

Thursday, March 2, 2017

**ITEM 1: CALL TO ORDER:** Mayor Flaute called the Riverside, Ohio City Council Meeting to order at 6:00 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

**ITEM 2: ROLL CALL:** Council attendance was as follows: Mr. Curp, present; Mr. Denning, present; Mr. Fullenkamp, present; Mrs. Lommatzsch, present; Mrs. Reynolds, present; Deputy Mayor Smith, present; and Mayor Flaute, present.

Staff present was as follows: Mark Carpenter, City Manager; Chris Lohr, Assistant City Manager; Tom Garrett, Finance Department; Bob Murray, Economic Development Department; Mitch Miller, Service Department; Daniel Stitzel, Fire Chief; Frank Robinson, Chief of Police; and Brenna Arnold, Clerk of Council.

**ITEM 3: EXCUSE ABSENT MEMBERS:** All members were present.

**ITEM 4: ADDITIONS OR CORRECTIONS TO AGENDA:** There were no additions or corrections to the agenda.

**ITEM 5: APPROVAL OF AGENDA:** A motion was made by Mrs. Reynolds to approve the agenda as submitted. Mr. Denning seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

**ITEM 6: WORK SESSION ITEMS:**

A) Discussion – Liquor Control Notice for Springfield Amazula, LLC

Mr. Carpenter: This is a request for a permit for the grocery store in Spin-Kemp Center on Burkhardt and Spinning.

Mr. Fullenkamp: Did the Police Department do an investigation? Mr. Carpenter: Yes, the Chief has. I'm not sure why he is not here, but I contacted him prior to the meeting and he says he has checked it out. Ms. Arnold: I talked to Renee as well and she told me the same thing, but she didn't tell me his findings. I thought he would be here to share. Mr. Fullenkamp: We will get another chance during the business session. Mr. Carpenter: Yes.

Mr. Smith: This is a Mexican restaurant, correct? Mrs. Lommatzsch: Mexican grocery store. Mr. Smith: Yes. We are talking maybe import beers and things of that nature. Mr. Carpenter: I think it is more towards carry-out, not necessarily the type of beer. Ms. Arnold: It doesn't give us all of that information. Mr. Smith: Okay. I know it doesn't say that, but I was just kind of reading between the lines.

Mrs. Reynolds: It indicates, Mr. City Manager, on our Council sheet that there have been a few violations which are indicated on the screen shots attached. What is the level of violations, sir? Mr. Carpenter: I think we could save that for the Police Chief when he gets here. I know that he is familiar with this and he said he was prepared to discuss it. Mrs. Reynolds: Okay. Mayor Flaute: I guess we will hold off until the Police Chief gets here.

B) Presentation – Comprehensive Street Plan Details from Casey Heitkamp and Jeff Puthoff with Choice One Engineering

Mr. Carpenter: We have representatives from Choice One coming to talk about the Comprehensive Street Plan.

Ms. Heitkamp: It is nice to see you all again. If you remember, my name is Casey Heitkamp and this is Jeff Puthoff. We are here to talk about the 20 Year Street Improvement Plan that Choice One has pulled together for the City of Riverside. Just to recap a little bit from last time, we talked about what a Transportation Asset Management Plan is. It is essentially a way to determine where to spend funds in the coming years. We have learned in the past several years that it is really not feasible

Thursday, March 2, 2017

to be able to just count on being able to rebuild infrastructure. It is not feasible in terms of funds and it gets really expensive. What we have done is attempted to pull together a plan to tell you guys where we think and how much money we think you guys need to be able to provide to keep our roadways up to par here. Just to give you a little bit of background, currently the City is maintaining 232 miles of roadway. If you put that into perspective, that's more than driving from Cincinnati to Toledo. It's quite a bit.

The goals here are to lessen the long term cost and to improve the credibility of the decision-making process by being objective and technically based rather than emotionally based. Some successful requirements for implementation of these plans are good management, you know we have to have somebody keep up with it; we have to have effective leadership, somebody that is making sure it is getting done and that requires people that are committed to the funding and people that are committed to making sure that the plan is being completed; and then we also have to have the right organizational culture, meaning we have to have everybody behind it and we have to have everybody on board so we can make this thing actually happen.

Up here on the screens, you can see this is the Ohio Standard Pavement Analysis Ratings. This is developed by ODOT. Basically what happens is each road is rated, it is given a PCR, or a Pavement Condition Rating, and based on that rating it is placed into a category and that is given a treatment that needs to be done to it. The roadways are looked at for different distresses that are happening on the road. Are there a lot of patches? Is there a lot of cracking? Is there any sort of rutting or are there tire tracks where there has been a ton of traffic? These distresses are added up and they are based on the severity and extent of each of the distresses. They are added up and then subtracted by 100 and that gives you your PCR rating. The higher your PCR rating, the better your street is. The lower the PCR rating, the more in need of improvement the street has.

This is the Pavement Condition and Treatment Ratings given to us by the City. You can see that it is not exactly identical to the ODOT ratings; in fact it is a little more aggressive. You can see on ODOT's a 91-100 PCR rating level that doesn't require any sort of improvement. We do not have that here. We have said that anything 86-100 will be a crack seal, 60-85 will be a micro-surface, 40-59 is a mill and fill, and a 0-39 is a full-depth reconstruction. There are a total for 295 streets. What I really want to make clear here is that these streets are residential streets, these are not the major thoroughfares they are the small Riverside town streets. Mayor Flaute: 242 miles you said includes all the major roads also? Ms. Heitkamp: Yes, that would include everything that the City is maintaining. Mayor Flaute: Thank you. Ms. Heitkamp: These also don't take into account the streets getting worse meaning if they are rated at a mill and fill right now, we are not taking into account the streets that are getting worse and may eventually at some point become a full-depth reconstruction.

This is just a visual representation of the information that was on the last sheet. What you can see here is that the majority of the streets fall into our middle two sections which would be our mill and fill and our micro-surface. What I wanted to point out here was that because these are the two biggest categories and they are our middle two categories, the longer we wait to do anything the more they are going to move into that full-depth reconstruction and the more they are going to be in worse shape and they are going to have to be full-depth reconstruction meaning they are going to have to be completely torn out and redone which gets very expensive very, very quickly.

This is just a slide that I had in our presentation last time and I just wanted to show it again to remind everybody what these improvements look like. Crack seal, we have seen it a million times it just kind of gives you a headache the more you look at it. This is just the process of going through and sealing all the cracks that are on the street to prevent any sort of moisture, water, and all effects from continuing to deteriorate the asphalt. We also have micro-surface which is kind of thought of as the crack seal. When you are going to be crack sealing the entire street, it is better to apply one coat to everything. This will also prevent any moisture from continuing the deterioration process and it is also provides a nice, smooth surface to drive on. The

Thursday, March 2, 2017

mill and fill is the first step in the enhancing of the structural capabilities of keeping the roads. It takes off the top layer of the asphalt, but the sub-base is still okay so we take off the top asphalt and apply a new layer there. Those three are not nearly as intense as a full-depth reconstruction which basically is taking everything out of the road, ripping it all out, and starting from scratch. The reason why full-depth reconstruction is so much more expensive is because everything is new and typically the roadways are widened, curb is added, storm sewer is installed, sometimes you have to get into taking out trees or that kind of thing, so there is a lot that goes into full-depth reconstruction.

Mr. Fullenkamp: Can we go back to the pie chart? Are these in terms of miles or in terms of streets? Ms. Heitkamp: These are percentages in terms of streets. Mr. Fullenkamp: So this is not reflective of the mileage of the individual streets? Ms. Heitkamp: Correct. This is like mill and fill is 43% of the 295 streets that we rated. Mr. Fullenkamp: Okay. That might be kind of important in terms of estimating costs. Thanks.

Ms. Heitkamp: Speaking of estimates, this is our current estimated totals based on 2017 dollars and based on the treatment needed. So the total for everything in 2017 dollars is just about \$40 million, so we said we are going to take that and divide it by 20 years and that gives us about a \$2 million minimum per year that needs to be spent to keep up with these streets. This doesn't include the major thoroughfares, so this \$2 million budget needs to go towards the residential streets to keep them up to date. It does not take into account streets getting worse, so any streets that we could potentially not get to that were a mill and fill and now they are a full-depth reconstruction and they are way more expensive. Like I said we are going to have to set aside a different budget for the major thoroughfares. This does not take into account those main roads.

Mr. Smith: How did you calculate your numbers on cost? Did you go by just the number of streets or as Mr. Fullenkamp asked did you go by lane miles? How did you come up with that number? Ms. Heitkamp: What the City provided to us was the Pavement Condition Rating forms, so we could see what they have rated. Based on their rating whatever treatment type they fell into that's the type of estimate we did on it. I actually did an estimate on every single one of those streets, so if we said this street is going to be a crack seal I looked at that as we have this many square feet of pavement and this is the amount of material we are going to need for crack sealing. I did the same thing from crack seal all the way to reconstruction. I do have a slide later on that shows an actual reconstruction estimate. As soon as I got all the estimates compiled, I added it up, and those are the totals you saw. Mr. Smith: Okay, so you did use a measurement of space. Ms. Heitkamp: Absolutely. Mr. Smith: The size and length. Ms. Heitkamp: Yes, for every single street. Mr. Puthoff: There is an actual detailed estimate for every one of the 295 streets. There is a sheet that looks like this that takes into account the actual measurements for all 295 streets, so it is not just an average it is an actual estimate. There is an estimate just like that for all 295 streets. We've got a spreadsheet, which she will go over in a little bit. It's a significant amount of work. It's a legitimate 2017 dollar amount. Mr. Smith: Alright good. Thank you.

Mrs. Reynolds: I think I noticed you passed by a priority slide and the recommendations will come from you all on what's the best value for that \$2 million that will get us where we need to be on a long term plan? Mr. Puthoff: Yes, we will back up. Mr. Fullenkamp: The question I have has to do with these full reconstructions. Ms. Heitkamp: Absolutely.

Mr. Fullenkamp: Now I don't know what percentage of the lane miles are full reconstructions, I only see the cost number associated with it and it is the majority of what we are trying to do; it is the biggest piece. The question I have is what percentage of these full reconstructions, the additional cost, has to do with adding curbs? Let's say we just want to stay the same exact path that we are at, I'm assuming the cost would be less. I know it could be counterproductive to think that way, but in terms of residential streets. Mr. Puthoff: It is probably several hundred dollars per foot. We could certainly get those numbers for you and add them to it.

Thursday, March 2, 2017

Mr. Fullenkamp: It terms of percentage I'm just curious. Mr. Puthoff: Probably percentage wise and I'm just shooting from the hip here, Mr. Fullenkamp, but you could probably take 20% off of that. It's not 50% or 80%. Mr. Denning: It's not significant. Mr. Puthoff: It is significant, but we are not going to cut it in half. Mr. Fullenkamp: I've got to get a feel for it though. Mr. Puthoff: We can get some more of that information and add it to the spreadsheets as we move forward. That wouldn't be an issue at all. Mr. Fullenkamp: That's good. I appreciate that. Thanks.

