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ITEM 1: CALL TO ORDER: Mayor Flaute called the Riverside, Ohio City Council Meeting to order at 6:04 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ITEM 2: ROLL CALL: Council attendance was as follows: Mr. Curp, present; Mr. Denning, present; Mr. Fullenkamp, present; Mrs. Lommatzsch, present; Mrs. Reynolds, present; Deputy Mayor Smith, present; and Mayor Flaute, present.

Staff present was as follows: Mark Carpenter, City Manager and Fire Chief; Tom Garrett, Finance Department; Bob Murray, Economic Development Department; Brock Taylor, Planning and Program Management Department, Mitch Miller, Service Department; Frank Robinson, Chief of Police; and Brenna Arnold, Clerk of Council.

ITEM 3: EXCUSE ABSENT MEMBERS: There were no absent members.

ITEM 4: ADDITIONS OR CORRECTIONS TO AGENDA: There were no additions or corrections to the agenda.

ITEM 5: APPROVAL OF AGENDA: A motion was made by Mrs. Reynolds to accept the agenda as revised. Mr. Denning seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.**

ITEM 6: WORK SESSION ITEMS:

A) Presentation - Montgomery County Environmental Services for Sewer on Troy Pike – Patrick Turnbull and Jake Bertke

Mr. Turnbull: We are, as I am sure you are all aware, your waste water purveyors for Riverside as well many of the other communities in Montgomery County. I came at the request of your Economic Development Director, Bob Murray. We want to talk a little bit about parts of the City where there are opportunities with sewers. Mr. Murray: There were two reasons why we wanted to come before you. The first is Eintracht and where we are with that, what's available there, and what we can do. The other issue or opportunity is the area you see in red here. This is a map given to me by the EPA and what they were concerned about is the area within Riverside right across the river from the Dayton Well Field that is unsewered. It is going off septic and these are older homes on smaller lots and the septic are failing. The idea there was to see what we could do to possibly put the sewers in to help this out as well. This is not critical, but this is a concern and an opportunity for us, not something we have to do. That's when I went over and saw Pat and Jake with the idea of telling us what we could do and what the possibilities are for Riverside. The more City Services we offer to the land we have, the higher the value of the land. That's what has prompted all of this. I'll let Patrick continue because he has a great summary of where we are with sewerage all of Riverside.

Mr. Turnbull: I'm sure you are more aware than I am of the history of Riverside being originally an unincorporated township. When the City was incorporated, much of the current City completed the dotted line and completed the township so to speak. There are parts of the township that currently have public utilities and there were parts of the township that do not. Bob asked in our higher traffic areas what we can do to start filling in the gaps. These are the various areas where from an Economic Development standpoint and from a City Services standpoint would really help us. This is an overview of the City and Jake will show you where the City boundaries are there and where the sewer services are available and where some of the gaps are on that.

Mr. Bertke: This here is an overview of the City, which is outlined in grey. This nails in on the other section of the City. Two areas you see here, one in pink and one in yellow. The yellow area is the Center of Flight area. I guess you are looking at potentially putting up some 4-5 story residential apartments there and we have sewer available in this area with plenty of capacity so that's not an issue. The other area is on Linden Avenue at Smiley's Golf Range, which we can talk about later. Here is a zoom in on that area on Old Troy Pike. The area you see in green is the Community

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Drive area. This is an area where the EPA came in and I guess it is kind of a target area for them where we have smaller lots that are unsewered. That would be the first piece in this area you would want to look at serving. The purple is the other unsewered areas on Old Troy Pike that we have a potential to serve and that includes an area down on Schwinn Drive where there are some existing homes. The Eintracht, as you can see, is along the river in the southwest portion of this drawing. We discussed serving that with a localized grinder pump and you could put some bathrooms there. We have an existing sewer in that area down Old Troy Pike that you could gain service from.

Mr. Murray: The other thing with this slide is that I want to show you a property that is for sale. The orange area up there is now on the market for \$1.6 million and you can see that it is not serviced by sewers at this time. That was the other idea with this slide is to show you that is available. That is 42 acres of agricultural land that could possibly change hands really quick. To reiterate, on this slide you've got all that area of Old Troy Pike that is not sewered. Below that is the Community Drive area and that is an area with older homes, smaller lots, and with sewers in some kind of flux. That is the area that EPA was concerned with. We've got a septic system there across from the Well Field and those septic systems are in danger of failing. Is there a crisis here? Not at all. That's not what we are saying. It's just something in the future that we want to look at. That's why it is on here.

Mayor Flaute: The 42 acres, is that Steve's? Mr. Murray: Yes. Mrs. Lommatzsch: That goes all the way to Old Troy? Mr. Murray: It does. If you go by there, you will see a soy bean field or something there. You go by it quick, so a lot of people don't see it but it does go all the way there. Mrs. Lommatzsch: That's a big deal. Mr. Bertke: As Pat was just saying, in this area I know you can see the green lines on there are existing sewers but because of the topography all of this area has to be served from the south. We have some pump stations in there now, but this area would all come from the south either from Old Troy Pike or Brandt Pike. Mayor Flaute: So the Community Drive area, none of that has any sewer there? Mr. Murray: No, it's all septic and you know what the size of those lots are there. Let's go to the next slide. We were just showing here what we are trying to do is section this stuff off into doable chunks. This is the area that could all be done at one time. Mrs. Lommatzsch: Would that alleviate some of the flooding issues in that area? Mr. Murray: No, but it would give us an opportunity to solve those. This is just septic that we are talking about here. Again, the flooding over there is immense and it would be something we would want to look at as well. Mayor Flaute: Did the EPA say whether there are any grants available? Mr. Murray: We will go into that in a second. I'm getting there.

Again, this is the northern section and it is an area that isn't serviced, but you have larger lots and there is some commercial up through there. I've got it listed as an opportunity area, but for that to really be an opportunity area there would be a lot of land accumulation that would have to be done. You would have to go to each of those land owners to put something together. It's probably more longer term than some of the things we are going to talk about, but again it is not serviced with sewer and it would increase our property values if we did something there over the long term. Deputy Mayor Smith: What about water? That's all on well over there. Mr. Murray: Yes, that is all on well over there and that's something we are going to address, but for now we are just doing sewers. Again the idea of this discussion is what is going on at Eintracht and then I wanted to bring up the Ohio EPA's warning about Community. Water would be the other thing and putting those two together would be the way to go. Mr. Denning: Does the area over there have county water or are all those on wells also? Mr. Murray: You have a well here and a septic at that wall. They are not that close, but that is what's going on over there. Think about it.

One of the things that I wanted them to look at is if we have the capacity at Center of Flight to do what we want to do. We have always talked about 3-5 story buildings over there and sure enough they assured me we can go to the moon and we would be fine. There's more than enough there to accommodate any plans we have put forth so far, so we are okay there. Up here I have highlighted in yellow Center of Flight and the area in pink is the triangle that we continue to acquire homes in and of

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course the DANIS property is there. There is really nothing to do here, but I wanted to bring it up as well.

Mr. Bertke: The Eintracht property because of how that lays it gets close to the river. You are pretty far away from the public sewers both from an elevation standpoint as well as a distance standpoint. In that case we try to limit the amount of pump stations we have on our system, but I think a grinder pump station, something small, would probably make sense there. Did you get general pricing on that? Mr. Murray: Yes, we have that on an upcoming slide. Mr. Bertke: This is the Linden Avenue property for Smiley's Golf Range that I pointed out earlier and this is showing a couple of options you might have to serve that area. The easiest route would be to come from the south. That would be the quickest access, but the problem is our existing sewers there are too shallow. Mayor Flaute: That's what the red line is? Mr. Bertke: Yes. Mayor Flaute: That's potential; it's not there now. Mr. Bertke: Right. You also have the issue of getting easements from property owners for any of these routes. The other option would be to come from the west from Spaulding Road. We have an existing sewer there by the school. If we did this option, it would open it up to potentially catch some of the houses on the west side of Spaulding Road as well. If neither of those are an option, I guess you're third option would be to come from the east, I think that is Golf, and come in with a sewer there between those two homes. I think that is not idea, it is a tight squeeze. If that's the way to do it and that's the only option, I think it would be alright.

Mayor Flaute: This property is served from Linden Avenue now where it ends there? Mr. Bertke: Yes, it is. Smiley's just has that one building at the top of the hill. The problem with this property is if you want to put apartment buildings on this property, in order to get sewer to serve the bottom part of that property you've got an almost 20 foot in elevation difference. You will have to come in toward the south side of the property or be pumping back up. Mrs. Reynolds: Did you say 20 foot, sir? Mr. Bertke: Yes. Mrs. Lommatzsch: Those properties on Spaulding, did I hear somewhere along the way that some of those are not on sewer? Mr. Turnbull: Essentially all of those large lots that you see up there are all on septic tanks. Mayor Flaute: And no City water? Mr. Turnbull: Some of those have city water, I think, and some of them do not. I'm not sure where the water is there. It's hit or miss. Mr. Denning: It is probably as far as the school. Mr. Murray: There is a large line at Spinning and Linden; I think it is an 18 inch water line or something like that. To make this high density apartment, this is the market right now, which would have to come from there. The water would have to come from Linden and Spaulding which is just down the road. The problem here with Smiley's is you have Linden up here and all those houses down there. To get a density there, the lift station would have to be enormous. That greatly increases the cost for that developer, so we are looking at coming out the back end but we don't own anything out the back end. We would have to talk to the land owners there and get the easements, pay for the easements.

Mr. Denning: Maybe the cost of the easement might be the same cost as linking into the sewer and it would be even. Mr. Murray: We hope. The Church is not on City sewer as well. Mr. Fullenkamp: We do own the road there. Mr. Murray: We do own the road there, but you do have to get out to it. The road is the elevation again. Mr. Fullenkamp: The only easement we need is marked properly next to Smiley's there. Mrs. Lommatzsch: If you develop the top end near Linden Avenue, you can serve the sewer at the bottom end or do you have to come in from the Linden sewer line? Mr. Murray: You would want to go into the Linden sewer line because of the elevation, so the top would be commercial. Mrs. Lommatzsch: Aren't you talking about commercial on Linden and the housing behind it? Mr. Murray: Yes, that is what the developer is talking about. Mayor Flaute: I have a thousand questions, but for now we will move on to Northern Circle.

Mr. Murray: This is another one I get calls on all the time. This is the Geiger property that is all the way up Northern Circle and that is not met by a sewer system as well. It's something that we should look at. Mrs. Lommatzsch: And water either? Mr. Murray: No water either any of those up there. I think this is a great location for a lot of things. It is close to the park and it has a nice entry way. It's something that will go here eventually. Mayor Flaute: So, that big business park there doesn't have sewer

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or water? That computer guy used to own it; it's not in Riverside. It's right there on Needmore. Mrs. Reynolds: EDS. Mayor Flaute: EDS, yeah. Mr. Turnbull: It is probably not on Montgomery County's water and sewer there. It's probably City of Dayton. Mr. Bertke: The yellow lines here are City of Dayton sewers. I believe to get service to that we would have to utilize City of Dayton. We would have to come from the southeast corner at Brandt Pike and come up through that park there in Huber Heights to get up to this property. Again, it is a topography issue and we would have to come up from that way. That obviously would give you an opportunity to service some of the other homes in that area with water and sewer also. Mrs. Reynolds: I think that whole business park is serviced by the City of Dayton.

