't want to go across those other streets that are icy and snow-filled we have some houses here in this

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community that we would be glad to help you find something on some streets that aren't covered with snow and ice. Those were my comments for this evening.

Mrs. Lommatzsch: I just want to remind everybody March 23rd a Thursday night is the Thank You for the Volunteers and Cassie Barlow is the guest speaker on volunteerism. That will be Walnut Grove.

Mr. Smith: Real quick I'm kind of piggybacking on what Councilwoman Reynolds stated and that is it's that time of year to set some goals for this year and get some things done that you may want to get done personally or in your business life. It's like setting a plan or taking a vacation and taking a road map with you. It kind of gives you an idea as to where you want to go and how you want to get there. It's a good way to set some goals and establish ways of getting there. I wish everybody a prosperous New Year and if you all have a prosperous New Year, the City collects more taxes. That was a joke, but I do wish everybody a prosperous New Year.

Mayor Flaute: I just have two. I did approximately 6 weddings. The other thing is that I have requested that Mr. Williamson and Mrs. Grandjean come to the next meeting for work session, so at that time we can get a final report of everything and I've asked Mrs. Grandjean if she could draft some language that we might want to put on the ballot so we can correct our Charter that we all profess to and make sure that it is legal. I've asked that to happen at the next meeting, so if you have any questions or comments please have them ready for that. That's all I have.

ITEM 19: ADJOURNMENT: A motion was made by Mr. Denning to adjourn. Mrs. Reynolds seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.** The meeting was adjourned at 8:50 p.m.

William R. Flaute, Mayor

Brenna Arnold, Clerk of Council