Mr. Taylor: Can I just follow-up with Mr. Fullenkamp? On those streets, if they didn't have curb and gutter did you add curb and gutter to them or where they just what is there is there? Ms. Heitkamp: We added curb and gutter. We looked at it as a worst case scenario sort of situation. Mr. Puthoff: And certainly, Mr. Taylor, if there was curb and gutter that was in bad shape, we replaced it. Mr. Taylor: But you did add it to streets that may not have already had curb and gutter, so that would be easy to pull that out. Mr. Puthoff: Absolutely. Mr. Curp: You have other components too because if you look at this Kolmar breakout and go about halfway down it's got curb ramp, concrete walk, roll curb and gutter, but if you go down even farther you've got catch basin removed and replaced, storm sewer manhole removed and replaced. If you go down even further you've got storm water pollution prevention plan, erosion control, and water quality structure. We've got it looks like a mix of not only dealing with the street itself, but also storm water. Ms. Heitkamp: Absolutely. Mr. Puthoff: That is correct. Obviously we hate to put all this money into a street and not address the storm issues at the same time, so you are exactly right. It snowballs into an obviously big number very quickly.

Mr. Keaton: Most of the streets that we are looking at, Mr. Curp, have catch basins that are 40 maybe 45 years old, some of them are even built out of cobblestone. Some of them that I have dug into in some of these areas are in such bad repair, we are going in and we have to form up catch basin walls and pour concrete inside of the pipes coming into the basin. You guys might see them as you drive around, these little dimples in the road that is a failure in one of the infrastructures under the street. Whether that is a County problem and whether that is a sanitary pipe, a water pipe, or a storm pipe and typically it is storm because our streets are so old. The concrete has given way because when you salt the street, salt is an archenemy of concrete, so that is getting beneath the street and into the storm sewers and it is eating out the bells where the concrete pipe connects underneath the street and so what we end up with is a dimple in the street. Typically near those catch basins you will see a dimple there and there will be a hole in the middle of that dimple. What happens is your sub-material, your gravel, is flowing down into that pipe and washing out and eventually you will get a caving spot like this. They are all over the place around most of these catch basins. The idea was when Casey and I were driving around looking at these things is to address the issue so we don't have to address the issue again like Jeff said, put new pavement down and then have to dig the street up because we have to fix the catch basin. We could do more of them every year, but we do what we can with what we have. In most of the plats and the residential areas, the storm structures are extremely old some are even clay pipe. That's what we are dealing with just to throw some detail out there so you know. Mayor Flaute: Thank you.

Ms. Heitkamp: I believe this is where we left off. This is a visual representation of all of the different types of improvements and the dollar amounts associated with them. You can see that full-depth reconstruction is far and away the largest portion of the budget here. What we really want to show in this is that with the two, the mill and fill and the micro-surfacing, we want to keep them out of this full-depth reconstruction; we want to avoid growing this sum even larger. What we are trying to say here is let's avoid doing that by keeping up with it every year.

This is an example of disbursement of funds that we put together. This is based on a \$2 million allotment per year. We said obviously reconstruction is going to take up the majority of those funds, so we said we are going to put about 40% to that, which coincided with the average reconstruction cost for our 295 streets that we did was about \$800,000.00 so that's how we got that 40% number. Then we just did a trickledown effect from there. Mill and fill is going to take the next amount of money and then micro-surface and crack seal. With an \$800,000.00 budget for

Thursday, March 2, 2017

reconstruction, we are going to get about one reconstruction done with that. The mill and fill would be about six, micro-surface would be about 13 streets, and the crack seal would be about eight, give or take.

For our Improvement Priority List, we tried to put together some sort of methodology to figure out, where do we even start? Our first priority was the plats. We are going to start with a plat or a neighborhood that has the worst street ratings and what plat has the most amount of needed full-depth reconstructions. Then when we are looking at that plat, we've decided we are going to start in that plat with the worst street ratings and start with the worst one first and work out way all the way to the best one. Our third priority was to complete each plat at a time so that the neighborhood looks cohesive and we don't have a brand new street over here and a street that is literally crumbling tying into it. This is just a plat map of the City of Riverside so you can kind of see what we are talking about. You can see that the plats are scattered all over the place, so it's not like we can work all in one area as easily so we decided that we are going to break it down and work with the plats versus working in an east or a west or a north of a south quadrant of the City first.

To help the City with the plan, we decided to put together an Excel document which is basically just a database of all the residential streets in Riverside that were rated. What it will allow is you can use it to look at the detailed estimates of the street improvements based on our current 2017 dollars. Obviously that can be updated for 2018 or 2022, depending on the year. How is that going to help in the future? It is going to allow the City to plan ahead. This Excel document is a very, very fluid and constantly changing document. It is easy to change one thing here and see what the effects are over here. It can be changed every year. It can be changed if there is a new sub-division that went in, we can add the new streets. We can constantly change it and add things and look at the new dollar amounts and adjust inflation percentages, so it allows us to do a lot of things very quickly versus taking a lot of time. It also takes the emotional aspect out of it. It has the plats and it has the streets that were rated, so we can't say this person just wants their street done well no that's not the next number on the list. So it kind of takes that aspect out of it. This was just the estimate that we looked at and again, every street in this Excel document actually has a detailed estimate like this. They are not all this long because they are not all full-depth reconstructions, but they do have an estimate associated with it and you can click on that street name and it will pop this up and you can see what all is going on with this street.

Mr. Fullenkamp: That document exists? Ms. Heitkamp: Absolutely. I have it and we can pull it up if you would like. Mr. Fullenkamp: That's okay. I will get a copy. Ms. Heitkamp: It absolutely exists. Here is a screenshot of it actually. It's kind of hard to see because it is a rather large document, but we have in this column here, the first column, we have the street names. Then we have the plat that they belong to and kind of the quadrant, that was just my way of thinking about kind of how they fit into the City. Then they have the ratings that they received based on the street ratings. Then the improvement type that go with those ratings, what year the estimate was done, the 2017 dollars that were estimated for every street, and then our priority year or improvement year. Whenever I'm in this Excel document, I can sort by any of these things. If I want to see just the reconstructions, I can populate that. If I want to see just the streets that I want to do in 2019, I can bring that up. For every time that I change improvement year, our yearly totals on the side change. If we say next year we are not going to be able to do that \$2 million we are only going to be able to do \$1.5 million, we can take a street out of there and add it to 2019. So you see what I'm saying; it's constantly changing and you can always change things around and nothing is ever set in stone. What happens if you have a water main break and you have to tear up a road? That's going to affect that street and probably that street rating, so it's always, always changing.

This is just some additional Transportation Asset Management resources, so with that I will open it up for some questions. Mr. Keaton: Can I add something to this? Great job, by the way. The one thing that I like about the document that they did produce and the one thing that we would be able to do, just food for your thought, is we could throw this out to agencies like AT&T, Montgomery County, and Vectren and say here

Thursday, March 2, 2017

is our plan for streets that we are going to pave and ask, are you going to do any improvements on these streets so they aren't tearing up our pavement. When we don't know what we are going to do from year to year, we get this stuff happening. As an example Spaulding Road, as soon as we decided and we were getting ready to have our preconstruction meeting I get a permit in from Prime Tech who wants to go and bore and jack and maybe dig on Spaulding Road of all things. I told them we aren't going to let you do that. If you are going to do your work, you are going to do it now and get that done. It would save things like that from happening and maybe some of these agencies could work with us and plan ahead and we can save our pavement that way.

Mr. Fullenkamp: Why wouldn't you kind of go all in on those streets that could be saved and then kind of go slowly on the reconstructions? Mr. Puthoff: We can certainly do that, Mr. Fullenkamp. Mr. Fullenkamp: I'm just curious. If it is important to keep streets going from where we can fix them to full reconstructions, I don't understand your philosophy. Mr. Puthoff: The philosophy that we put together is just for now and obviously we can adjust this Excel spreadsheet to do whatever the City wishes. Our thoughts are exactly what you are saying, let's do as much mill and fill and crack seal and micro-sealing as we can to save the best streets so they don't go into the reconstruction mode, but on the flipside of that there's some streets that need reconstructed. Mr. Fullenkamp: That's the philosophy of getting one plat done at a time, but does that make sense in terms of the maximum bang for the buck and saving those streets that could be saved? Mr. Puthoff: That's kind of what we are trying to say by this screen or this slide is there's one street and it will cost \$800,000.00 to reconstruct. We can't really do half of it or a quarter of it, it is one project. That was the minimum we could do, but then put a nice chunk of money the \$600,000.00 and \$400,000.00 into the mill and fills and micro-surfaces to keep as many streets out of the reconstruction as we can.

Mr. Fullenkamp: I don't know what this cost/benefit analysis is of just kind of patching streets that need total reconstruction. There's a cost associated with that and when I look at your priority list, I see three priorities and the bottom one is the neighborhood sort of uniformity. I don't know if those are true priorities or just that they are all equal in your eyes. Mr. Puthoff: Our dilemma as outside people looking in is obviously there are priorities inside the City that we are not aware of. Mr. Fullenkamp: I understand, but from an engineering firm. Mr. Puthoff: From an engineering standpoint, there are a lot of streets that need work here as you guys know. We are not telling you anything. The initial concept was let's look at the worst streets because they are in such bad shape that the longer we wait they might not even be passable. On the flipside of that, as you guys already know, if the money was available we could spend \$4 million or \$6 million or \$8 million to work on the streets. Somewhere there has to be a decision made. This is the worst plat and the worst set of streets, so this is where we are going to start. For us it is just, what's the worst numbers, let's put some money there.

Mr. Fullenkamp: I think you need to help us make the financial decision. What is the cost/benefit of just going in and maintain all of the streets that are maintainable and really what is the benefit of that? Mrs. Reynolds: What do we save that will buy us some time? I'm looking at that aspect. Mr. Puthoff: We can certainly add that dimension to this program. That's not a problem at all. Mr. Fullenkamp: That's all I'm getting at. Mr. Puthoff: We just wanted to get the shock of the big number out to you and get some input so that we can go back and if it is cost/benefit ratios that might help you make decisions or whatever. We are obviously not the folks that are going to say, "Do these three streets next year." Mr. Fullenkamp: \$40 million is the same number you gave us at the end of last year, so this is not a surprise. I'm over that.

Mr. Smith: What we have seen in the past, if we can keep the equipment to do these roads and to do this work in the plat as opposed to taking it from this plat over here and going across town and working in another plat to reconstruct their street. If we can stay in the same plat, we save money because the contract doesn't have to move that equipment across town. Mr. Puthoff: The mobilization cost is significant. Mr. Smith: Exactly, so if we can stay in one plat and work on that as opposed to

Thursday, March 2, 2017

bouncing around the City it may be better for us financially and we may be able to get maybe another road done as opposed to having to put it off until next year. Plus, you have the wear and tear on the new road that you mill and fill or I don't know about the crack seal, but the micro-surface. You have that heavy equipment coming in there and driving on it and beating it down when you probably should have done the rough road first and then came back and picked up the loose ends. Mr. Fullenkamp: I'm assuming that a different set of equipment comes in to do reconstructions versus micro-seals and crack seals. Mr. Puthoff: That's where the heavy loads are done. You are exactly right.