Mr. Murray: It's on the map there. The guys went and did estimates for all of the areas that you saw there. You've got the costs now in front of you for getting sewers to the different places. This will just help us plan the future out and how to go here for what we can do in the future. As we are talking now among staff, we are looking at 5 and 10 year plans. This would fit right into the 5 and 10 year plan. This goes along with the street plan. This goes along with the other plans that we've got so that we are not tearing up streets that we want to use later and planning out budgetary items more exactly with what we are trying to do here. I want to show you some things that we are going to try to do. Mrs. Reynolds: Is there a priority to this list? Mr. Murray: I think Community is something we have to look at. It's not necessary to do this today. Old Troy Pike, again, I think that's opportunity. We will increase property values as we go through and upgrade the system. Eintracht I think is a priority, but I don't think it has to be done today. It can be something done over time and we can look for the grants to do that. Finally is Linden, and I do think we can get that done privately and not at the City's expense. The service to Northern Circle, we've got a price there, but I think it can be handled by a developer if we do that right. The priority could be set by Council because there is nothing critical here today. Mrs. Reynolds: Looking at the betterment of the community, economic development wise, I think we would look at setting priorities on this list because that's where we need to be first and seeing what we can work toward.

Mr. Murray: I want to show you some of the things that I have come up now. Mr. Fullenkamp: I'm not sure why we wouldn't just move forward with Eintracht at that price point. Mr. Murray: We could possibly do that. I'll show you what I've got to do there. These are some of the funding options we got: OPWC, we use that all the time for roads. It is not recommended for sewers because it is a scoring process and sewers do not score well. Mr. Turnbull: Especially not new sewers. Mr. Murray: The one these guys recommended the most was an Ohio EPA Water Pollution Control Loan. It is listed everywhere as WPCL and that one seems the best to be utilized here for all of these. Of course, Special Assessments. Upgrading Community Drive, we would look at how many parcels are in there and see what kind of costs that would carry, 50/50 maybe. Tax Incremental Financing, we have them all over the place and this would be another way to do some of these things and I will show you that. Source Water Protection Program is the Well Field Program. That can also be utilized especially, I think, for the Eintracht. Those are all available. There is a hundred ways to do these things and you have really got to sit down with the State of Ohio to get all the benefits possible. If some of these are low income areas, then we receive benefits from the State sewerage those. It does take a sit down with the State and they have offered that to us and we can put 3 guys in the room that are responsible for all of this financing and figure out the best and most economical way we can get some of this accomplished.

Mayor Flaute: Patrick and Jake, do you see any of these things come across your desk that you can alert us to? Mr. Turnbull: We utilize all of these funding programs for various projects. As we sat down to talk about these, based upon our experience, what seems to be the best fit? Based upon the types of projects you are looking at where you are sewerage unsewered areas, where there is some existing development, and the income levels in most cases are relatively low. The WPCL program has low or 0% interest rates which is in itself a pretty good deal. Mr. Murray: This list came from these guys.

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Mrs. Lommatzsch: Let me ask you a question because in another state I've been involved in hooking in on the water and sewer. Would the residents then have to pay the part for their hook up? Mr. Turnbull: Connections, yeah I think on any of these projects it's really the community's decision. There is always going to be a gap, right? We try to go get grant money. We try to reduce the amount of interest rate you have on the loan that you would carry for such a project. At the end of the day at Environmental Services, we would be asking the community what money they want to put toward this project. The other ask would be whatever the community isn't going to be putting toward the project are you asking us to do the project and you are willing to tell your community members of their share of the project. Mrs. Lommatzsch: You also have to decide if it is going to be mandatory or not. If you run the line down the street, the property owners are responsible for the cost to hook up to their home. The Council or somebody has to decide to tell them they have to or do you leave it open? Mr. Turnbull: For sewers, currently, the State Law dictates if you have sewers accessible you have to connect with it within 3 years. There has been State legislature pushed to change that in the recent year and that is still under consideration. If that was to pass, that requirement would go away at the State level. Mrs. Lommatzsch: Right now that's not an issue, they would have to. Mr. Turnbull: Currently, they would have to. Mrs. Lommatzsch: Folks will need to know that going in. Mr. Turnbull: Absolutely. Typically when we design these types of projects, we always try to design them so that the public sewers and their lateral is in an area where it is most accessible to them so they won't have to go into the road again to dig it up. We try to get it to a grassy spot on their lot so you minimize the cost.

Mr. Murray: Just to carry this on a little further to look at the Community Drive area. The cost we estimated there would be about \$2.5 million. The best source is Water Pollution Control Fund. They offer a 30% loan and the worst interest rate right now is 1.33%. That would be \$100,000.00 a year for 30 years to put sewer all throughout that area. Mr. Denning: When you say that mains, that's the mains and then putting a stub into each front yard. Mr. Murray: Mains, laterals and stubs. Mr. Denning: Okay, so it's not hooking up but they are not going to have to pay somebody to tear up the street or bore underneath to hook up. It is going to be in their front yard so if their septic system is dying or dead, they can hook up fairly inexpensively. Mrs. Lommatzsch: They just said they will have to hook up. Mr. Denning: I get that part, but what I was concerned about is you are just putting a main in and they would have to pay not only to bring it out, but to stub into it too. That would be an even bigger expense. Mr. Murray: Again using the Water Pollution Control Fund, it is an unsecured loan so you are not competing as we are with OPWC. We would never get this scored on OPWC and wouldn't even make the list. There are planning and side loans available and those can be rolled into the construction mode. You plan it, you design it, and you build it. Those planning and designing can be rolled into the construction loan. They do offer planning loans for the whole City. We could actually go there and get a planning loan and have the whole City done if we would want to do that. Again repayment for this could come from the General Fund or Special Assessments on each one of these properties.

Mrs. Reynolds: I know over the last several years there have been several community meetings with the groups in those areas to discuss with the County on how we can bring their systems up to the standards to date out of the septic system and the well system. Mr. Murray: Really? Okay. Mrs. Reynolds: Are you looking at starting some of those meetings again or what would be the plan? Mr. Murray: We can start doing that, of course. I didn't know they were having those and I didn't know what the priority was in the community. Mrs. Reynolds: They have had several over the last several years. Mr. Murray: We can talk about that and I think it is necessary. Mr. Denning: Do we have any ball park costs on what it would cost for a homeowner to hook in to it once the stub is there? I know it depends on how many feet of pipe they have to put in and stuff like that. Mr. Turnbull: We have seen on projects that we have done within the recent past \$3,000.00-5,000.00 is about the going rate now. Mr. Denning: That's having a plumber come in and do it? Mr. Turnbull: That's doing all of the construction work. The other piece that is also the connection fees to connect the sewers, but with the City if we have that worked out upfront we can actually roll all of those into one project if the City decides that's something they would want to do. It's kind of a nice way to handle not having the homeowner

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bringing all that money to the table when they are also having to pay a contractor, so you can roll that into a long term assessment for the project if that is the route you go. It essentially gets financed for however long period of time and you share the construction costs.

Mrs. Lommatzsch: Do you offer any discount if they do it by you when you are there?
Mr. Turnbull: No. Mrs. Lommatzsch: We can't do that on private property?
Mr. Turnbull: No. Our contractor is working in the public right of way or the easements. Quite honestly, you have to finish the entire construction project before folks can start tying in and connecting anyway.
Mr. Murray: There are loans and grants at the State for individual homeowners, so we would bring that back to the State. There might be some discounts if it is a low-mod area, which I think this is. Going back to the Eintracht, you can see there is sewer in the street which is down about 15-18 feet. What I'm proposing here is construction of a new sewer line from Old Troy Pike. I have two estimates on this, \$30,000.00-35,000.00 and one of them is from Jergen's. That is a small grinding station and a lift station there. For funding I would say Ground Source Water Program for 49%, which would be \$17,150.00, and the Eintracht would pay for the rest of it, which is about \$18,000.00. That's what I'm proposing and that's what I'm willing to bring to Eintracht right now. This would be a line that we could have service to the existing restrooms and we could service a to-be-built restroom to the outside. It would have that much capacity according to Jergen's. Again, there is no need to do it today, but this is something we could possibly get done.
Mr. Fullenkamp: Have you brought it to the Eintracht Club yet?
Mr. Murray: No. I just mentioned it slightly. I have a whole slew of meetings with these guys that I'm rolling through and as I collect all the information we are going to have a major meeting with all the members and say this is what we need to do.

Mr. Fullenkamp: So why should Eintracht be willing to pay for restrooms for the kayak club?
Mr. Murray: I don't know about the kayak club, but to keep their building open they might be willing to pay \$18,000.00.
Mr. Denning: Because we paid them \$100,000.00 for it.
Mr. Murray: They are sitting on the cash.
Mayor Flaute: It's not for the extra restrooms. They are paying for their current restrooms that are in there.
Mr. Denning: We are just putting in enough sewer to build outside.
Mr. Fullenkamp: The lateral.
Mr. Murray: Will service. We are just making a bigger tube. It will be available, if ever.
Mr. Denning: We will put in a 10 inch line instead of an 8 inch line or whatever.
Mrs. Reynolds: Will it take care of all of the problems that the Eintracht Club has had with the sewage?
Mr. Murray: Yes. I want to say those have been taken care of already. It is maintenance.
Mr. Denning: What happens to the tank that is in the ground?
Mr. Murray: We could either leave it or remove it.
Mr. Turnbull: Typically, I think they end up just crushing the bottom of it and breaking the bottom and fill it in with gravel or something.
Mr. Denning: It's fiberglass or something, right?
Mr. Taylor: It's a concrete tank.
Mr. Murray: It's just a swimming pool with a top.

Deputy Mayor Smith: The house when you pull into the entrance at the Eintracht, will they be able to tie into this sewer line as well?
Mr. Murray: They are at such an elevation that they probably don't have to. That sewer there is 15 feet deep, I think. They wouldn't have to.
Mr. Bertke: You are essentially running a lateral for the Eintracht property. You are not extending public sewers out there.
Mr. Murray: That's right; it's a single. Everybody on the ridge is fine. It's all those people that fall down the ridge that are going to need something, but I think they are too far away to really benefit from what we are doing. We thought about doing a group lift station, but I don't think that would be feasible to anybody.
Mrs. Reynolds: It's a single property then. Okay.
Deputy Mayor Smith: A grinder pump basically just grinds up the sewage and shoots it down the pipe?
Mr. Denning: It's a garbage disposal.
Mr. Murray: Yes, exactly. Another thing on this slide that you may have missed, Huber Heights calls their music venue a Public Recreational Facility. It's not a park. I borrowed that for the Eintracht. That's a designation that it is not a park, but a recreational facility. We will fill the blanks on that later with some of the stuff we talked about.

Next is Smiley's and again due to the elevation, the back of that property is not serviced. We can do everything up on the ridge, the ridge being on Linden, but falling back out of that, we can't. If we were able to do something like this, all of those

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apartments to the rear would have something. This is a real drawing; this is what someone is working on. They are in their final stages of making a decision and have a long way to go here, but I'm just using it as an example to talk about the TIF that's there. The estimated construction amount there would be \$22 million. The Tax Auditor Evaluation, if they only got 50% of the construction it would be \$11 million. The Auditor's Assessed Value is \$3.8 million and taking into account the Mills the annual taxes would be \$318,000.00 and the 10 year TIF is 75% which equals \$238,000.00. We can definitely pay to get their sewer in for that amount of money and that's every year on the year. This is Beaver Creek School District's, if it is a 10/75% we don't have to ask permission of the School District. The goal here for me is to put this TIF in place as soon as possible. Even if the developer doesn't make it, to have it in place before the sales price is determined gives us the most bump up for the TIF. I will be bringing forth legislation for the TIF. Smiley's with the idea that we need help the developer with the sewer and water at this location.

Next is the Center of Flight. The Center of Flight TIF has expired and we want to re-establish a 10 year/75% TIF to expand the area to all the City-owned property in that district over there so both sides of Harshman. This did expire and so now I think it is time to redo it again. I will be bringing forth legislation that would do that. Mayor Flaute: So there is a question about a 10 year TIF or a 30 year TIF. With Brantwood, did we go with a 10 year or a 30 year? Mr. Murray: Brantwood was a 30 year. Mayor Flaute: Would it be beneficial to go 30 year here or should we go 10 year? Mr. Murray: We can always go to a 30 year. You can change a TIF any time you want. Here because we don't have a developer in place, I would just like to establish a 10 year for now. If you go over a 10 year, you have to ask for the School District's permission. This lets us do it in-house and we don't have to go to anyone else to ask permission to do that. That's why it is 10 year for both and we can always change it. We don't know what the needs are going forward. That's the whole idea with this Airway TIF; it's a 10 year to get the funds to get a planner to do a plan to do a 30 year and to approve that all right away. Mayor Flaute: I just want to have that discussion now and not when you bring it forward. That was not fun. Thank you for coming. You are welcome back anytime.

B) Liquor Control Application – EJ's Lounge

Mr. Carpenter: The Police Chief has done the background check and we are just bringing this application forward to Council for approval or discussion. Once we move forward, the Chief is willing to sign the application.

Mayor Flaute: At this point, we don't really need a motion or second. If there are any objections then we would like to hear them now. If not, I believe the Police Chief can move forward. Mr. Fullenkamp: I'd like to ask questions of our approval process. I know we do a criminal background check. Is that all we do? Do we look at the applicant, the licenses, his performance record and how he has performed before? Mr. Carpenter: I am going to ask the Chief. He's the one that sees the application and his department reviews it. Chief Robinson: Really the application comes in, it should go to me, we do the criminal background check on it and we look to see if we have had any problems with this applicant. We also will look at everyone that is on the license because sometimes it is more than one person. If it is a transfer, we make sure to do background checks on everyone that is involved with it. Once that process is done, in the past, basically I would just check that box and put my initials right there to get it back to the State. I know in the past we had at least one issue with Council not being involved in the process and then we had some issues where Councilmembers had to go and testify. I understand that can be an issue, so we want to make sure that you can look at these prior to us saying it's okay.

Mr. Fullenkamp: It is sent to our Clerk, which is part of the legislative branch of the City, so that's why we asked for that because Council needs to either object or not object. Chief Robinson: This is where we came into the problem before because it is on your behalf for the approvals. That's why we are here right now. I want to make sure and I talked to Brenna about changing it. Mr. Fullenkamp: Changing what? Chief Robinson: So that it would go to your first and then come back to me. Mr. Fullenkamp: That's what we established before. Chief Robinson: That isn't what

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was being done before. Mr. Fullenkamp: We had not been seeing these things before and now we are. Chief Robinson: That was the problem with the one incident. We sent one that was an issue. Mr. Fullenkamp: We were told by the old City Manager that he would make the decision, not Council. Mayor Flaute: We were getting them from email and if there were any objections we were supposed to go back. I understand that's not the proper way to do it. Mr. Fullenkamp: So the answer to my question is that we don't do anything beyond a criminal background check. Chief Robinson: Right, other than if we have had any issues with the establishment. Mr. Fullenkamp: Do you think it would be wise in the future to look at the records at the State Liquor Board to see? This is my opportunity to talk about this in front of everybody. Mr. Carpenter: It certainly makes sense. I'm not familiar with what all you could find there, but if there's valuable information it makes sense to take a look at it. Mr. Fullenkamp: Thank you.

Deputy Mayor Smith: Is this a new license or a transfer? Ms. Arnold: It's a new license and a new owner. Deputy Mayor Smith: I know it is an old establishment. Has the person applying for the liquor license had a liquor license in the past? In other words, has he owned a bar somewhere else. Chief Robinson: I believe he is here, if you want to ask him. Ms. Arnold: Mr. Johnson is here.

Mr. Johnson: My name is Carl Johnson, Sr. My niece is Erica Johnson. Being in the business for 25 years, she worked for Eastway Mental Health and she wanted to get into the business and went out and got the lease on the old Peggy's Pub at 4830 Airway Road. With that establishment, she wanted to open a lounge. When you talk about having a license or if she has had a license, Erica has never had a license before. This is her first license. I'm taking her through the steps because I am familiar with doing the licenses and stuff. I'm putting the bar together for her to make it happen. She does apologize for not being here. Working for Eastway, she is in Chillicothe with a couple clients or something like that. She wanted to be here and I think it was last minute that she couldn't come. I have been the contact person basically to make sure that everything went through and everything is okay with you guys.

Mayor Flaute: I understand there might be some objections to this, so I think we need to have a motion. Is there a motion to approve this?

A motion was made by Mr. Denning to approve the submission of the application without request for a hearing. Mrs. Lommatzsch seconded the motion. A roll call vote was as follows: Mr. Denning, yes; Mrs. Lommatzsch, yes; Mr. Curp, yes; Mr. Fullenkamp, yes; Mrs. Reynolds, no; Deputy Mayor Smith, yes; and Mayor Flaute, yes. **Motion carried.**

C) Discussion – 2017 Budget

Mr. Carpenter: You've got quite a bit of paper in front of you and also I have a PowerPoint to show you a few things. While we are getting that set up, we can talk about some of the questions you might have. I have provided notes for everything that was changed from the previous year and in the spreadsheet you will see the highlighted columns which were my changes. It is not intended to be my final changes, but just changes made from the previous budget to get us down to about where we were last year. Since then we keep fine tuning the budget, even after it has been printed, so we have what could happen if we reduce some of the revenue outlook so the deficit goes up and down as a result.

Mr. Fullenkamp: I see where you have made your recommendation, but I don't know what you have removed and what the rationale was for your reduction. You must have gotten rid of something. Mr. Carpenter: My goal was more to look at the overall number and to bring the overall number down where it would match more of where we were last year. Mr. Fullenkamp: How are you going? Mr. Carpenter: My intention was that Council would have some input. I was still kind of looking for some input of basically what projects you would like to see done. Also, are we going to continue to do deficit spending? That's the big question that I have. If I go to simply get it down to zero. If I do that, you have no insider say on what projects that we are

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going to eliminate. Mr. Fullenkamp: I understand and I have your sheet full of explanations for different line items, but I don't get an explanation of why things are slightly lower and what is slightly lower than expected. Again I don't know what the rationale is, so you are just looking at big numbers and reducing them or increasing them according to what you think is appropriate. I don't understand how you are making that judgment because I'm not privy to the discussions. Mr. Carpenter: Some of that is discussion with staff, but a lot of those are not reflected in the notes. The notes really reflect the "ask", not necessarily what I have decided to trim out of there. My thought was that Council wanted to see the budget "ask" and take what priorities you wanted to see done, and then what numbers we should concentrate on as far as deficit spending or what percentage that we should try to reduce to. That's the thing that I am trying to get feedback from Council. Mr. Fullenkamp: See I'm not sure what feedback to give you at this point other than we've got \$1.9 million deficit.

Mayor Flaute: I guess my thought is that we ought to try to reduce it some. Trying to cut \$1 million out of this budget is hard, but maybe cutting \$300,000.00-500,000.00 out of it. If there is any way we can do that, would it at least help us to get it to the number. We didn't get to this number overnight and we are not going to get back down to where we should be overnight. It's my opinion that we should try to cut it down and at least maybe half it in some way and see what kind of budget you can come up with on that. Is that one way of thinking?

Mrs. Reynolds: Mr. City Manager, I'd like to just make a suggestion. We've looked at these forms for several years and every year I have the same question when we go through the budget process. We bring over a beginning balance and there's no reason to bring over a beginning balance. You start your budget out with your need because you are saying to me right now, I'm just looking at the Fire Fund, you have \$208,000.00 you didn't spend last year that you are bringing over to this year in 2016 to 2017. That \$208,000.00 should have gone back into the General Fund to be redistributed where it is necessary. To me it is a misleading number because we are telling people that have this deficit, but we are bringing over balances that we didn't use. I understand what that means, but there is a better way to present that and to make the numbers more real.

When you look go to your expense line, I'm just going to use the Fire Department, when you and Mr. Garrett sit down to do the budget you look at each department and you know what the required monies are. You know you have salary. You know you have fringes and you have contracted services. I would start my budget that way. I would start my budget with what my needs are, my actual needs, not what we anticipate. We get to the point when we are bringing these dollars over and you are putting them somewhere to do something, but I don't know what you are going to do again. I don't know what you didn't spend or what program you had last year that you didn't accomplish. Just because you didn't accomplish a program doesn't mean you get to use that money again. You've got to stop doing that. The Police Department has \$500,000.00. It's not realistic. It's not a true figure of what we need when you come down to the bottom line. Those dollars should go back and I feel this Council has a right to say if a department wants to have a program. I think we should be involved in that and looking at the outcome. I would like to see a budget with all those beginning balances moved.

I would like to see a realistic and true budget. When I say a true budget, Mr. Garrett knows what I mean. A true budget is just your actual needs; what you have to have to run that department. I think that gets us a lot closer to where we might be able to say here's where we have the problems and here's what we need to fix and here's a department that may need something. I think the Service Department; you are bringing over a lot of money. Those kinds of things and when we are doing those transfers in, I have no justification when I see beginning balances. That's just a suggestion I have. I think I would be able to present that budget to any of these people sitting in this audience and they could understand that and know this is what it takes to run your department. It may be, I don't know, when the Finance Department is cutting off expenditures. I hope we are not running up until the last minute. I hope that there is a November 15th cut off that all invoices and everything has to be encumbered and in within 45 days to close the books in a timely fashion.