Mr. Keaton: Most of your plat streets, and all the residential areas is what I'm talking about, typically they all rate generally about the same as far as their road condition goes. It does make a lot of sense to attack one area because if you've got a reconstruction street, like Lynnhaven, drive through that. It has turned into a wagon path. Typically when you start seeing streets like that, all of them are going to be that way. Now Lynnhaven in particular has a lot of trees which the shading is an enemy of asphalt because it holds water and the pavement maintains water and potholes permeates down through it. Shading of the streets is not always conducive to pavement. You will move to other streets like Ellington that doesn't have a lot of shading, but yet it still rates at a mill and fill. There is some cost/benefit to keeping to one residential area because you typically didn't have a whole bunch of different scoring in one residential area. Mr. Smith: Thank you.

Mrs. Reynolds: So if we look at area concentration, can you pull those numbers out for us? Mr. Puthoff: Absolutely. Mr. Fullenkamp: Can you generate a map of what the condition is, almost a graphical representation? Mr. Puthoff: Maybe what we can prepare for you is the map earlier that Casey showed you with the plats and maybe highlight each street based on the ratings and then you guys can have some easily visual representation of the streets and then with that we can bring you back some cost/benefit. I think what you are asking for and I think it is going to be somewhat subjective, but I think what you are asking for is if we mill and fill this street that rates 50 it will keep it from being reconstructed and that saves us. Mr. Fullenkamp: 20-30%. Mr. Puthoff: I think that's what you are looking for. Mr. Fullenkamp: That's what I'm looking for. Mr. Puthoff: We have the numbers that we can easily put that together and I think we can prepare a map and prepare anything else you guys want and bring it back. Again it is going to be somewhat subjective and it's going to be based on our experience. Mr. Fullenkamp: That's exactly what I want. Mr. Puthoff: I guess that's what we are trying to say, but I think you are looking for some hard numbers to put with that. Mr. Fullenkamp: I am, as best you can do it. Mr. Puthoff: Absolutely. Mrs. Reynolds: That's the best value for those dollars if we know that we can get a life expectancy of 10 more years or 15 more years. That can drive the decision making. Thank you.

Mr. Curp: Two questions: One, we talked about the Kolmar example where you had some storm sewer and curb and gutter stuff in there. Not knowing what else in there for the other streets, for the streets that have open storm drains along the roadway and Richmond plat is a good example, does this include putting in the storm drain tile and closing that over or is this just roadwork there? Mr. Puthoff: That would just be the roadwork in those neighborhoods. Mr. Curp: Okay. Second question is on the micro-surface, does that include a Sammy membrane or is that just a flat out micro-surface? Mr. Puthoff: On a micro-surface, there are a lot of different brand names to them. What we did with our estimating is a Sammy, but there are a lot of different products out there and a lot of different people selling a lot of different ideas on what a micro-surface is. We use the Sammy as an example just because the City has used those in the past, so you are familiar with what that would look like and act like. Mr. Curp: The reason I ask that is because in some recent notes from the City Manager he's talking about going in and doing some crack seal on streets where we have just done some micro-surfacing. I can go back to other streets in the community where we used a membrane underneath the micro-surfacing years ago and those streets are still in very good condition and don't have that level of cracking that we are seeing reoccur now with these streets that we have recently done micro-surfacing with which we probably didn't put down a membrane underneath that. Mr. Puthoff: We certainly can add membranes easily to these estimates. It's just again some

Thursday, March 2, 2017

cost/benefit ratios we need, but if there is a product that you guys have seen and like then we want to dive into that farther and see where that benefit is. Mr. Curp: It's not so much the vendor of their product, it's the approach to using the membrane or to seal that because the chip and seal stuff on top isn't doing the work, those cracks open up again.

Mr. Fullenkamp: Will you make recommendations on materials and processes to make sure we get the best bang for our buck? Mr. Puthoff: Absolutely. I just didn't think we were quite that far yet. Mr. Fullenkamp: I know you are not. Mr. Puthoff: When it comes to bid time, absolutely. We've been working with Jay and Mitch on the crack sealing project for the year. Mr. Fullenkamp: That should help with our long term outlook and what we have to do over the next 30 years when we are all dead and gone.

Mr. Smith: Real quick, can you give us a quick definition of what a membrane is or would look like? Mr. Puthoff: Absolutely, the idea of a membrane is it's a very thin material and there are lots of different products out there, some are more rubberized and some are PVC based. What they do is actually not glue it down, but it is asphalt material, they put the membrane down, and then the Sammy over the top of that. The objective is that little crack that is still under there can't resurface through the Sammy as quickly if that membrane is kind of keeping it down. A lot of what makes a good membrane work or not is how well it was put down, all the products are good. Some folks aren't as good at putting it down or taking the care to put them down correctly. If you spend the money and they don't get it put down right, we might as well have just thrown it in the dumpster. The key to that is making sure they get it down right because it is very, very finicky. The weather has got to be right, the moisture in the air has got to be right, and if one of those things go bad they want to unroll and come up and then we've got a bigger mess than what we started with. That's the real key.

Mr. Smith: I've read some information where they have taken used tires and ground them up and put it into the asphalt mixture to put down. Is that something similar to a membrane? Mr. Puthoff: That's a different applied membrane, so that's a more rubberized asphalt. It wouldn't necessarily be a rolled out membrane, but it would actually be a thicker micro-surface because it's more rubberized and a thicker application. I've seen great, great work out of those and I have seen them go terribly bad very quickly just because they weren't applied properly. That's the key to some of those. Mr. Fullenkamp: You know the good vendors? Mr. Puthoff: Yes, absolutely.

Mr. Curp: Let me give you a couple of streets to go look at, if you are interested. Over in Park Lane on Jeanette, that's across the backend of Park Lane near the Greene County Line. We did that one with a membrane. I think we did Charlwood with a membrane. Now Charlwood is starting to get holes in it because of the trees. I think we did Harlou with a membrane. When you get down close to Spinning Road, you will see where the surface has been wearing off just from the volume of traffic and the turning action and the friction of the turning action of cars in that intersection. If you go take a look at those, you will see that those were done 15-20 years ago and they don't have near the kinds of cracks and deterioration that we are seeing even now after we have done micro-surfacing where those cracks are starting to come back up.

Mr. Keaton: Just throwing this out there for you, what Mr. Curp is talking about is a stress-absorbing membrane interlayer which like he said is a crack deflector. A really good application for that is when you mill and fill and you are not doing a full-depth base repair, you mill the street down and put a Sammy down, a stress-absorbing membrane interlayer, and then you pave 1 ½-2 inches on top of that. That is the ultimate street preservation that you can perform. It will stop the cracking. Typically a good rule of thumb, and you think you guys will agree, is 1 inch of asphalt per year. If you put 2 inches of asphalt on top of a cracked street, in two years you are going to see the cracks come back up. So you put a stress-absorbing membrane interlayer on top of that milled street, then you pave on top of that and you stop that cracking for what another three years. Mr. Puthoff: Probably 3-4 typically. Mr. Keaton: So now

Thursday, March 2, 2017

you have gained five years if you have put down 2 inches of asphalt. Just throwing that out there for you as an application that could be made.

Mr. Smith: Mr. City Manager, do we know how much money we have allocated this year for road paving? Mr. Carpenter: This year for the residential streets, it is somewhere in the neighborhood of about \$500,000.00. Mayor Flaute: Thank you, Ms. Heitkamp and Mr. Puthoff. We appreciate you coming and you are welcome to stay around if you want to stay around. Mr. Puthoff: We will probably head to the north and we will come down here shortly and bring you some more information and we will talk again. Mr. Fullenkamp: The Excel file is in the staff's hands? Mr. Puthoff: Absolutely. Mr. Fullenkamp: Thank you. Can you send us a copy of your presentation? Mr. Puthoff: Absolutely. Ms. Arnold: I'm saving it right now. Mr. Fullenkamp: Okay.

**ITEM 7: RECESS:** The Council took a recess at 6:47 p.m.

**ITEM 8: RECONVENE:** The meeting was reconvened at 7:00 p.m.

**ITEM 9: PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** Councilmember Steven Fullenkamp led the pledge of allegiance.

**ITEM 10: MINUTES: Consider approval of the minutes of the February 16, 2017 regular council meeting.**

A motion was made by Mr. Denning to approve the minutes as submitted. Mrs. Lommatzsch seconded the motion. There was no discussion on the motion.

Six were in favor, Mrs. Reynolds abstained, and none opposed. **Motion carried.**

**ITEM 11: ACCEPTANCE OF WRITTEN CITIZENS PETITIONS:** Mayor Flaute advised citizens to fill out a form if they wished to speak about agenda or non-agenda items.

**ITEM 12: COMMUNICATIONS**

A) Public Hearing for Ordinance No. 17-O-618 approving a change in text amendments to the Codified Ordinances of Riverside, Ohio, Part 11, Chapters 1101, 1103, 1105, 1107, 1109, 1111, 1113, 1115, and 1117.

Mayor Flaute opened the public hearing at 7:02 p.m.

There were no requests by the public to comment in favor or in opposition of the proposal.

The public hearing was closed at 7:03 p.m.

Mayor Flaute: Is there any discussion from members of Council at this time?

There was no discussion from Council.

**ITEM 13: CITY MANAGER'S REPORT:**

Mr. Carpenter: In your packets you have the City Manager's Report. I have a few updates. As Mr. Keaton alluded to earlier, the preconstruction meeting was originally scheduled for today, but a member of the contractor was ill so they rescheduled to next week on March 8<sup>th</sup>. That's for the Spaulding Road project. Also as you look under the heading of Planning and Program Management, the Union Schoolhouse Road we did receive funding for that project in the tune of \$512,980.00. Shellabarger Park looks like next week it is scheduled to be repaired, the fence at Shellabarger Park. Mrs. Lommatzsch: Is it being paid for by the insurance company? Mr. Carpenter: That's who we are billing. Mrs. Lommatzsch: Good.

Thursday, March 2, 2017

Mrs. Reynolds: Union Schoolhouse was what total amount, sir? Mr. Carpenter: I don't have that number in front of me and I don't know if any of the staff knows off the top of their head. Mr. Taylor: The cost for the construction at Union Schoolhouse was between \$500,000.00-600,000.00, somewhere in there. We were funded for the whole request. Mr. Denning: What year is that? Mr. Taylor: Next year. Mr. Denning: So that's 2018? Okay. Mr. Carpenter: The portion of Union Schoolhouse is from Valley to Forest Ridge. Mr. Denning: That's MVRPC money? Mr. Carpenter: OPWC. Mr. Denning: Okay.

Mayor Flaute: You said Spaulding Road? Mr. Carpenter: That will be this year. The preconstruction meeting was scheduled for today. Mayor Flaute: Right, what happened? Mr. Carpenter: The contractor, Barrett Construction, he was ill and so they are going to do it next week. Mayor Flaute: I thought I heard you say that. You don't know when that is going to be. Mr. Carpenter: The 8<sup>th</sup>.