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Mr. Fullenkamp: I want to reiterate a request that Mrs. Reynolds has made the last couple of meetings. When we look at these line items, we don't know what the actuals are. We don't know who budgeted "X" amount and then you have spent "Y" amount. We don't know where the fluff is and we don't know what is real. All we get to see are the big numbers for each department. We have all that information and that is all in our accounting system. If you buy paper, that goes against a certain account or gets distributed through the organization. It would be really helpful to know what really is going on with each of these line items. It's not that difficult.

Mayor Flaute: Tonight I was going to ask you about every one that was higher than what it was in 2016, except of course health insurance and salaries. I understand why you did that. Any number that was higher, why is that number higher? Why is that number higher than what it was this year? Maybe it has something to do with what you are saying that we are not starting off at zero. I don't know.

Mr. Denning: What I would like to see and something that I think would be helpful is we have the 2017 budget numbers and we have 2016 budget numbers. That was the budget for this year. What I would really like to see and I think it ties in with what they are both asking for. You may not be able to give me 2016's, but what I would really like to see if 2013, 2014, and 2015 actual spent for those line items. Then I can see what's really going on. Has this one creped up and is basically tied to cost of living or whatever? If I'm comparing a budget to a budget, that doesn't give me a lot of information other than that's what we said we were going to spend last year. We had the actual numbers at the last meeting for what we have spent so far in 2016. I ran the numbers and it came out that at the 75% point in the year on the average we spent 72% of the budget for those things, the ones that I picked and pointed at. That means there was about a 3% fluff there. I'm okay with that. If we have actual, then I have something to compare it to. If you tell me we are going to bring in \$602,500.00 in real estate taxes, but for the last 3 years actual has been \$620,000.00, I would say you need to re-evaluate your number because that doesn't look right. I know that is in the revenue column. I go back to the last 5 years and we are being told we are going to have a \$1.2 million deficit or a \$1.7 million deficit and we get to the end of the year and we've got \$800,000.00 in the black when we get to the final day. What's going on?

We are holding ourselves in and we could have spent another \$800,000.00 on some residential streets and got a couple miles more done. I think we need better information or more information. Mayor Flaute: Do we need 5 years though or could we do 3? Things were pretty bad 5 years ago. Mr. Denning: Give me 2013, 2014, and 2015, so I can see a trend. I want it in the column system that we've got so I can look across there so I don't have to switch pages and try to figure it out. I should be able to hand that to anybody out here and they should understand that and it should make sense. I shouldn't have to go find a bookkeeper to explain to me what's going on here. That's my issue. Mr. Fullenkamp: We don't know what's going on. If we don't have the actuals, we don't know what's going on. Mr. Denning: I can go back and look at my 2015 budget, but that's a budget not the actual. I know somewhere in my piles of paper, I've got a year-end report but if I have it in a column right here it makes it a little easier.

Mr. Carpenter: I agree with the comments. The timing of everything makes it difficult to make the shift. I feel compelled to provide you with information and do it the way we have been doing it. I, for one, would like to change that and do it a different way much like you said as far as tracking things. I did some of that on the revenue side and the past practice is to take where we end in 2016 and just make that our number in 2017. Our income on the 1% has gone up a down a little bit, but I think we have always tried to be on the conservative side and that's why we have revenue on the end. The deficit is not as bad as we say because we've been very conservative. If you look over the last 6 years, we have been running a roughly 6% increase on the 1%. On the .5% for Police and Fire, it has also been an increase of roughly 6.5%. On the Gas Tax and the Motor Tax, those are also slight increases as well. We don't budget to that increase and I think it is because we don't want to be short. That's the take away that I take from it.

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Mayor Flaute: We don't want to be too much over either. Mr. Carpenter: That's correct. We shouldn't say we are at a \$1.2 deficit when it is not really going to be a \$1.2 deficit. I have a slide there that if you just take those major accounts that there is really \$340,000.00 than what we are saying on the revenue side. Also, we haven't had time to dig deeper, but on the personnel costs the numbers you see here are from January 1 to December 31. Contract raises for example in the Fire Department don't take effect until January 2017, so there is 6 months there that we say we are going to spend but really we are not. Then that affects the pension side of it. Even on the Admin folks who get a raise on their anniversary, not everyone's anniversary is January 1.

Mrs. Reynolds: Mr. City Manager, that's just part of budgeting, sir. Mr. Carpenter: I understand, but we are building fluff that way. Mrs. Reynolds: When you sit down and look at each department, you know the staff you have and you know exactly when their anniversary dates are and that's how Mr. Garrett works that out. He knows the salary; you've got 10 employees that make \$7.00/hour and they work 28 hours, he knows exactly what that is. If they get a raise in between 10 or 40 of those hours they get a different rate. He knows how to figure that. I know it's time consuming, but once it's done, it's done and you move on from that point. Mr. Carpenter: I agree with that. Traditionally we haven't done that. Mrs. Reynolds: I know we all have concerns about your time and doing your first budget as City Manager. If you need help, there are people we can call in to help. There are people that we can do that with so you have to tell us that, sir.

Mr. Curp: I agree with all the things that are being said and it's been this way for the last couple of years. We get the budget based on an increase over the previous year's budget and we don't see the actuals. We don't see what I refer to as a year-end best estimate. We should be able to forecast. We are in the month of November; we should be able to forecast what our expenses and what our revenues are going to be through the end of this year pretty accurately. That would help me work with providing some financial support to the operations of this City for next year if I had those kinds of numbers. As much as the staff has worked on putting this together and I appreciate that, a budget based on the previous year's budget doesn't give me a lot of room to work. We've had in the past, comments from the prior City Manager that even personnel costs and we put together salary budgets based upon everybody being on the max step or the top step for the full year. We know the demographics of our staff don't look like that, so we budget more money into salaries and fringe benefit costs than what needs to be there. As it was said earlier because we have put that money in there, other projects that this Council has a desire to do such as additional street paving and those kinds of things don't get done because that money is squirreled away over there. Then I think it was last year or the year before, we knew it was going on, but one department last year we got down to about this point in time and they said we didn't get this project done so we took the money out of there and spent it on other stuff that we had on our wish list when we put this budget together. It didn't make the cut, but now that we have this money because this other project that was approved didn't get done we had this money so we spent it on that. I don't think that is good practice because we may have a different priority for where we want to put that money. Mr. Denning: Or maybe we don't want as big of a deficit, so we don't spend it. Mr. Curp: I think if we are at that point in time right now where departments that haven't spent some of the money that was provided in their budget for this project or that project and those projects either have gone by the wayside or can't get done until next year, that money goes back into the General Fund. We don't look for ways to spend it between now and the end of the year.

I am concerned about the deficit. The structural deficit the City finds itself in. I have been concerned about that for several years. Based on just the numbers that we have tonight in this second iteration, all things being equal going forward as far as revenues and expenditures we only have a sufficient reserve to last us another 1½-2 years. That won't work because with a \$1 million plus deficit built into this budget, you take a look at either increasing the wage tax or putting some kind of property tax issue on the ballot. It takes a lot of millage or a good fraction of a percent to come up with that kind of money to provide an ongoing revenue stream that covers that kind of built in deficit to the point where you can't do that in 1 year. You can't put that in front

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of the citizens in 1 year because they are not going to buy into that. Then you've got to still ride your reserves for a couple of years, but you have to program in that you are going to ask for some kind of tax increase in this year, whatever that year is 2017 or 2018, and another one a couple of years after that, 2019 or 2020. I think we need to get our arms around this and the department heads have to be voluntary participants in doing this. It can't be business as usual and it can't be large budgets and let Council figure it out. The staff has to go back and figure this out because you know what you absolutely need. Zero based budgeting is not what was referenced, but it was close to that. A number of years ago there was the concept and there still is of zero based budgeting where you start off with everybody having zero and you justify every dollar that you want to ask for in your budget that you want to spend. Every dollar and that includes head count. We are not at zero based budgeting, but all the department heads have to be willing participants in helping get this under control. We have a little bit of time left this year to get this done and I hope we can get it done.

Mayor Flaute: There were a couple of years where we got permission to go longer so we could do something. I hope we don't have to, but if you are going to feel the pressure and not get it done right I'd rather go a month or two over. Mr. Curp: The other problem is we negotiated these labor agreements that have increases in them and those are going to show up in the 2018 and 2017. Do we have labor negotiations this year? Mr. Carpenter: Next year. Mr. Curp: Okay. The other thing we need to have is a multi-year outlook. What do our revenues and expenditures look like on a forecast basis for 2018, 2019 and 2020? We can do that now. We should be doing that now so we can see. We did that a number of years ago, but we didn't come up with a solution of how we are going to deal with the heavy red ink in the out years. I think we need to not only do this budgeting for next year, but using the kind of information people have talked about tonight. I don't need 3 or 4 years of data. I just need maybe 2015, year to date for 2016, and year-end best estimate for 2016 and go from there. We need to have multi-year financial forecasts in addition to all of that so we can start taking a look at how we are going to deal with this. What is the depth of the red ink being forecast for the out years and how do we deal with that and bite that off in chunks?

Mayor Flaute: I know we can do forecasts, but this year we are higher than what we have been in many years because we are slowly coming out of the Recession. It would be hard to forecast, maybe we are getting to a point now where we can, but for a while it was very hard to forecast that because this City was feeling the effects as the whole country was feeling the effects of the Recession. The forecast in the past was tough, but maybe this year we are getting closer to where we are going to be because hopefully we have pulled out of a Recession. I guess maybe a forecast would work. I'm not sure we could have forecast what it would have been this year because this is the first year that we have really been out of the Recession and doing it. Mrs. Reynolds: Utilizing the numbers that we have right now we can pretty much forecast in 3 years what we are going to look like based on these numbers and it's not pretty. Mr. Carpenter: I totally agree. Mr. Fullenkamp: It's just not about revenue; it's about the expenses too. Mrs. Reynolds: It's all of it added together. Councilman Curp says it eloquently; we've got to do something now. Now's the time to fix it and get it running as best we can so we know where we need to go and what we need to do.

Mr. Carpenter: There's two things. One, I'd like to run through this PowerPoint. Secondly, if Council is okay with it I can change this format and have it the first meeting of December a little more the way that I would like to do in the future. I can get your feedback and I think we would have a little more of a clear picture than this. Mrs. Reynolds: We are here until December 31, sir. Mr. Denning: We can have special meetings. We will do it. Mrs. Reynolds: It's not a problem. Mr. Denning: We are here to help you get where you want to go so that it's best for them. We are willing to give our time. Mayor Flaute: It sounds like that's what you want to do. Mr. Carpenter: I want to do it differently to show you what our goals and projects are and tie the budget into our goals and projects for next year. I guess I read the signals a little bit wrong. I thought Council wanted to see all the "asks" and then you guys help us decided which ones you want to do. I think it is probably best if we bring that to

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you from each department and we can present and dig down a little deeper into our overall operations and personnel and overall capital expenditures.