Mrs. Reynolds: Mr. City Manager, I'm looking again considering the email we had about the bond issue and the payment issue. A master calendar, we have been talking about this master calendar. Has there been any more work done on a master calendar? Mr. Carpenter: We had some discussion about that yesterday and today. We will be working on developing that. We are going to look back over the last couple of years to spread it out on a calendar where everyone can see it so we can stay abreast of things coming forward. Mrs. Reynolds: I just think it is becoming critical now because there will be a lot of projects upcoming and we need to make sure those things are on task.

Also going down to the Property Room Clerk position, I have asked for the Separation Agreement and all of the evaluations and things. When will we be getting those? Mr. Carpenter: I would say either tomorrow or Monday. I will be going through it. We have redacted everything that needs to be redacted and I just need to take some notes and then we will get it out there.

Mrs. Reynolds: Perfect. On the East Springfield Street reconstruction, I know you all may have talked about this because I couldn't find any note on it. It says a previously considered interconnection between the two traffic lights at the project has been removed from the project scope. Why? Mr. Carpenter: I will let Mr. Miller explain. Mr. Miller: We were looking at interconnecting or intercommunicating with the lights. The lights independently are operating fine right now, so we figured why make things more complex? If you do a cross-communication between the lights, if one is off the other is going to be off. Potentially you could create more of a traffic issue. Right now other than periodic repairs and that, they seem to be going pretty well and the flow of traffic seems to be flowing pretty well.

Mrs. Reynolds: So it was a repair issue to begin with? Mr. Miller: At one time you had all interconnectivity of all the traffic lights, however what we have found is that many times when you have that connectivity it creates more traffic issues because if one light is off it is interconnected to all of the other lights, so you end up with a gridlock. If one light is not working, we usually get a service call and we get down there and fix it and it seems like it works somewhat better, that's just my opinion based on observation, than having all that interconnectivity where if one light is communicating incorrectly it is like a chain effect and everything is interconnected with it. By having independent lights that we monitor, it seems to be working better and we get less service calls and we get less problems traffic wise.

Mr. Fullenkamp: How are you monitoring? Mr. Miller: That's a good question. Either the crew are out and about watching it or we get calls if there are issues. Mr. Fullenkamp: Is it peak hours that you are having a lot of problems? Mr. Miller: There is a time of day setting for those traffic lights, so you can moderate the time and timing based on time of day. The problems that we have and most of them are battery backed up, but if we get a lightning strike or something like that all bets are off. We get quite a few of those.

Mrs. Reynolds: Mr. City Manager, on the Council Request Sheet I see that it says the Route 4 entry sign repair was completed. It's not completed. Mr. Carpenter: That's

Thursday, March 2, 2017

why it is still on there. Mrs. Reynolds: It's not completed though. Mr. Carpenter: I know the guys went out and did some work, but we still have some issues. Mrs. Reynolds: When is that because it looks bad? I know Mrs. Lommatzsch brought this up and we've talked about this for several months now. That needs to be fixed please. I know that you anticipate March and I'm assuming the next meeting to check on legislation that would allow emergencies less than 10 days Nuisance Abatement. Are we nearing the end of that? Do we have something to bring forward? Mr. Carpenter: We've drafted some language and we have sent it for review. Mrs. Reynolds: I'm sorry I have been out of town, so I am a little behind on things. Did we get any information on the email you sent out to us about towing? Mr. Carpenter: We are to continue holding off for now, yes. Mrs. Reynolds: Will you send us an explanation for why that recommendation has been made? Mr. Carpenter: Yes. Mrs. Reynolds: And who it involves please? Mr. Carpenter: Okay. Mrs. Reynolds: Thank you very much, sir. Thank you, Mayor.

Mr. Fullenkamp: On our Council Request Sheet, I want to make a recommendation because I am seeing things disappearing off of the sheet. First of all, we shouldn't be shy about getting clarification from the requestor about exactly what is being asked. The second thing and I think this is really important, before you decide to take something off the sheet you ought to ask the requestor if the question has been answered that had been asked. I'm seeing things disappear, but there have been times where things have just been taken off the sheet and you have to notice it. You have to go back and compare it to the previous sheet and I think it is reasonable to talk to the person that made the request and see if the question that has been posed has been answered. I'm okay with the Clerk handle some of this. Ms. Arnold: What I have been doing, aside from the Route 4 sign because I knew it still wasn't quite right, is if something has been completed I put that it is completed and the date. I leave it there for the next packet and then if it is not brought up that it says completed, but it is not completed then I have taken it off because sometimes it is hard to even keep track of what we are waiting on and what we are not waiting on. In an effort to try and keep the actual pending requests so that it is easier to see. If you want me to leave them on longer, that is fine. Mark and I have gone through at times and he's told me specifically to leave some on there. Mr. Fullenkamp: I think it is okay to talk to the requestor and make sure. Send an email or call. Mr. Carpenter: I can just make a phone call and just ask. Mayor Flaute: It is safe to assume that if it says completed and it has been completed for a while. Mr. Fullenkamp: I don't think anything is safe to assume.

Mrs. Reynolds: It's just like this, it wasn't completed. The Route 4 piece wasn't completed. That's why I brought it up again and I know that it was originally Mrs. Lommatzsch, but I had asked at the same time because it just looks bad and it is our last entryway sign standing. Let's make it look good. Mr. Fullenkamp: That's right because we have three strikes now. Ms. Arnold: I do have a master list for all of the Council Requests, so if we ever needed to bring some back it is not gone forever. Mr. Fullenkamp: I think sometimes clarification might be something that will be important at the front end of the process and checking to make sure the question has truly been answered. Mr. Carpenter: I will be honest. The one here where Mrs. Reynolds requests a Fire and Police breakdown of ingoing and outgoing, I have to go back and read those minutes and try to understand. Mr. Fullenkamp: You could just talk to her. Mr. Carpenter: You are absolutely right. Mrs. Reynolds: You sent one part of it, but didn't get all of it. Mr. Curp: Or we could be very specific when we ask for things and be very specific of what we are asking for at the time we are asking so that there is no confusion on anybody's part. Sometimes our mindset is one place and other people's minds are someplace else. It is kind of do what I'm thinking and we don't know what other people are thinking. Mrs. Reynolds: Anytime you don't know what I want, just call me I will tell you.

Mr. Carpenter: I just want to mention a couple of things I am working on and will be bringing forward. We are working on updating the website and have contacted a few other agencies that have recently done this. We are going to be talking to vendors soon. Also, we are working with a local resident concerning a POW/MIA chair and we will be bringing them forward for a Work Session in the near future. I just wanted to give you a head's up.

Thursday, March 2, 2017

- (1) FYI Items
  - a. Council Request Sheets.
  - b. Council Agenda Calendar.
  - c. City Manager's Project and Activities Report.
- (2) Monthly Verbal Reports
  - a. Finance Department

Mr. Carpenter turned the floor to Mr. Garrett for the update from the Finance Department.

Mr. Garrett: I'm glad we made it through January and February with all of the reporting and things that have to happen, it keeps us really going. We are almost ready to get into audit season. We've had initial contact with both the local government services and the State Auditor is going to do our Finance Statement preparation and GAP conversion. We have given them some information and they have started working on it. I have also had an initial contact with the actual audit firm and remember that is Julian & Grube CPAs that are going to be doing our audit. They have given me a list of documents they want to get started, so pretty soon we will be hot and heavy into the audits going on.

I guess I should give you an update on the income tax. In January we were below our plan, but we made up some of that ground in February's income tax receipts. Now we are only \$42,000.00 below where we thought we would be on the plan, but we had that similar trend last year where it came in slow at first and then continued to build through the year.

As a final note, we did close out the CDBG Demolition Grant that was a 2015 effort that was done and so now we have actually received the \$34,000.00 from the County and that grant is being closed out. Mayor Flaute: Thank you, Mr. Garrett.

Mr. Fullenkamp: Last time I spoke about some relatively large purchase orders that I was looking for how they were authorized and I didn't see that show up on the Council Request Sheet. I don't know if any progress has been made to answer those questions. They were above the \$25,000.00 magic number. Mr. Garrett: A lot of POs are going to be over \$25,000.00. If it is a road paving project it is clearly going to be more than \$25,000.00. Mr. Fullenkamp: So you haven't looked at it? Mr. Garrett: No, we have not looked at it. Mr. Fullenkamp: Are you going to look at it? Mr. Carpenter: Yes we are aware of some of those, but we haven't gotten through all of them yet. Mr. Fullenkamp: Thank you.

Mrs. Reynolds: The audit firm, their name again, Mr. Garrett? Mr. Garrett: It is Julian & Grube. They are out of Columbus or Westerville. Mrs. Reynolds: Sorry, Mr. Garrett, I know you just got rid of them last month and they are back. Mr. Garrett: That's right.

- b. Economic Development Department

Mr. Carpenter turned the floor to Mr. Murray for the update from the Economic Development Department.

Mr. Murray: I'll go through the things that are highlighted in bold if that's alright. Some of those have no progress and those are the ones that are in plain type. I don't know if you remember, but for two years we have been dealing with Jimmy John's trying to go into Airway Shopping Center and it looks like they are very close to actually fulfilling a lease there. I talked to the owner yesterday and he thinks he's got a place, so Jimmy John's in Airway Shopping Center. Mr. Smith: Would that be an

Thursday, March 2, 2017

out lot? Mr. Murray: No, that will be an inline. He tried a long time to get the out lot and then they couldn't come to a price, so it will be inline right there.

Going down to Wright Point on the military recruiters, that project has been delayed a little bit. The wrong supplies were shipped, the wrong type of blind. Those are in now and those guys are getting caught up. Treble One is in. It's a stunning looking office there and they are moved in. That is something I hope I can get everyone in to see because it is very unique for this area. I've issued one Letter of Intent and we've got two tenants looking to expand, so we are in discussions with them at this time. Again, the main thing here is searching for the listing realtor. I'm still going through the list and trying to find somebody young and aggressive to take that place. I'm sure I will come up with something shortly. As far as the signage out front, they did cut the face on that sign, it then goes into painting and we are still probably about a week away from having that out front. The booster pumps were replaced and we did do an emergency lighting audit, so every emergency light that you see in the place now has a battery and all of the fire extinguishers are up to date.

Going down to the Eintracht, we are still working through some things here, but the ribbon cutting will be June 9<sup>th</sup> and the 10<sup>th</sup> will be an open house for that whole park. I will have a complete presentation on the Eintracht on March 16<sup>th</sup> at the next meeting and we will talk about everything from legislation to schedules and operation procedure for there.

Tonight you've got the residential manager's legislation in front of you. This is something we talked about in the last Executive Session and now you've got the resolution in there. Mr. Lasky has filed the paperwork for 5803 Huberville. The tenants have made no effort to improve that situation, so we are going through with that.

As you know, I have tried a couple of times to do the EPA Targeted Grants. The last one was withdrawn because the buyer couldn't find financing. Then I tried for Hudson's Automotive there on Linden. He's gone ahead and purchased that with cash, Chris Randell, so he doesn't need that either and that was also withdrawn. Right now we've got another possibility for somebody moving again into the carwash and we will just wait to see how those negotiations end up. Mayor Flaute: So that's good news that they were withdrawn. Mr. Murray: Exactly. Chris has been trying for two years to buy Hudson's and I have been there repeatedly trying to work on the some things. The last one was the banker that had the mortgage thought there may be some EPA problems. If you pay cash for a property, the EPA problems kind of go away and that is what he did so he now owns that station that he has worked at for probably seven years now. It's a good thing.

Mrs. Reynolds: Mr. Murray, do you know anyone that wants to donate a kayak to us? Mr. Murray: I will ask. Mrs. Reynolds: We need a kayak as a giveaway on the open house. Mr. Murray: Good thought. Mrs. Reynolds: That's what we need. We need to draw interest. Can I go down and talk to the gentleman on Valley? Mr. Murray: Absolutely, I will drive you. Mrs. Reynolds: Does anybody know his name? I'm not sure. Mr. Murray: Bernie donated two trips to us. He brought 20 kayaks for nothing and a bunch of us went down that were on the Multi-Modal Committee. He furnished those kayaks, so that might be a possibility. Mrs. Reynolds: So do I have Council's permission to go talk to Bernie and ask for a kayak? Mr. Fullenkamp: Absolutely. Mr. Smith: That's fine. Mrs. Reynolds: Thank you very much. We need it for June 10<sup>th</sup>. Mr. Murray: Sounds good.

Mr. Fullenkamp: Is this like a drawing? Are you going to pick the person you like the best? Mrs. Reynolds: I don't know, but that's how we will draw people in. I want them to be able to know what we have, so kayak people will be thrilled to have a chance to have a kayak. Mrs. Lommatzsch: I'm not giving you mine. Mrs. Reynolds: You have one? Mrs. Lommatzsch: I have two. Mrs. Reynolds: Okay, I want both of them. You aren't kayaking anymore. Mrs. Lommatzsch: I do kayak. Mrs. Reynolds: You can only get in one at a time. I will take the other. Thank you very much. Mr. Smith: In reference to the kayak, you might want to talk to Dick's Sporting Goods, Cabela's, or Field and Stream down on Austin Road. Those are bigger stores and

Thursday, March 2, 2017

they have more fluctuation as far as giving away. Mrs. Reynolds: How much is a kayak? Does anybody know? Mr. Smith: It depends on how fancy you go. Mrs. Lommatzsch: \$400.00 for a decent kayak. You can buy one for \$200.00, but don't run into anything with it. Mrs. Reynolds: I want a good one. Thank you, Mr. Smith. I will talk to Dick's and Cabela's.

Mrs. Lommatzsch: What time is the ribbon cutting on June 9<sup>th</sup>? Mr. Murray: On the 9<sup>th</sup> it is 4:00-6:00 and it is a dignitary ribbon cutting, so that will be a limited invite list. We thought we would have Dan Foley speak as well as somebody from Miami Valley Conservancy District and of course, our Mayor. Mayor Flaute: Then you are going to have a big one the next day? Mr. Murray: The next day will be a large open house and an open invite to anybody in Riverside and the County really. Mayor Flaute: Will that be a program or just an open house? Mr. Murray: We are still working that out. I think we need a little program to redo our ribbon cutting first thing, but then it will be an open program after that. The Eintracht will be having German food as well as hotdogs, hamburgers, baked beans, and things like that. We are still going to work through this and again, next time we will talk through it more in-depth and get any more suggestions from Council.

c. Administration Department

Mr. Carpenter turned the floor to Mr. Lohr for the update from the Administration Department.

Mr. Lohr: Good evening. I just have two updates tonight. Just to give you a quick update on the storm water utility process. The City Manager and I met earlier this week with a couple of staff, the Interim City Manager, Pete Bales, and I can't remember the other lady's name over at the City of Fairborn. They recently went through a similar process and have made all the preparations for Council to consider and pass legislation for storm water utility. We had them take a look at our quote from Choice One Engineering. They gave us some good advice about the process and I went back and looked at that quote again. We tweaked some things and we are going to get that back to Choice One and start that process of looking at the rate analysis and also the re-review of the Lily Creek engineering.

As you probably recall, the Economic Development Specialist position we are hiring for. We have an initial review date for tomorrow to start looking at the applications. We've got some good ones that have come in already and we would be looking at doing the interviews here in March if we get some good candidates and have some good interviews. Then we would be able to make an offer here in March as well. That's all I have this evening. Mayor Flaute: What position is that? Mr. Lohr: It's the Economic Development Specialist. Mayor Flaute: Okay. Mrs. Reynolds: Do you have a kayak, sir? Mr. Lohr: I don't, sorry. Mr. Carpenter: You are determined to get that boat. Ms. Arnold: I have raffle tickets in my office. Mrs. Reynolds: Chief, I told you before when you were Chief that I wanted a boat. Now I'm going for a kayak.

d. Planning and Program Management Department

Mr. Carpenter turned the floor to Mr. Taylor for the update from the Planning and Program Management Department.

Mr. Taylor: I have several handouts here that I want to pass out. We've been really busy in the department. I've got quite a few things going on that I am ready to update you on. The first one, we talked a little about Community Clean-Up Day last week which is set for April 22<sup>nd</sup>. One of those handouts is the flyer for that. There are a couple of things to note on this. We had two really successful events last year that we put together and they just keep growing. This year it will be in Rohrer Park and we worked really hard with getting some great partnerships. The first one that we have is the Montgomery County Environment Services. They go through and they take your contaminants like your paint, other household chemicals like maybe some rat poison or lawn spray that is a poison that you can't take, they take that. What's really special about that is they have a \$4,000.00 minimum to show up at your event and do this and then they charge you per poundage. The last estimate when

Thursday, March 2, 2017

Montgomery County did one last year was \$18,000.00. Jeremy worked very hard and they are donating that entire service to the City for this event, so it will be completely free for us. We were working on a grant to cover some of that cost, but we don't have to do that because they are going to give us this one-time event for us for free. That's really good news.

The other good news is the Riverside Chamber of Commerce just gave us a check today for \$200.00 to help cover some other costs associated with that and providing food and drinks along with Flight Line Coffee. It's going to be a really big event and there's going to be some great stuff there so you can get things out of your house or your garage. There will be some refreshments for the volunteers and I'm hoping to continue this and make this a greater event. I don't know how we are going to overdo this one, but we will try. Mrs. Lommatzsch: Are the Girl Scouts coming that day to clean the park right? Mr. Taylor: Or Boy Scouts. Mrs. Lommatzsch: I thought it was Girl Scouts. Mr. Taylor: That's exactly who is coming is the Girl Scouts to help with the park. Ms. Arnold: Don't we have high school students from Stebbins coming too? Mr. Taylor: There is so much. I can't remember which program, but there are volunteers from that too. Mr. Denning: Is there going to be a shredding company there also? Mr. Taylor: There will be a shredder there and of course, then the dumpsters from Republic. We will also be taking tires like in the past.

The other piece of information you have there, as you know I have been working with U.D. and their Masters of Public Administration program out of their Political Science Department and Dr. Ambrosius. They finally have got their survey together. The first letter is a draft which will be an invitation letter that we send out to residents. There will be a link in there, they will be able to click on that link and it will take them to a survey online that they can answer. I haven't figured it out yet, but we will set up a computer at City Hall so if someone who receives a survey can't access it, they don't have a mobile device, or they don't have a computer they will be able to come here and access it and worst case scenario I can also give out a paper copy, if need be. We are going to send this out and then on the back is also the invitation explaining who is doing the survey which is the University of Dayton and Dr. Ambrosius' information so they can contact. People can either contact myself or Dr. Ambrosius if they have questions. I didn't get this in the newsletter because the timing and things didn't happen. We weren't sure how we were going to do the survey, so we really need to try to get the word out as best we can. We will put it on our website and we will put it on our Facebook page. If you have friends and I have talked to Mrs. Domesick and they will share it. We need to try to get it out to the residents.

Again the way we selected the residents or the way I should say U.D. selected the residents was they took our newsletter mailing list and they put that into their own program and then they did a random shuffle and drew 1,000 addresses. It won't be addressed to individual residents, it will just go to that house and hopefully somebody in that house will answer it. That is not 100% absolute the best way, you would usually want an individual person but we should get some good information from that. Again if we don't get them on that first mailing that goes out, they have got some ideas and have talked about maybe students going and maybe knocking on doors to try and get these surveys answered.

The next thing in the packet that I handed you was a draft of the survey. We are still revising it a little bit, but that's kind of the gist that we are trying to get at. If you remember we talked about what we were looking for, you will see as you go through and you can answer those questions yourself. If you have any questions or something doesn't make sense, please email me or let me know or the City Manager so I can get that back to the students so they can make those changes. It is kind of umbrella questioning. We are asking questions in multiple different areas and then when we get those responses this should show us where the next steps would be which will set us up for another student project with either Wright State or U.D. to follow-up on this information, so this information won't be lead us to a direct impact but it will lead us to an area of interest by our residents or an area of severe impact that we need to address and look at further. That's what this should do. They will present and give everything. I will send out the date for their presentation. They wanted to do it down in their classroom. I've offered for them to come here so it

Thursday, March 2, 2017

would be easier for residents or Councilmembers to come, but when I get that date I will get that out to everyone so you can see that. Plus anyone who doesn't come will have that report and we will pass it out to Council and probably make that available on the website as well. Any questions on that?

Mr. Fullenkamp: How is the data going to be handled? Who is doing the analysis?  
Mr. Taylor: It is all through U.D. The whole process for selection I have nothing to do with. I do have the envelopes and there are 1,000, so they are going out. They have to go and run their process, their questions, and their steps and how they are handling their data through and I wish I could remember the organization that monitors when you do public surveys and data. They have standard that they have to meet as if you were doing regular research. They are going through their own which is the National Accreditation to make sure that everything is handled correctly. That survey data when it is given to us, that hard data, we won't have the individual responses that go to the students. They will put it into their system and analyze that data and present it to us.  
Mr. Fullenkamp: So the City won't see anything but the end results.  
Mr. Taylor: Correct.

Mr. Fullenkamp: Second question, I'm looking at one right now and it obviously was designed for the City of Centerville. "If you own your residence, please estimate the current market value of your home." I'm seeing lots of specificity at the higher end and not very much at the lower end. That's page 3 that top question there. We need more sensitivity at the lower end, I think.  
Mr. Taylor: To clarify, you mean by sensitivity.  
Mr. Fullenkamp: Less than \$30,000.00.  
Mr. Taylor: I'm with you, I just wanted to clarify.  
Mr. Fullenkamp: That's all I'm saying. We don't have a ton of \$300,000.00 homes in Riverside.  
Mr. Taylor: Yes, okay.  
Mr. Fullenkamp: You should look at all these questions that way and I will go through them.  
Mr. Taylor: They have already made some and this is the second or third draft. They had some and you know they are Masters Students and I think sometimes they try and write to impress their professor. I swear there were words I had to look up. I don't even know what that means.