Mr. Denning: If we need to have a special meeting sometime between now and the 31st of December that is nothing but a budget meeting where we go through this, I think we are all willing to do that. Whatever it takes. We know there is a problem and we want to get it right. Trying to hurry up and get it taken care of because we've only got this much time, I think we need to take a breath and you do it the way you want to do it. It's your office. Mrs. Lommatzsch: We can always do a temporary budget for 60 days. Mr. Denning: We can do it via Resolution. Mayor Flaute: At least for a couple of months.

Mr. Carpenter: I'll just walk you through this quickly then. I intended to talk about revenues and personnel. We have talked about the spreadsheet, but this is what I was referencing earlier. This is the Income Tax and usually what's been done is the previous year's number is the number we ended with the prior year. You see this year, and this is just the 1%, it is about 8% over what was projected. Mayor Flaute: What is the 1% you are talking about? Mr. Carpenter: The 1% Income Tax from the General Fund. The .5% is for Police and Fire and I have them separated here. A couple of the major income resources for the Fire Department are the Property Tax, which is a little bit on the decline, and EMS Billing. What we do is run a report on the 11th of every month and what it was the last month is \$650,000.00. It just measures the last 12 months on a rolling calendar, so that number could jump up quite a bit depending on when the revenue came in. That's where the \$650,000.00 came in. I will say one concern is a lot of folks that are on Medicaid and there is a fixed amount that we collect and it's less than \$200.00 per transport on that. Also on this last report I think it was 42% roughly of that month that were all self-payers too. Collection rates come around 33-38% and it fluctuates. This is some of what you were talking about, but it is on the revenue side. This is the Police Department Levy and you can see it is a little bit flat the last couple of years. It's a lot less than it was in 2012 and this is the .5% Income Tax, so it's a little bit on the upward trend. The estimate for 2017 is where we think we will be at the end of 2016. The Service Department on Gas Tax and Motor Vehicle Tax is a slight upward trend as well.

Mr. Denning: I assume that's because gas prices are down. If gas prices would go up, our revenue would probably go down. Mr. Carpenter: It is certainly possible. Those are the types of things we would plug into our forecast down the road. Mrs. Reynolds: This is based on gas prices going down? Mr. Carpenter: It's just the tax and people drive less or drive more. Mr. Denning: The amount of gas people buy when it cheaper they buy more and we get it per gallon. If they buy 100 gallons a year, we only get this much. If they buy 200 gallons a year, we get twice as much tax. Mr. Carpenter: What I did on this slide is just take all the positive increases, crunching those numbers and decreasing a little bit and subtract that out. If we were to project on percentages, we could have another \$343,000.00 income than what you see in your spreadsheet there. We are taking what we are thinking we are going to get in 2016 and using that as what we are going to bring in 2017, so we are not accounting for any increase in 2017. Mrs. Reynolds: You are saying the Gas Tax in 2017 is going to be increased by 2%, how do I know what was in 2016 that you based that on? Is that the chart before? Mr. Carpenter: I did over the 6 years. Mrs. Reynolds: That's too many pages to have to go through, sir. Can't you have them in columns? The charts are lovely, but if I'm having to go flip back to see.

Mr. Fullenkamp: On the previous slide where you had EMS billing at 1.5%, I saw it drop from \$800,000.00 to \$650,000.00. Mr. Carpenter: Right and that is a snapshot. We ran a report through September. It is a rolling 12 months and it says what was collected those previous 12 month period. It could jump up and it's done it before where it could jump up another \$70,000.00-80,000.00 in the next report. It fluctuates, but there is because of Medicaid and things like that. It's all over the country that revenue from EMS billing could be trending downwards.

Some ideas that staff have been talking about and this is mostly preliminary, but just some ideas are a storm water assessment. We did calculate a rough number of possibly \$500,000.00 that way. Park shelter rentals, we were throwing out a number

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of \$25.00 that I believe was around \$4,000.00 or maybe a little more than that. Also some fees for presale properties or rental properties. These are things that other jurisdictions and communities are doing, so we are just throwing some things out there on stuff that we would like to explore more closely and in more detail in 2017. As far as EMS billing, the hard bill that a lot of communities have done 100%. I'm not necessarily promoting that, but at least for non-residents it could raise it. I've talked to some other jurisdictions and they said that they get more than 60% collection. I don't know the total percentage of non-residents on transports. I don't have that information right now. There is also the option that insurance might cover some refusals. For example, a diabetic you go there and give them the D50 and they could refuse transport. We have nothing for that at this point.

Mayor Flaute: Why wouldn't we go hard billing on visitors to our City or non-residents? Why wouldn't we do that? Mr. Carpenter: I have inquired on that with McKesson. We just haven't put that in place yet. We have explored that option. Mr. Denning: It may be difficult with our zip code stuff to figure out. Deputy Mayor Smith: You've got the street address. Mr. Carpenter: Then we want to be more aggressive on delinquent taxes. I know we have a little more than most communities on Property Taxes that are delinquent. I think we need to be a little more aggressive on that and then find a way on the Income Taxes to make sure that we are collecting what we should be collecting.

I went through some of the personnel and this report is geared toward most of the Table of Organization. There are things that we need to address here. A lot of this information came from a survey that Fairborn had previously done and I understand there are some other communities already doing this. What you see here is in the first column the max on the Table of Organization for all of our positions. The second column is what Fairborn's max is on their pay ranges. The next column is 3 communities, Beavercreek, Huber Heights, and Xenia. The last column is the remaining communities all combined together and those are just averages. Why I'm showing you that is because few of our Table of Organizations are exceeding those amounts that are there, but most of our staff is not necessarily close to the top of those pay ranges. Also earlier I know we talked about creating the Major's position in the Police Department instead of a Sergeant's position. That is something that I would like with Council's approval to bring to the Council at the next meeting. We could update this Table of Organization and then address some of the pay ranges as well.

Mrs. Reynolds: Mr. City Manager, would it be possible for you to hold off on any of those personnel changes until after we get the budget in place to see where we are at? Mr. Carpenter: Is it possible? Absolutely. I would like to do the Major and the Sergeant because we do have some documentation that it would actually save money. The Sergeant's current pay range and the amount they typically work, it does allow them to make more money than the Major. I think that's worth while doing that and to couple that also with the opportunity for advancement through the organization. That one I would like to do as far as the pay ranges. If you would like me to hold off on that, we could. Mrs. Reynolds: I'm just thinking that we could. As we talked earlier, when we finally see where our budget is at I think this Council has some decisions to make on whether they support that effort. I understand, but you've got to bring that compelling case to us that we can support it.

Mr. Denning: Let me understand, so we are going to trade a Sergeant for a Major and it is going to save us money because the Major is going to be salary and the Sergeant won't. To me, that is a no brainer. Mrs. Reynolds: Say that again. Mr. Denning: We are dropping a Sergeant who gets overtime and going to a Major, so it's going to save us money. It will be the same number of people on staff. Chief Robinson: We are short one person right now. Mr. Denning: Okay, so we are just going to trade a Sergeant for a Major, who will potentially make less than what the Sergeant could with all the overtime and timing grade and all the extra benefits that we have. To me, that's a no brainer. Mrs. Reynolds: We are in November. What difference would it make? Mr. Carpenter: As the Chief said, we have a vacancy. Mr. Denning: That way you can budget for it for next year. That's what you are asking us. Deputy Mayor Smith: We have already talked about this in prior meetings.

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Mr. Curp: Is this an addition of one head count, one FTE, or is this just moving chairs around? Chief Robinson: Just moving chairs around. Mr. Curp: So we've got a person lined up who is going to go from this title to this title for less money. Chief Robinson: It's idiotic, I know. I've already got one, it's Major Close. He did the same thing exactly. He makes less money now. Those guys make more money than I do with overtime. It's just the way it is. They do court transports and things like that. Mr. Curp: I understand the proposal that's being made. I also though in the same corner that Mrs. Reynolds is in that I'd like to see the budget put together first and take a look at what else can we afford to do.

Mr. Carpenter: The other part of the Table of Organization was just fixing the ranges. It doesn't mean there is an increase in pay or anything, just bringing them up to date. Mayor Flaute: I think let's do the budget first. I think that's what I'm hearing and I think I agree with that and then we will tackle that Table of Organization. Mr. Carpenter: Okay. We will know more about the personnel. I am also wary about the personnel side though because of the insurance. Right now our broker is out shopping insurance and everybody has filled out the surveys because the first number back was a 34% increase. We don't know what that number is going to be. What's reflected in this spreadsheet is a 10% increase. That's what these numbers also represent, a 2.5% for non-contract personnel. It does project it from January 1 to December 31, so I think we can come back with a more firm number. These are the recommendations and some of them carried over from last time and just update the Table of Organization which we will hold off.

Mayor Flaute: Any further questions? If not, Mr. Manager, I think you know what we want. Mr. Carpenter: We will come back with a more informative presentation. I guess I do have to ask the question, do you still want this? Mrs. Reynolds: No. Mr. Denning: Get it into a format that I can understand and I'll be fine.

ITEM 7: RECESS: The Council took a recess at 7:37 p.m.

ITEM 8: RECONVENE: The meeting was reconvened at 7:49 p.m.

ITEM 9: PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: Clerk of Council, Brenna Arnold, led the pledge of allegiance.

ITEM 10: MINUTES: Consider approval of the minutes of the October 20, 2016 regular council meeting.

Mrs. Reynolds: Mayor, I have a correction to the minutes also. Under Councilmember Comments, line 13 from the top of the page. It says, "I know you don't mind" and it's, "I know you don't lie." Those were the words. Ms. Arnold: Okay, sometimes your microphone is not on and it is difficult for me to hear. Mrs. Reynolds: I just wanted that corrected, please. Ms. Arnold: Sure.

A motion was made by Mrs. Reynolds to approve the minutes as revised. Mr. Denning seconded the motion. There was no discussion on the motion. All were in favor; none opposed. **Motion carried.**

ITEM 11: ACCEPTANCE OF WRITTEN CITIZENS PETITIONS: Mayor Flaute advised citizens to fill out a form if they wished to speak about agenda or non-agenda items.

ITEM 12: PUBLIC HEARING: UDO Updates as proposed by City Staff.

Mayor Flaute opened the public hearing at 7:52 p.m. and requested for the staff report.

Mr. Carpenter: Mr. Taylor, would you like to introduce the UDO Updates? Mr. Taylor: I would love to, thank you Mr. City Manager. As we discussed at the last Council meeting, the Planning Commission had proposed to Council several changes throughout the UDO all the way through Chapter 1101 all the way through Definitions

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in Chapter 1117. Many of those updates and changes were things to change from what went to the Department of Planning and Economic Development to the Department of Planning and Program Management, so titles were changed. In addition throughout reviewing the Code, the Zoning Administrator and myself found several discrepancies and things that need to be changed to make the Code more administratable. We discussed those changes, I think maybe not quite at length last meeting but I think we answered some questions. Pretty much these changes aren't really drastic, they are very simple and I think move the Code forward as it is a working document. I anticipate smaller changes through the next few years, but I think we have a good handle on it at this point.