Mayor Flaute: Along the same line, how many Neighborhood Associations do we have and what is the meaning of a Neighborhood Association? Do we meet once a year or do you just know that you live in an area?  
Mr. Taylor: I don't think it is a Neighborhood Association. I think it is what do you identify as your neighborhood?  
Mayor Flaute: It says, "Are you currently part of a Neighborhood Association?" I wouldn't know how to answer that.  
Mr. Denning: You would know if they were charging you money.  
Mayor Flaute: Okay. I guess that is a fair question. I was thinking if there were only one or two. Okay.  
Mr. Taylor: Like I said, I think it is going to be really interesting what we are going to get back and I think it is going to be really useful to direct us where to go next.

Mr. Fullenkamp: Will their analysis include a neighborhood by neighborhood sub-count?  
Mr. Taylor: Are you saying where are the respondents from?  
Mr. Fullenkamp: Yes.  
Mr. Taylor: I don't know because they are trying to keep it random.  
Mr. Fullenkamp: Well I'm not saying who gets the surveys, but on the analysis side.  
Mr. Taylor: The class is big enough that there are two sides. There is a survey side that I have been working with more and I don't know too much about the other group. They are working on a lot of research gathering, so they have been working with the Dayton Board of Realtors, they have been looking at the census data and trying to get that.  
Mr. Fullenkamp: I would want to see something more than just an average just across the entire community. I think we have got to look neighborhood by neighborhood because different issues are going to pop up in different neighborhoods.  
Mr. Taylor: I think what will be fun to do actually is once we get that survey since it was done by students and we have very little money into this, we can as a group look at it or a small group of us can look at it and say, "Where could it have improved?" We can feed that back and then when we do that again, we can make sure.  
Mr. Fullenkamp: I don't know how you are working with them on the analysis side. I understand what you are doing selecting households, but I don't know what you are specifying in terms of analysis. I will help you with that if you want me to.  
Mr. Taylor: Okay. Maybe we will set up a meeting with Dr. Ambrosius and we can talk. This is their project and I kind of pointed them in a general direction. Mr.

Thursday, March 2, 2017

Fullenkamp: We are paying for it and there may be information that we want them to analyze for and give to us immediately rather than us having to fool around with the data and get the answers ourselves. They may be interested in knowing what we are looking for. Mr. Taylor: Yes. I will talk to Dr. Ambrosius and let you know.

The other thing I wanted to talk about was Speed Study for Woodman and Harshman. That will be in front of you next Council and it should come hopefully early. We've got to do a resolution to send to ODOT to change those speed limits, so that is coming next Council meeting. That study is done.

I had a really great meeting with Wright-Patterson Air Force Base and their P4 Partnerships. This is a program that has been going on since 2013 and they have created some new I want to say avenues to create partnerships with municipalities. They are really, really pushing these mutual beneficial partnerships. Throughout the Department of Defense they are working with 52 other communities. They have over 300 solidified partnerships where they have written an IGSA which is an Inter-Governmental Service Agreement where those cities or municipalities are providing services to the DOD in exchange for a financial transaction. They almost become like a contractor. It has saved the Base from the beginning of this program and since 2013, \$39 million and local governments that they have been working with have saved over \$24 million or \$28 million. There's a little bit of a difference there, but there are some opportunities. I have spoken with the Service Department and Mr. Murray and we think we have identified some good partnership that will evolve and hopefully benefit us and the Base and improve that. We have another meeting next month, so it will evolve slowly but I think as soon as it happens we will have some interesting stuff. It is kind of vague, but there will be more to come because I don't want to say too much.

Mr. Fullenkamp: Typically what is a project? Mr. Taylor: This wouldn't be for us, but in other communities say a city had buildings they were maintaining and they had custodial services and those custodial services were performed by City employees. The City was already paying them for all the supplies, all the equipment, and the labor to do the work. What they do is the Base and at their other installations they have a contractor that does the custodial service for their buildings. Wright-Patt is so big they have about 10-12 of these and they do only so many buildings. The benefit comes in when the DOD contracts with these private contractors, they are typically an IDIQ which is vehicle they have to do these contracts and it is a one year contract with four 1-year extensions. They have a lot of requirements. They have to be either a minority owned business or they have to live in an area that is low income or their business has to be there. Then they have to pay prevailing wages and there is usually a mandatory overhead and profit of about 27% that they also have to pay. These contracts become very expensive, so in this scenario what would happen is they would write a contract with the municipality to clean X amount of buildings and for example maybe they are paying \$100.00 per unit to the contractor for that service and the City can come in and say I need to hire two more people. That costs us this amount. I need to buy this much more supplies and equipment which will cost us this amount. Plus, we have some administrative costs which is this dollar amount and it comes out to maybe \$80.00 per unit. Now they are saving 20% on their contract and they can just use that municipality's services without going through a competitive bidding process and without having to pay the federal prevailing wage.

That really opens up opportunities for things that we have. We have specialty services and in talking with the Service Department we have a very expensive slope mower that can do slopes that most mowers can't do. We have the reach arm mower that reaches out and does mowing. We have a vac truck, so we could clean out their storm drains and contract and do that. We do our own storm water and catch basins repair. That's something they contract out. There are a lot of different options of things we already do that could possibly turn into an exchange of our services for funds. In addition they are looking for an exchange of things like we need a place to store salt, so does the Base. Maybe we could construct or go in together and build a giant salt barn, split the cost, and we all share it. There's different opportunities there to do that. Mr. Fullenkamp: So maybe we could figure out a way to have them pay us to mow their right of ways. Mr. Taylor: We are already doing it, so there is a way.

Thursday, March 2, 2017

I brought that up and most of the people in the room didn't realize we were doing that. They said they pay to have a lot of mowing done already. There's a prime example and they are getting the better end of that partnership. Mr. Fullenkamp: That's our contribution.

Mr. Smith: In reference to your survey, on page 1 of your map. It would be very difficult to find out what plat you live in based on this map. If you could put some landmarks or street names on the map and blow the map up. Mr. Taylor: It will be online, so that should not be too hard.

Mr. Curp: Mr. Manager, I have a similar issue about the map. If we are trying to get some demographics by neighborhood, we probably need more neighborhoods identified than the six that we have. For example, if we want to learn about one of the Eastwood neighborhoods we would be hard-pressed to separate that from anything else in the southern part of the community. If we wanted to find out about Avondale or Rohrer Farm neighborhoods, we would be hard-pressed to get any meaningful information out of that one large swap there, if you could look at that. Second, I know we have tried to infer in the language in here and maybe it would be different on the survey about the anonymity of the response. I think we need to find some way to highlight that the information is going directly to the University of Dayton and does not pass through us so that we can help assure the citizens that participate that their responses will be truly anonymous and we won't see it until the aggregation of the results, the tabulation of the data, and the presentation of the results.

Secondly, I don't know whose right of way we are mowing. Are we mowing someone else's right of way for pay? Mrs. Lommatzsch: Yeah, I don't know either. Mr. Curp: Here is my concern. I understand the project that was being talked about. I'm not sure I agree with us selling our services for dollars when we have so much work in our own community to get done. If we are going to barter and get somebody else's service capability or functionality brought to our community and we swap, I could be more into that. I don't want to take our people away from providing services to our community and selling our services to another community when we have so much that we need to do. I also understand the folly of when we go across Harshman with our snow plows and we get to the section of the City of Dayton that crosses Harshman and we pick up our blades for 200 yards and put them back down. We are in Riverside, out of Riverside, and back in. To me it is just folly for us to pick up our blades and tell Dayton they have to come out and do their 200 yards of road. I can see those kinds of trade-offs. I don't think we need to sell that as a service and collect money because I'm sure they do it sometimes and other cities do that for us. I understand I think the concept; I just want to make sure we are focusing on service delivery to our people first.

Mrs. Lommatzsch: What runways do we mow? Mr. Taylor: Right of ways. Mrs. Lommatzsch: Someone said runway. We do the one on Woodman? Mr. Taylor: The one on Woodman. Mr. Fullenkamp: And Airway. Mrs. Lommatzsch: We have done that for years, I guess. Mr. Taylor: If I could comment on what Mr. Curp said. I think that is a very, very great comment about making sure that we don't give Wright-Patt our services and not detract from our own City. If we were to do a project, like a storm water catch basin are we losing out and not getting one of our catch basins. We would want to make sure we do a good cost/benefit analysis and figure out if we go into a contract with that the way we would look at this and say hopefully the contract would be big enough that perhaps we are hiring a new person. So like if we were going to use the vac truck in the fall to vacuum up their leaves, we would only be servicing them for 3-4 months. We would hire a person or maybe buy a new truck that would be paid for through that contract with the Base and then those other 9 months we would have that employee working on other things. The goal would be to expand the level of service we could provide to our residents and supplement part of that cost, if not all of it through the Base so maybe that new FTE instead of costing 100% it is only costing us 60% for a new FTE which you would have to decide is that worth having another employee for 40% less. That's how we would look at that and if it didn't make sense for us, we just wouldn't do it. Mayor Flaute: There's not much guess work in that. You would pretty much know if we are going to make money on it and not cut our people short. Mr. Taylor: The goal would be able to expand our

Thursday, March 2, 2017

ability to service our community at a lower cost because of the contract or the money we are receiving from the Base.

Mrs. Lommatzsch: We have enough trouble keeping that street sweeper running on our streets. I'm not sure we could loan it to anybody. Mr. Denning: Or we could afford to buy a new one. Mr. Taylor: If you are doing that contract and say you are doing street sweeping or a vac truck, sometimes part of those contracts say that the Base will provide a place for you to store that equipment and they will cover it for you. So we could limit or take that and store it year round on Base and only using it 4 months out of the year and using it for our City. There's a lot of intricacies that could go into that and a lot of possibilities, nothing set in stone. We will want to tread gingerly until we know we are doing the right thing.

Mayor Flaute: Kind of on the same basis of course is the swimming pool at Wright Properties. We started that about 2-3 years ago and I understand it is very successful. We have a lot of Riverside residents who use it for the same cost as a public pool. There are things that we can do. I'm sure we can figure something. Mrs. Lommatzsch: Base access is very difficult to get these days. Mayor Flaute: We are lucky you can get over to the swimming pool without having that. Mrs. Reynolds: Do you have a kayak? Mr. Taylor: I did, but I gave it to the Fire Department.

e. Police Department

Mr. Carpenter turned the floor to Chief Robinson for the update from the Police Department.

Mr. Carpenter: The first item of business is the liquor permit that we started the meeting with. Chief Robinson: Thank you, sir. Mayor Flaute: Do you want to tell us about the liquor permit and any discrepancies that you may have found? Chief Robinson: The only thing I can see on his record, which I am looking at right now, he has had some traffic violations and they go back to 2015. Any other issues were back in 2005. There's nothing on his record that would probably exclude him from getting this liquor permit. As far as the paperwork you are seeing here, the violations they had that you see here. The last one was in December and it probably won't even be heard for like five months, so that probably won't happen until April. I'm sure they will probably just get a fine just like they did last time and they will pay that fine and it will be over.