Mayor Flaute: Thank you, sir. We will start with the members who are attending, so to anyone who wants to speak all testimony is sworn testimony. Anyone speaking this evening should come to the podium and when they are called on sign in and take the oath at the podium. At this time, we ask if there are any Councilmembers who want to speak on the issue.

Mr. Fullenkamp: In Section 1103.11, there is a statement under (b) that says, "Accept and certify, as to completeness, all submitted applications. Incomplete applications will not be acknowledged." I'm not sure that's a good approach to customer satisfaction. It's on page 11, right at the front of the document. It's item (b). It's 6 pages into the document. I'm not real fond of that. Mr. Taylor: Are you looking at the one that we have now in the packet that doesn't have the highlighted changes? Mr. Fullenkamp: I'm looking at the one you sent us in the packet. Mr. Taylor: It doesn't have the highlighted changes. When we talked about this at the last Council meeting, we had the highlighted. Mrs. Lommatzsch: This one is different. Mr. Taylor: I don't know if that is the original from Planning Commission with the original language.

Mr. Fullenkamp: It's no matter, I don't like that language that incomplete applications will not be acknowledged. So that's not in your marked up document? Mr. Taylor: No, that most likely is not in the marked up document. Ms. Arnold: I accepted all of the changes. Mr. Taylor: There are several hundred pages and I don't remember what we marked up and what we didn't. Mr. Fullenkamp: What are you working from tonight? Mr. Taylor: I'm working from what was here given to you in the packet. We had the working document that we had last Council meeting with the highlights and the changes. Mr. Fullenkamp: Would you check on that and could we change that line? Mr. Taylor: We can definitely. I would assume that language is from what was done in 2014 and is probably common language. I would agree with you that we would not acknowledge is pretty harsh. Mr. Fullenkamp: Later on in the document, we have things where if it is incomplete you will discuss it with them. You will point out the short comings. This one that kind of falls short. Mr. Taylor: I would agree. Mrs. Reynolds: It's just not customer friendly when you use that terminology.

Mr. Curp: Maybe with all the confusion we could bring this back at the next meeting when we have the document that goes with the Ordinance because we've got an Ordinance tonight, don't we? That being said, I would not support this tonight because in addition to some of the housekeeping things that were mentioned there are some additional enhancements in here. Some of those I don't support, for example increasing the number of accessory buildings in a residential yard. Our whole point of having residential Zoning Codes is to create and help maintain the residential character of a neighborhood. Those kinds of changes don't do that in my mind. Secondly, this proposes to take some of the powers and authority away from the Planning Commission and the Board of Zoning Appeals. I'm not supportive of doing that with some of the changes that are in here. The document though is all or nothing, so that's what my vote is, nothing. Mr. Fullenkamp: I would support tabling this until we get the complete document with all the edits. Mrs. Lommatzsch: That's okay with me. Mr. Denning: This is the hearing. Mr. Curp: When the hearing is over.

Mr. Fullenkamp: Maybe we should wait until the Ordinance comes up to table it. Mayor Flaute: We still have to deal with that issue, is it all or nothing? Is that what we are going to do or are we going to vote on areas that one or two people disagree with? Is it all or nothing? Is that what Council wants? Mr. Fullenkamp: I would like

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to see the completed document, I guess. That's Mr. Curp's point. Mayor Flaute: His point is still all or nothing. Mr. Denning: That's what the Ordinance says, it's all or nothing. It says Exhibit A and the whole package is Exhibit A, so that's an all or nothing. If we want to change it, we need to do that before it's part of Exhibit A. Mayor Flaute: If there are problems that Councilmembers have with it, we need to let Mr. Taylor know so we can talk about them before we give it all or nothing. Mr. Curp: We did that. We had it on the Work Session twice and just because one Councilmember doesn't support an area doesn't mean that everybody else has that same position. Deputy Mayor Smith: My question is, are there any other changes that Council wants to make other than this one in Section 11? Mayor Flaute: That's what I want to know, if they are going to bring back other issues then it's going to go down unless these issues are resolved.

Mr. Fullenkamp: So what was put in our packet is not what we are voting on. Is that correct? Mr. Taylor: What was provided to Council back in July was the working document that showed what the original Code was, the crossed out what was being taken out and then I highlighted what was amended. We provided that in late July and then we had the two Work Sessions, so when we talked about it and it might be my misunderstanding, but I thought having a public hearing was to get public comment and then we put the legislation forward so that if public comment was favorable and Council felt good about it we could go ahead with it. I'm honestly confused by the questions from Council about the changes. I'm more than happy to go back and do those, but I thought we were at that public hearing part. What was provided to you in the packet today is everything without the cross outs and highlights. It needs to go through the company that does the codification and put into the actual format. We don't want to do that because it costs money and then have you vote on it, if you don't want certain things.

Mr. Fullenkamp: So you are saying this incorporates all the changes. Mr. Taylor: This incorporates all the changes that you have had since July. The only difference is the highlights and the cross outs are no longer there. Mr. Denning: So that would mean that what he asked about on page 11 is wrong. Mr. Taylor: That page number at the top is strictly for our reference so when we worked through the document we would know. This is not page one of the document once we codify it. Mr. Denning: What I'm saying is about section (b). Mr. Taylor: That was probably original language from 2014. Mr. Denning: If I would expect this to be the new and what you are going to codify, I would expect this to be gone. Mr. Taylor: We didn't change that. Mr. Denning: You are saying that's not a section that you worked on. Mr. Taylor: The only thing we worked on were the highlighted portions. If we went through these 300 pages again, line by line, I think it took 3-4 years to approve this to begin with and that's a road I don't want to go down. Mr. Denning: It should have taken 3-4 years, but we were forced to get it done in 18 months.

Mr. Fullenkamp: Let me ask Mr. Curp. How was Planning Commission's role modified? Mr. Curp: The area dealt with staff taking on responsibility of making more of the decisions on applications for variances and that sort of stuff, as opposed to going to the BZA and having Planning Commission review. Some of the plans that people bring in are things, I believe, should remain the products of the BZA or the Planning Commission. We've had some major instances over the past couple of years and I will just throw it out there, Certificates of Non-Conformity, which in my mind is a variance that should only be handled by the Planning Commission and not by staff. I'm not interested in having the BZA's review and oversight of those kinds of situations minimized or reduced. That sort of thing.

Mayor Flaute: The Planning Commission talked at length about that issue. That issue took a long time and they finally agreed with having this. I don't want the whole thing to go down because of one or two sentences. I want to make sure all of Council is onboard with what we have. Mr. Curp: Because one Councilmember takes one position on something doesn't mean there are going to be others. Mr. Denning: That's why it's a Council. If there are 4 that agree that this is wonderful, then it passes. If there are 4 that don't, then it doesn't. Deputy Mayor Smith: This is language that was agreed upon in 2014. This isn't language that we agreed to change this year. Mayor Flaute: It was agreed upon at the last Council meeting. As

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Mr. Taylor said, we've talked about this for two Council meetings. If this isn't the final thing, we need the final piece of work. Deputy Mayor Smith: Chapter 11, was that an area of discussion? Did we talk about 1103? Mr. Curp: I don't want staff working on this all the time either because we've got a lot of other stuff in this City that needs to get done. Neither do I think we need to do it tonight if people need to see something different as far as the structure of the document.

Mr. Fullenkamp: I gave the first half of this a very complete read this time and some new questions have arisen in my head. One is the minor variance process for most of these things. I don't understand. Planning and Program Department has the authority to grant minor variances when the proposed variation is 15% or less. What does that mean? How do you measure that? Mr. Taylor: A lot of our BZA cases are repetitive cases. They are either because our sign Ordinance is very restrictive or it has to do with setbacks. In different zoning districts, you have setbacks so usually it is side yard setbacks. For example, one of the changes we made was that you have to have 15 feet setback and a minimum of 7 feet on one side. A map would tell you that you have to have 8 on the other. It can get weird, so we have kind of adjusted that. Where the BZA cases come in is somebody's putting in maybe a garage or they are adding a vestibule to the side of the house, so they are already on that side yard maybe 10 feet away and they have a 5 foot vestibule. Instead of being 7 feet on that side, which is required, they are 5 feet. That would be a percentage. Mr. Fullenkamp: It is always a physical number is what you are saying. Mr. Taylor: It will always be a physical number and that's the 15%. You are only allowed to have 32 square feet for certain types of signs, but 37 square feet would be less than a 15% increase and we could approve that instead of making you go to the BZA to get the variance. Mr. Fullenkamp: There's no judgment call. Mr. Taylor: That is correct. It is a percentage of a hard number. If there is a variance which is very small and seems insignificant, but isn't a quantifiable number, we would have to take that to BZA. Mr. Fullenkamp: We allow the Planning Commission to retain control of site approval plans. Mr. Taylor: We do, against my recommendation.

Mayor Flaute: It sounds like we need to cancel this public hearing and have a Work Session put on to discuss the real document. Then everyone can bring their concerns up and we can vote then before we get the final document. I think that is the route we ought to go. Ms. Arnold: As far as the final document goes, I tried to re-format this document. I don't know what or who put the formatting in there, but I believe it has been through a couple different versions of Word and it's passed through many hands. When I tried to format it because I don't know if you noticed, but some of them had one or two sentences at the top of the page and then it skips all the way down. I could for the life of me could not and I'm pretty good with formatting, could not get this document to clean up. Outside of retyping 300 and some odd pages, which I think I have better things to do, but outside of doing that to clean this document up and take some of the page numbers out that are confusing. Walter Drane, who does our codification and does all of our Code book pages and formatting, they would be doing that anyway when we send it to them. That's why I don't know if it makes sense for us to spend time to go through and make this document look like it would in the Code book to then turn around and pay someone per page to do just that. They will do that whether it looks like this or whether I send it to them and it looks like the Code book. They would charge us the same amount per page. Mr. Fullenkamp: I can work with this document. Ms. Arnold: As long as that's exactly what it is going to be saying. Mrs. Reynolds: We don't have exactly what it is going to be though. Ms. Arnold: That was my point, to make it clear that once we get the wording down it will most likely appear this way with terrible formatting.

Mr. Taylor: So what I'm hearing is we want to go back and work through this document. That's what we want to do and go back to the original document we supplied back in July that has the highlights and the cross outs, so we know what we are talking about and what was changed. It would be my recommendation that if it is not highlighted or something that's not in there, we probably shouldn't look at it. Mr. Denning: He's right. The only recommendations that were approved by the Planning Commission are the ones in the highlighted document. Mr. Fullenkamp: That doesn't mean we can't make changes. Mr. Taylor: That is correct. Mr. Denning: I'm not disagreeing with that, but we need to start with to understand what they were

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planning to change. If we want to make additional changes, then we can do that. Mr. Fullenkamp: But this is a complete, edited document that you took from the mark up. Mr. Taylor: That is correct. Mrs. Reynolds: Would you say that again, Mr. Fullenkamp? Mr. Fullenkamp: What we received was generated from the mark up that we got back in July. Ms. Arnold: I accepted all the changes, removed the cross outs and un-highlighted everything.