First I need to apologize for having to bail out last meeting. I couldn't see and then it parlayed itself into the H1A flu and I almost died in the backroom, but I appreciate the Fire Department saving my life. I gest about that, but I couldn't breathe and I really was about to pass out back there and thank goodness the people actually heard me yell for help because I couldn't even text on my phone that's how bad it was. That whole eye thing was the beginning of that. It was really strange.

We had some personnel issues that we are working on. This week we will hopefully appoint the new Major. We are still working on the Property Room Tech and we are doing Lateral Officer interviews next Thursday. We did add a fourth Detective from the ranks this week into the Detective Section. I'm hoping that we are going to be able to make a dent in some of those property crimes that we are a little bit behind on because of the bigger cases that we are working. I know you guys see all the numbers of the Detective Section and I'm not going to give you a police blotter, but just like in the last two days we did 5-6 filings just on the work that the patrol division is doing. It takes a lot of time for the Detectives to get those things done. Hopefully this fourth Detective will be able to increase our productivity in regard to what we can do.

Speaking of the Detective's Section, I always like to say thank you to Council for allowing us to have the cell phone machine that we use to download the information from cell phones. Not only does it help us as a department, but we benefit for the surrounding areas because they actually call us to do the cell phone downloads for them as well. Recently we have been using them for child abuse cases, homicides, and recently we had the baby's death here in Dayton and we used our machine for

Thursday, March 2, 2017

the cell phone there. Not only does it help us, it helps the surrounding area and when we help them, they help us. That actually gives us an advantage on stuff that we need to get accomplished if we need personnel or equipment or whatever. We swap back and forth, if you will.

The Patrol Division participated in a Drug Free Coalition in Butler Township, not all of our Officers but a couple. There were 48 Officers that participated. They did 36 traffic citations, 16 arrests, 10 misdemeanor drug charges, 1 felony drug charge, 3 drug paraphernalia, 3 other felony charges, and 7 other misdemeanor charges. That was all in one night. They were pretty busy.

I don't know if any of your know who Detective Cooper is, but Detective Cooper does a lot of things for the Department and one of the things he is tasked with is being our LEADS Tech. Even though we don't have a dispatch, we still have to have a LEADS Tech within the Department because we still go through Huber Heights to get our LEADS information. We actually had our first audit as our LEADS Technician basically and we had no issues other than we needed to sign some paperwork and that was about the extent of it. We actually did very well. A lady came from Columbus and I've known her for years. She was very pleased with the fact that we just needed to do some signatures and we were good to go. It was a good audit.

Also Detective Cooper is involved with the ALICE training as well. We are trying to do combine Merrie-Time Christian Daycare with the Greater Galilee Learning Center and with East Dayton Christian to do an active shooter with those organizations. When there are kids like this involved, we don't use any kind of weapons at all. We actually use air horns to simulate anything, so it should be a good training for them and I know they are excited about getting it.

We are working on National Night Out. I think I mentioned that one time before. This thing is going to blossom out to be pretty large and I'm going to probably come to you like I did last year and ask you to let me appropriate some money out of the Law Enforcement Foundation Fund to be able to purchase some of the things we are going to need for National Night Out. It is going to be at least twice as big, if not bigger than last year. We are going to incorporate a Touch a Truck in there as well. In my office there is a laundry list of the board that we have made already with what we are doing. We have already started reaching out to local businesses to assist us in those endeavors, so it should be a good event.

The last thing I have and I just got it today is the Chamber actually came through and advised me that they were going to be able to purchase the vest for Tina. We are looking forward to that. We found a company and it was originally about \$2,000.00 for that vest and we got it down to \$850.00 which is the exact same one the other agencies in the area are wearing. She should be outfitted shortly. Mrs. Lommatzsch: What is the date of the Night Out? Chief Robinson: August 1<sup>st</sup>.

Mrs. Reynolds: Chief, there was a meeting with the Avondale neighborhood on February 16<sup>th</sup>. I wondered if I could have a copy of the minutes of that meeting and an outcome report. I'd appreciate it. Chief Robinson: Certainly and no, ma'am I don't have a kayak.

**ITEM 14: PUBLIC COMMENT ON AGENDA ITEMS:** There were no public comments on agenda items.

**ITEM 15: NEW BUSINESS**

**A. ORDINANCES**

**I) Ordinance No. 17-O-618 approving a change in text amendments to the Codified Ordinances of Riverside, Ohio, Part 11, Chapters 1101, 1103, 1105, 1107, 1109, 1111, 1113, 1115, and 1117.**

Thursday, March 2, 2017

Mr. Carpenter introduced Ordinance No. 17-O-618 approving changes to the City of Riverside Codified Ordinances.

A motion was made by Mrs. Reynolds to read Ordinance No. 17-O-618 for the first time in its entirety and approve its first reading. Mr. Denning seconded the motion.

The Clerk read Ordinance No. 17-O-618 for the first time in its entirety.

Ms. Arnold: I believe the reason that second sentence is there is because the first sentence states that the Planning Commission has held at least one public hearing and then we have. That has changed from the last time and it should be in there. We will leave it. I can go back and re-read that sentence if you would like. Mayor Flaute: No, that is okay. We will leave it as is. Ms. Arnold: We will have another public hearing and we will publish for the second reading and public hearing.

There was no additional discussion on the motion.

Six were in favor; Mr. Curp opposed. **Motion carried.**

Mr. Carpenter withdrew Ordinance No. 17-O-619 and 17-O-620 and advised they would be resubmitted at the March 16, 2017 meeting.

Mr. Carpenter: We did get an email from Mr. Brossart that had our rates and terms at about 2:00 p.m. today. I plan to forward that email to Council tomorrow, so then you can be familiar with the rates and terms and on the 16<sup>th</sup> we are going to ask Mr. Brossart to be here for the Work Session and we will have the legislation.

## **B. RESOLUTIONS**

- I) Resolution 17-R-2244 declaring certain property owned by the City of Riverside to be surplus and no longer needed for City purposes and authorizing its disposition.**

Mr. Carpenter introduced Resolution 17-R-2244 declaring a surplus.

A motion was made by Mrs. Lommatzsch to approve Resolution No. 17-R-2244. Mrs. Reynolds seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

- II) Resolution No. 17-R-2245 authorizing the City Manager to contract with David Cox to manage the real property located at 1519 Phyllis Avenue and 5803 Huberville Avenue for the City of Riverside, Ohio.**

Mr. Carpenter introduced Resolution 17-R-2245 authorizing a contract for property management.

A motion was made by Mr. Denning to approve Resolution No. 17-R-2245. Mr. Smith seconded the motion. There was no discussion on the motion.

All were in favor; none were opposed. **Motion carried.**

**ITEM 16: PUBLIC COMMENT ON NON-AGENDA ITEMS:** There were no public comments on non-agenda items.

## **ITEM 17: COUNCILMEMBER COMMENTS**

Mrs. Lommatzsch: I had MVRPC this morning. Get your pencils for dates. I was elected this morning to the Executive Board of MVRPC. Mayor Flaute: Congratulations! Mrs. Lommatzsch: Thanks to my friends in Kettering and

Thursday, March 2, 2017

Miamisburg and all who nominated and supported me. I don't think we have ever had a rep on the Executive Board. I will have the opportunity to learn a lot more. Some dates to remind you the 22<sup>nd</sup> is the MVMAA at 5:30 p.m. at Walnut Grove, the 23<sup>rd</sup> will be the City Volunteer Event at 6:30 p.m. at Walnut Grove, and on March 31<sup>st</sup> there will be a ribbon cutting at 10:00 a.m. at the Solas Salon which is next to Historical in Airway. Mayor Flaute: It's 10:30 a.m. because the Mayor's Prayer Breakfast is before that and that gave us a little more time.

Mrs. Lommatzsch: April 19<sup>th</sup> is the MVRPC dinner and then on April 29<sup>th</sup> is a Saturday morning at 10:00 a.m. and we will be doing a neighborhood open house at U-Haul. They are providing refreshments and we encourage as many people in the City to be there as we can. I know Saturday morning is tough, but those folks are really excited about it and think Brock walks on water from all they said this morning. They are going to open the facility and they have had letters from neighbors behind them who thank them for the upgrade of the property. So they are going to open it and we are going to advertise it for the neighborhood to come. Ms. Arnold: I will show you my storage unit. I got the first one they had. I really did. Nothing to brag about, but it was easy to find because everything else had vacant tags on it so that is how I could find mine. It's like a maze. Mrs. Lommatzsch: I think people are anxious to see inside, but I think they should be really commended for the improvement to Linden Avenue. Ms. Arnold: Their staff is incredible. Mrs. Lommatzsch: They are really pleased with their interaction with the City staff and Brock. That's always good to hear those positive things. Mr. Smith: What do we have scheduled for March 23<sup>rd</sup>? Ms. Arnold: Volunteer Dinner. Mrs. Lommatzsch: Those invitations will go out tomorrow. If any of you specifically find that someone has not gotten an invitation that should have, please let us know. Mr. Fullenkamp: Can you share the list? Mrs. Lommatzsch: Brenna has the list, but we don't want to overlook anybody. Mayor Flaute: Thank you, Mrs. Lommatzsch and thank you for taking Riverside outside of its borders.

Mr. Fullenkamp: This week the Ohio Municipal League sent out estimates for their Local Government Funding for cities and the results for Riverside for the proposal are really quite good. They sent a spreadsheet and everybody should have been able to look this up, but I'm going to highlight it. Their estimate for 2017 is \$277,000.00; I'll round up to the nearest thousand. The estimated amount for 2018 with both what they are calling the General Distribution and the Capacity Distribution it goes up to \$428,000.00. Mayor Flaute: That we would lose? Mr. Fullenkamp: No, that it would go up to. We would go up about \$150,000.00. Then for 2019 that number would rise to \$539,000.00. We will almost double under this plan the amount of LGF funding that we receive. For the next meeting I am going to put together a resolution to strongly support this LGF proposal that's in Kasich's budget. It increases the amount of money we would get from the State by almost \$25 million and I think we need to take advantage of this and encourage our local government officials to vote for this. I will work with the Clerk and we will put together a resolution to strongly support this LGF proposal. That's all I have. Thanks.

Mayor Flaute: So that LGF is in the budget or it is a separate proposal? It's a separate House Bill? Mr. Fullenkamp: It's part of an ominous Bill, but if we can fight for this it helps our City. Mr. Curp: I agree with Mr. Fullenkamp. I think we should show some support, but our problem and all the cities in our situation is going to be that some of the larger cities are anticipating losing a lot of money and they are going to be fighting to get their money back which will come at our expense. For example, the City of Cincinnati will lose over \$1 million and they are not going to sit still and let that happen without a fight. Probably the same thing with Columbus and some of the other major metropolitan areas that have a larger tax base and greater wealth since this is indexed to your tax base, your wealth, and those kinds of things. I agree with Mr. Fullenkamp we need to push forward. Mr. Fullenkamp: The majority of the communities in Montgomery County benefit from this formula, everybody probably City of Dayton.

Mayor Flaute: I just have a couple of things here. I performed four weddings. I also attended the Soin Hospital 5<sup>th</sup> Year Anniversary Celebration. It was quite a celebration and I got to talk to Mr. Soin for a while. He was reminiscing about starting

Thursday, March 2, 2017

his business in Riverside. He's very grateful for that, so we need to maybe be thinking about that as we have any needs that he might be able to help us out with because he did get his start right here in Riverside. Mr. Smith: We need \$2 million to redo the streets. Ms. Arnold: Does he have a kayak? Mayor Flaute: He might have a kayak. If his building would have been more in the City that would have been a nice building to have a Senior Citizen Center or Community Place. Mrs. Lommatzsch: Does he own that? Mayor Flaute: He doesn't anymore, but it is still for sale. The old school building. Mr. Curp: Over on Linden next to Eastown. Mrs. Lommatzsch: That's where he started his business and then he went downtown.

Mayor Flaute: I went to the Premier Health presentation at the Schuster Center. I have got some information if anyone is interested. I went to the 1<sup>st</sup> Year Anniversary of the Grand Opening at the USO. As many of you know, we have a USO in Wright-Patterson and it has been open one year. I know we talked about that at the last meeting about the things that are going on and we had a nice celebration there for the first anniversary. We had an IN Crowd at Donato's last night. Again, the Chamber did an excellent job and Donato's did a good job. Lynn just continues to amaze me at our Chamber IN Crowd events.

I went today to the Minister of Defense for Japan. There was a meeting at the Pentagon Towers. It was more of a meeting that we want to stay friendly with each other. There have been some things that we need to just reassure them that America is going to stay friendly with Japan. A lot of politics got into that. There's also the Unsung Hero Award that is coming up. Hopefully we will have some people to be part of that. This is for someone in the community who isn't recognized enough maybe or needs to be recognized, but you have to have Appalachian roots. We've had several people from our community win this award and they give out about 10 at the ceremony. It's a really nice ceremony and hopefully we can have some people from that.

We got a letter from Mr. Alex Hara who did the 1000 Cherry Trees. He's got about 200 left. He says we wouldn't have to pay hardly anything for it, if we have room for more trees he would like to see us do that. It was originally done because he wanted to thank America for helping them during the tsunami. Mr. Denning: Mr. Taylor, if we took all the pine trees out in the park and put the cherry trees in it would look beautiful. Mayor Flaute: That's a thought. Here's the information for Alex. Mr. Fullenkamp: I thought he was picky about where things went. Mayor Flaute: He wants to get them grouped as much as he can, but now that he is getting down to the last 200 he's getting a little more picky but in the beginning it was anywhere. I spoke with him today at the Japanese Defense and he would be willing to talk to us. I have Daybreak's numbers.

The last thing is Council retreat. We received an email from the City Manager regarding some potential people. If you know any of those people, please let him know. Mr. Carpenter: We have reached out to all of those looking for dates. We have heard back from two. There was one question about the length of time and the approximate length of time. The example was given that this facilitator worked with Germantown and they did everything within three hours. I didn't know how much time. That would help address some of the questions we may get. Mayor Flaute: We agree we are going to do a Saturday morning. I think that's been agreed on. If it goes longer than three hours we would be able to accommodate that. If we tried it in an evening I'm afraid after 3-4 hours we might get tired and might not be as productive.

Mr. Fullenkamp: I'm a little unclear. What are our goals for this? What are we trying to accomplish? Mayor Flaute: We discussed last time that we would like to set some goals for the City Manager. We want to have goals for the City, big goals. The stuff we talked about last time was that we want to have larger goals for our City and a strategic plan. Mr. Fullenkamp: We are going to do that in a Saturday morning? Mayor Flaute: That's why I think we need to have it on a Saturday. Mr. Carpenter: It could be longer. We had a question whether it was going to be a half day or a full day. Mayor Flaute: Last time it was mentioned that maybe we could do it in an evening or something. Ms. Arnold: I think that was for the City Manager goals. Mr.

Thursday, March 2, 2017

Denning: That was for the Manager's goals. Mr. Smith: I think that should be separate from the retreat. Mr. Denning: Yeah, that's not part of the retreat. Mayor Flaute: If you are not interested in doing anything. Mr. Fullenkamp: I'm just trying to figure out what we are trying to accomplish here. If we are talking strategic planning, then that is a whole different thing. I'm just trying to figure out what everyone else wants right now. Mr. Smith: We've talked about it being strategic planning as to what it is we want to do with our City and how we are going to get there. Mr. Fullenkamp: That's not a one day event. Mr. Curp: I think we are probably looking at doing two separate events. One I think is the short term and to get some goals and objectives for the City for this year, for the City Manager for this year, and then the second is look at doing a strategic planning program and doing more long range things. Right now we are just flying by the seat of our pants. We show up and we vote on stuff that's on the agenda that is put in front of us and we haven't set any direction. Mr. Fullenkamp: So this is really short terms goals for this year for the City Manager and the staff. I'm okay with that. I think ultimately we have to go to a real, long term planning approach for the City. We saw part of it tonight with Choice One. Mayor Flaute: Okay. We will get some dates on a Saturday from whoever we decide we are going.

Mr. Smith: In reference to the people's names and folks that were submitted for the retreat, Jane Dockery has worked for the City before. It has been several years ago. I can't remember exactly what it is she discussed, but it was along the realm of what her expertise is. It's been some time since she was here, but I know the City is familiar with her. I can't place my finger on her report that she did. Mayor Flaute: She did a good job. I remember that. Mr. Smith: She was very thorough. Mayor Flaute: I guess what I am asking Council is if you have a favorite person, I guess the best thing to do is let the City Manager know. Mr. Carpenter: We asked, as I said in the email, on availability for every Saturday beginning March 18<sup>th</sup>. If there are some Saturdays I should eliminate, that would be good to know if there are conflicts in schedules. Mr. Denning: April 22<sup>nd</sup> is out. Mr. Carpenter: That's a good one. Mr. Smith: The 29<sup>th</sup> as well for the U-Haul open house. Mr. Fullenkamp: What's the Saturday before Easter? Mr. Denning: The 15<sup>th</sup>. Ms. Arnold: I don't know if I have to be here or not, but I cannot come on the 1<sup>st</sup> of April. Mr. Fullenkamp: You don't have to be here. Ms. Arnold: Then have it whenever you like. Mr. Fullenkamp: We will make sure we record it. Mr. Carpenter: Now I know some dates to eliminate and once I get the availability from the rest of the folks. Mayor Flaute: You are going to ask all of them then? Mr. Carpenter: I have reached out to all for availability. I can tell you which ones are available and you tell me which one you want. Mayor Flaute: We are going to do that via email or is that something we have to have on a Work Session? Mr. Carpenter: I could call you all. Mr. Fullenkamp: You can email us the times and who is available when. Mr. Carpenter: Okay, that's fine. Ms. Arnold: As long as you are not taking votes. Mr. Carpenter: Well you are kind of voting. Mayor Flaute: I think it is okay.

Mr. Fullenkamp: You brought up an interesting sub-topic and I talked to you about what happened last time with our audio/visual system. I don't know if the meeting occurred this week. Ms. Arnold: Today. Mr. Fullenkamp: Did we put together a checklist and do we know what happened? User error? Ms. Arnold: No, not user error. Brock, do you want to? Mr. Taylor: If you are comfortable, have at it or I would be happy to explain. Ms. Arnold: You can help correct me if I need it. Mr. Taylor: Will do. Ms. Arnold: A checklist per se to be honest, there are only four buttons on here so it is pretty hard to screw up from a checklist perspective, but we also had a few things happen that had nothing to do with pushing those buttons. We had some power outages. Apparently most of that in the rack will just reboot on its own, however there is one portion that you have to go and push the button and that is what controls the recording. We went through some steps for troubleshooting and what to check in advance prior to the meeting starting. They also set up a schedule for the system to reboot every morning because before it was just on all the time. This will happen automatically every single day. I just know to go and push the proper button before the meeting and can do a test.

Mr. Fullenkamp: So there is a checklist. Please say yes. Ms. Arnold: Sure, there is a checklist. Mr. Fullenkamp: A checklist might not be important for you and

Thursday, March 2, 2017

especially in situations where there is a problem, is there a checklist to know this is what we need to look for? That's what I'm looking for. Ms. Arnold: We do have a manual that does go step by step, but we have made some tweaks to the system after working with them today and we have customized a couple of things. Some of the buttons, once we went through what they truly do, the label didn't make any sense. There is a mute button that just says volume mute, not that you need to know this much but just for an example. That button also mutes everything, so it would mute all of the mics, if you had a webinar going on and it was synced up to the screens here and you hit that button it would mute that too. We didn't know all of the capabilities of what we could do, so now we are all better informed. There is also an issue with a switch, which was the issue that we had last time. They had done some updates based on preferences that we requested and some changes to be made. They made the changes, however apparently we have a very nice switch and not what they call a dummy switch. He said that a dummy switch would be on all the time, however our switch is a little more sophisticated and so it's not just an on or off type of thing. When this is booted, it takes a second for that to boot. Brock, take over.

Mr. Taylor: So the switch that controls when to turn the audio on and why the mics weren't working is when they changed to the full push to mute, the timing of when the system reboots and that switch for the Crestron, the recorder, and everything has a timer. Any power outage or if we shut it off and then turn it back on, everything comes back on except for the one controller that controls the volume. It goes through its own little reboot system, which is anywhere between 3-4 minutes. The tablet that Brenna has in front of her, that would also reboot and it would be looking for the systems. It was looking for a couple, either the recorder or the audio/visual, and it wouldn't recognize those because it hadn't been booted up yet. Mr. Fullenkamp: So that's important information to know and for everyone's information, experts are the worst trainers in the world. All human factors and research will tell you that you don't want an expert; you want someone that kind of knows it. Mr. Taylor: So what happens now is her controller before it reboots, pauses for five minutes which gives the switch long enough and that should fix it. For a checklist if there is a troubleshooting, our list is really a two-step process or maybe makes it three if you really want to make it challenging. One, turn off the system, count to five, turn the system back on, and then wait five minutes. That's pretty much all they control. If there is anything more broken than that reboot doesn't fix, it's all internal software which if we mess with will make it even worse. Mr. Fullenkamp: Institutional knowledge doesn't always last forever, so write it down. Mr. Taylor: They have a PowerPoint and we made notes on that. Ms. Arnold: He said that he is going to update the screenshots to match what we have now and then we need to remove some sheets from the page because it has passwords that none of us need to know because nobody needs to touch that. Mr. Denning: You get in there and you get stuff screwed up. Ms. Arnold: We are going to cut those pages out of the manual and then, if you would like, we can share them with you. Mr. Fullenkamp: At this point, I don't care.

**ITEM 18: ADJOURNMENT:** A motion was made by Mr. Denning to adjourn. Mr. Smith seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.**

The meeting was adjourned at 8:35 p.m.

---

William R. Flaute, Mayor

---

Brenna Arnold, Clerk of Council