Mr. Denning: From this document, you don't know what changes were made. They are in here. Mr. Taylor: I would say if we are going to do that, if we were to use the document provided to you today in your packet I think we would be doing ourselves a disservice because you don't know what Planning Commission has approved and what they haven't. Council could at any point, according to our Code do whatever they want and ignore the Planning Commission. Mayor Flaute: That's probably what we are going to do anyway. I don't mean that in any way that's mean to the Planning Commission, but we are going to work from this document. The changes are going to be from this document. I'm not sure I need to know why the Planning Commission made the changes. Everybody should know that already. Mr. Curp: If Council is going to work from this document, then there needs to be notations on this document as to what changed since the last document Council saw and that's missing. You have to read the whole thing. Mayor Flaute: There was no change. She put everything in there that we had agreed on. Mr. Curp: She did or they did?

Mrs. Reynolds: Mr. City Manager, if I have questions, may I send them to you and you return them for my concerns with what I have? This is all I have to work from right now. What we received in our packet Friday, I thought was the completed document. Mr. Taylor: If you want to make changes or amendments as we go, we can send out the original document that was sent out that shows the Planning Commission's changes and has our comments and the Law Director's comments. Mayor Flaute: Why would we want to do that? Ms. Arnold: I took the document that he is referring to, I removed the comments, I removed the highlighted portions that showed what had changed, and took out what was crossed out that was being replaced. Mrs. Reynolds: There are still cross outs in this document. Ms. Arnold: Where are they? Mr. Fullenkamp: There is one that went from six months to a year. Ms. Arnold: I do apologize. Mrs. Reynolds: Somebody's got a document mixed up somewhere. Mr. Fullenkamp: Or she just missed it. Ms. Arnold: I might have missed it. I had to go through 300 pages in 15 minutes so I could get it in the packet. Mr. Fullenkamp: Ms. Arnold, did you send us the digital copy of the mark up or just the paper copy? Ms. Arnold: In July, it would have been in your electronic packet, I believe. Mr. Fullenkamp: I'd just like the digital copy. I don't want to go through another tree. Ms. Arnold: I understand. It took 5 ½ hours for those to print. Deputy Mayor Smith: I'm a tree guy. Ms. Arnold: The document was from the end of July, but I can send it out electronically.

Mayor Flaute: At this time, it is Council's desire to cancel this public hearing and move on. I suggest another Work Session to be sure we got the final document that we want to have. Deputy Mayor Smith: For the record, I think Council and staff shouldn't be working with incomplete reports that people that people turn in. It's right there. Answer the questions and fill in the blanks and then submit it completed. This says those applications won't be acknowledged if they are incomplete. Mayor Flaute: That's why we are going to have a Work Session again.

ITEM 13: CITY MANAGER'S REPORT:

Mr. Carpenter presented the City Manager's Report.

Deputy Mayor Smith: With the news report on TV recently in reference to firefighters coming down with cancer from breathing in the carcinogens from smoke from the house fires. I know when I went to fire school back in the 70's, they told us of the dangers of the telephone cord hooked to the wall and how dangerous those were and steering wheels in cars were made of magnesium. Now we are hearing firefighters are coming down with cancer and their lungs and bodies could be caused, possibly by carcinogens that they have inhaled. What is our policy with our firefighters? Naturally they go in with an air tank in a burning building. When they are running out

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of air and the bell is going off, of course they are supposed to exit the building. Do they or do they do it like we did in the 70's and take the hose out of the regulator and stick it in your jacket and continue on? Mr. Carpenter: They exit the building. Even then during overhaul, we monitor the gases there and if it is at unacceptable levels it should be on your air pack during overhauls. They are a little more conscious. One of the points of emphasis from the IAFF and our personnel are engaged in trying to come up with programs and doing evaluations on how we do business to do better prevention. Deputy Mayor Smith: How many spare air tanks do we carry on the truck per man? Mr. Carpenter: Per man, four on the engines and then each medic has two air packs. Deputy Mayor Smith: When we fight dumpster fires and car fires, are they wearing a breathing apparatus or are they just doing it without? Mr. Carpenter: They are supposed to be wearing a breathing apparatus. They should be following directions and policies and wearing their packs. Deputy Mayor Smith: With this being brought to light about the hazards, I think it is something we need to consider because we certainly don't want our firefighters to have a great career in the fire service and then when it comes close to retirement coming down with cancer or some other ailment that would prevent them from enjoying their retirement. Can we look into that and make sure they are following proper procedures? Mr. Carpenter: Yes.

Mayor Flaute: Obviously the IT Administrator position we are not going to deal with that until after the budget. Mr. Carpenter: Yes, I was going to bring that up. We hadn't calculated all the personnel exact and I was going to recommend that we do not move forward with that one. Mayor Flaute: Full time firefighter, an offer was made October 14th. Did that person accept? Mr. Carpenter: The person accepted, but there was a hiccup during the physical examination so we are looking to move on to a different candidate. Mayor Flaute: We will have a swearing in like we did before? Mr. Carpenter: Yes.

Mayor Flaute: The sign you emailed us for the City building sign that is going to be in the window. Has that been finalized? Mr. Carpenter: No, that was just part of the overall discussion at Wright Point. It was something I kind of liked, but I just wanted to get some more feedback. Mayor Flaute: I kind of don't like it, but I like the old sign being out by the road telling everybody where it is or on the building. Mr. Carpenter: That was just a small sign, right there on the window. Mr. Murray and I were working with some folks and we think maybe longer term down the road having monumental sign out front between the roadway and Wright Point. That's separate from just directional signage. Mayor Flaute: I know it's different now because we are part of 10, 20 or 30 other organizations so we can't really put a big sign on our building. I'm not sure this was the answer either. I don't know how everybody else felt. Mr. Denning: I liked it on the glass, but I would like to see a monument sign in place of the rental sign out there. Mrs. Lommatzsch: I don't like the rental signs. Mr. Denning: To me we are breaking our own sign rule. Mr. Fullenkamp: If we can allow companies to put signs up along the upper portion perhaps maybe not up there, but maybe at the first level or something. Something in the window doesn't show up very well. Mr. Carpenter: It wasn't meant to be seen from a distance. In my mind it was more for someone that was entering the building to know it was right inside. It wasn't anything that was ordered or anything like that. It was just to see what you think.

Mayor Flaute: We have no more information about the Service Building. We are moving forward on the Service Building. Mr. Carpenter: We do have an update. Do you want to talk about it now or is it in your update? Mr. Taylor: It is in my update, but we can talk about it now. We had bids yesterday. We had a lot of turnout at the mandatory pre-bid last week. We had five contractors show up. This is a really great little indoor project. We got two bids yesterday and they were ridiculous. I don't know what the contractors were thinking. One was at \$63,000.00 and the other was at \$58,300.00. When we bid the whole project out several months ago, the one bidder we had, his portion of that building was where we had it estimated between the \$30,000.00-35,000.00. I don't know what happened. We are talking about building a wall, adding some flooring and sealing off an attic space and painting places. I don't know what they are looking at, so I've met with the Service Department and I think Mr. Miller and some of the guys have a plan to get together tomorrow and I think we are going to do a lot of these projects in house. We can do one project at a time and address the next section. I think that will be an easier process instead of re-bidding it.

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Every time we re-bid it costs us money. Mr. Denning: And time. Mr. Taylor: I don't know what is going on with the contractors. Our architectural firm has talked about doing individual line items, but I think we will scare off even more bidders because that's a lot of time a contractor has got to do. I think that is where we are going to go though because we are putting in 25 feet of wall and you are at \$63,000.00. I don't know what these guys are thinking. \$12,000.00-19,000.00 in overhead profit in their first revision, we are talking about a 30 day project. Mrs. Reynolds: So you are going to reject both bids? Mr. Taylor: We are going to reject both bids and that will be out for you guys on the 17th. Mr. Denning: You might be able to work with the Construction Trades at the high school. I don't know whether it falls into our ability to do that or not, but they might. They could paint, if nothing else. If it's just drywall and 2x4s, those kids could probably put up a wall in no time.

Mrs. Lommatzsch: My concern is what won't get done. Mr. Taylor: I think everything we have scoped out will get done. Mrs. Lommatzsch: No, I'm talking about what they normally would be doing. Mr. Taylor: We are going to look at their schedule and most likely what is going to happen is since I am down staff, I will work with Mr. Miller's staff to be kind of the GC for this project. I will check the finances and make sure we get the right POs done. Somebody from Mr. Miller's staff will make sure if we are doing flooring to get 3 bids for flooring. They will meet with a contractor and he will schedule it. We will work together to get that PO. Mayor Flaute: So our folks won't actually be doing the work? They will just be overseeing each little project. Mr. Taylor: I think there is some work for them to do. There is a demo in there, which would be a great if they have a down day to tear out stuff. I think that's where we would utilize the staff. Mrs. Lommatzsch: It might take a little longer, but I think Mr. Denning's idea is good. I think for the students to learn how to properly demolish is not a bad thing. Mr. Taylor: I will get with Jeremy who runs that program over there. We've actually been in talks about doing a house next year, so I can bring this up easily when I meet with him again.

Mr. Fullenkamp: Is this type of project prevailing wage? Mr. Taylor: When a project goes, I will have to double check the numbers, but when you do it as an overall project it has to be done prevailing wage. As we go through this, I've never done a project like this where we are the General Contractors, so I will have to check this with the Law Director to make sure we don't get ourselves in trouble. There's still some steps involved.

(1) FYI Items

- a. Council Request Sheets.
- b. Council Agenda Calendar.
- c. City Manager's Project and Activities Report.
- d. 2017 Budget PowerPoint Presentation from the October 20, 2016 meeting.

(2) Monthly Verbal Reports

- a. Finance Department

Mr. Carpenter turned the floor to Mr. Garrett for the update from the Finance Department.

Mr. Garrett: Most of our effort, of course, was tending to the regular course of business like paying bills and recording things. We spent a lot of time working on the budget and answering department's questions and answering Councilmember's questions about the budget. A lot of effort went in there. I do want to report that for the kayak launch project, we did receive the remainder of the reimbursement for the grant that came from the Wildlife Park and Nature Resources. I have now returned the advance to the General Fund for that. In the last day or so, we have been working hard to get the documents together for the request for funding of the second

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fire truck, which is supposed to be ready. We sent that to the bank and other than that we really are holding to the budget as we reported earlier. The expenditures on the order are right where they should be according to the amount of year that has progressed. Income Tax is still holding at about \$448,000.00 above where we thought it would be at the beginning of the year for our forecast, so it has been pretty stable for about the last 5 months or so. It's just tracking right along there. That leaves us with the income for the credit and my estimate is about \$118,000.00 that we've brought in this year.

b. Economic Development Department

Mr. Carpenter turned the floor to Mr. Murray for the update from the Economic Development Department.

Mr. Murray: You should have the handout there in front of you. The 2515 Linden Avenue, that's a problem property; the car wash on the top of the hill. I am going to apply for a grant to do a Phase I there. We do have an interested party. The bank is requiring a Phase I. This is about the fourth person that has tried to buy that property, so I'm going to try to get some money to try to incentivize someone else in case this one falls through as well. That will be our document, but available to anybody that would want to move on that property. We should find out about that real soon.

Dropping down to Page Manor, the Flight Line Coffee Shop has opened two days ago. Please stop in and see that. It's very nice on the inside and a benefit to that area over there. Going down to Wright Point, Pratt & Whitney tenant improvements are about 90% completed right now. That was a whole refreshing of that space and it is just about done. Price, I did receive the lease on that. Council approved that several months ago and the paperwork has come in. As you know, I have been working on trying to get new security for the US Military recruiters there. We sent everything down to the Corps of Engineers and they approved our bids. The documents should be coming back and we will be greatly increasing the security to the recruiting offices we have in 5100. We are working on three lease renewals with Jo Lease. He will be coming before Council next month, just as a form of introduction to let you guys meet and greet there. We have two new prospects for Wright Point that we will be working with over the next month or so to see if we can get them into the building as well.

The City Manager talked about the signage, which I do think we have enough information to bring forth to Council now and we are talking about monument signs for the building, as well as directional signs, as well as redoing the monument sign out front. I will show you those pictures along with budgetary items, so you can have some input there if this is the thing you want to do. ADA doors, I did approve a PO for this building. The guy that I approved that with has been on vacation for a while and I'm trying to get the prices for the 5100 building. As soon as I get that, he will be moving forward with doing the ADA openers on this building as well as the other one. We started working on the parking lot, you probably saw that in the front. We are going to completely seal everything outside as well as paint new stripes. We will let that settle down out there a little bit and then we will go forward with the rest of that.

With the Eintracht, I'm having a lot of meetings on that working towards a detailed proposal for Council. After I get a buy in from the Eintracht, following along the lead of what Huber Heights has done with their music venue. It's just about the same as the way I see it. I showed you the estimates for the sewer lines and we will talk more about that and see what we can do to get that accomplished.

Center of Flight I have at the bottom and as you know, you have approved the purchase of three homes there. The purchases are completed. For the first one, I do have the demo estimate. It's the big white house just across the street. The environmental report is in for that and there is a little asbestos, but nothing to be worried about. We can take care of that. I would like to demo that house and make it park like over there which means taking out all the underbrush to make it a clear slate from Harshman all the way through to the cut grassed area we have over there to

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make it very presentable to everybody. The demo cost will be slightly above average because of all the bushes to get rid of to make that presentable.

Phyllis Drive at 1519, I've interviewed a leasing agent for that house over there. It is a very nice house. There's a few things we need to do to that, but I think the idea if Council was to lease that out. Not to tear it down until it is needed, so I'm talking to someone there and he has presented me with a proposal. I will have that in an Executive Session next time. Mayor Flaute: Your guy can't do that? Jo can't do that? Mr. Murray: I really need to get Wright Point up and running as much as possible. This individual would be just doing that. He's going to charge us 10% of the rent, so about \$60.00 per month. He will handle all the repairs over there, as well as the tenant. We could possibly do that, but it would be a management position. He's just a leasing manager for that property. The guy has got good experience doing that. I would rather keep Jo where he is at and try to get more tenants in here. We can talk about that. Mayor Flaute: How much do you think we can get out of that house? The guy that is taking the 10% will also give us advice on how much we should be charging for rent? Mr. Murray: It's \$600.00 a month. Mayor Flaute: Are you sure? It's a 3 bedroom house, right? Mr. Murray: It's a one bedroom house. It's the one on Phyllis, it's not the big white house. It has been well taken care of. It has a basement and one bedroom. It does have a nice garage.

The other thing about 1178 Harshman, we are going to leave the garage. Service is going to be parking lawnmowers in there and it will be a place to store some of their equipment in the winter. The house will come down, the driveway will stay, and the garage will stay. They have already locked it up and may already have stuff in there. I don't know that for sure. The other one that is coming down is a brick convenience store down at the other end. We will be tearing that down and making it park like with grass come spring.

Mr. Fullenkamp: What's happening with Riverside Bar & Grill? Do you not want to talk about it? Mr. Murray: I don't know enough about it to talk about it. There are probably other staff members more informed. Mr. Fullenkamp: It looks like it has gone dark. Mr. Murray: I've got that it is on hold here. Mr. Taylor: They have everything they need from the Zoning Department. I don't remember if the Fire Department signed off. Mr. Carpenter: The Fire Department is fine. I spoke with the County and they are just waiting on some documents that they requested before they would issue an occupancy permit. I think originally I reported several weeks ago that they were going to issue a temporary, but I guess they changed their mind later that day because they were waiting for some documents. Mayor Flaute: Do they need a liquor license? Mr. Carpenter: I think they are okay. I know the Police Department has contacted the Department of Liquor Control about that.

Mr. Denning: We were talking about cleaning all the properties. The ones on this side of Old Harshman over here that we own that are still covered with honeysuckle. We are trying to make it park like; it would be nice if that was gone because it really distracts from this facility and that whole area. We need to take that out and if they are not good trees. I'm not saying take all trees down. If it is a nice walnut or oak and it is pretty, but if it is just a straggly old mulberry or something we need to make that area look clean. We need to clean that up and that goes for that whole strip there. If we can talk to our neighbors to take out there stuff too or if they need help, we could find somebody to go in there and help them clean up.

Mrs. Reynolds: Mr. Murray, could we go back to the first presentation we had this evening? You talked about the Eintracht Club and I understand your position that they need to pay a certain amount of the sewer cost. I don't know that I agree with that, sir. Mr. Murray: Okay. Mrs. Reynolds: I don't think I want to take the approach. We've entered into a lease agreement with the Eintracht Club. We have been on a friendly basis with them. They are providing a service to us and we are providing a lease to them for their operation to go on. I understand that they have some responsibility, but I know that some things that have been done in the past and I don't know that the things that have been done on that property in the past has caused the situation now that something like this needs to be done. I think you all are the ones to make that assessment and to be fair to the Eintracht Club when we ask them to pay a

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portion of running this new sewer. I don't know that \$17,850.00 is a fair portion. I don't know that. I expect you all to know that and to make that assessment. If that relationship sours and if they leave, we have to fix it anyway. I'm not even saying we need to look at it that way, but I think we need to look at it if we caused the problem to be worse than what it was before and we are now seeking a fix. I, as a person that goes out into the community and talks to people and visits the Eintracht, I don't know that is a fair way to look at this. It's improving our property. It's an improvement to the City. You all tell me where I am wrong. I don't know. Mayor Flaute: We need to get what we deserve out of that. If that's what they think we deserve.

Mrs. Reynolds: I don't know how to look at it and I know you didn't mean anything by your comment you made. That's not how we do business and I wouldn't want anybody to assume that. That's why I think we need to assess that and make sure that we are doing right by anyone that asks to be part of our organization. Deputy Mayor Smith: Didn't they have a hose running out of the septic tank and just let that run above the ground over there by the river? That's something we didn't do. Mrs. Reynolds: I don't know. Deputy Mayor Smith: We saw that they had a problem and were draining it out on the water well area in Riverside. That was brought up here in the meeting. Mr. Fullenkamp: The point is we own the property. It would be like asking a renter to pay to fix a sewer. Mayor Flaute: If that's what is in the lease that they are responsible for it, why would we not do that? Mr. Murray: I'm not going to be heavy-handed with this, but they do have obligations I think they have to step up to. There are some things I am going to ask them to do and so it will be in a list.

Mr. Fullenkamp: This is an infrastructure improvement. Mr. Murray: It is. You are right. They will be treated fairly, I can assure you that. Mr. Fullenkamp: I know they have costs, an annual or monthly cost, to pump out that tank and I think that is where the fairness of the price may come in. If you advertise that over so many years, maybe what you are asking is reasonable. I think you have a starting point when you look at their costs for pumping out that whole septic system. Mr. Denning: Do they have city water or county water? Mr. Murray: Yes. Mr. Denning: They are not on wells, so they have county water. Who pays the water bill? Do they pay the water bill? Mr. Murray: They pay all expenses. Mr. Denning: They pay all the utilities, so once the sewer gets put in they will be paying that utility also? Mr. Murray: That's right. Mr. Denning: They won't be paying their monthly pump out fee, which is \$300.00-400.00 per month. Mr. Murray: I can't remember if it is that high or not. I will have to look. Mr. Denning: Okay, let's say \$200.00 a month. In a year, that is \$2,400.00 a year. It doesn't take many years to add up to \$17,000.00. Deputy Mayor Smith: That pump out is probably only about twice a year. Mr. Denning: No, they have to pump out monthly. Mr. Murray: They are onsite monthly to examine and if need be to pump. Mr. Fullenkamp: So they have a service agreement. Mr. Murray: Yes, they do. I've got a copy of the service agreement and I've met that company out there twice now. Deputy Mayor Smith: It seems like the discharge into their tank would be based on how many activities they had throughout the month and how many people showed up. Mr. Murray: That's right and it is a calculable. That's exactly right.

Mayor Flaute: I saw SPGlobal was in the Business Journal and it was a very good article about them. I know they had some concerns and I emailed the Manager. Hopefully you talked to them and got them all squared away. We are glad to see good news in Riverside. SPGlobal is a bunch of good news. Mr. Murray: I agree.

c. Administration Department

Mr. Lohr was absent. The update from the Administration Department will be moved to the November 17, 2016 meeting.

d. Planning and Program Management Department

Mr. Carpenter turned the floor to Mr. Taylor for the update from the Planning and Program Management Department.

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Mr. Taylor: We talked about the Safety Services Building and the Services Building. I want to touch on the front Police and Fire Building. We did the air quality sampling there and I was expecting to have those results last Friday. I talked to the contractor earlier this week and I will have those in hand tomorrow. As soon as I get those, Mr. Carpenter and I will look at those and then share those with Council. Hopefully we will get some good news.

In addition, I just attended the MVRPC meeting on the recent round of FAST ACT. That's a road diet. It was a public comment kind of session to learn about everyone else's project. I think we have a really good project from the feedback I got. Our project is regional important because it feeds from Downtown Dayton to the Museum and it matches the profile of what Dayton is doing. I'm hoping we will get a good turn out there, but again we won't know 100% until July.

In addition we had a Zoning Administrator and have posted that position. We have conducted two interviews. We've reposted it on some other websites to try to get some more qualified candidates. We had a good turnout, but not a lot of people with zoning experience.

In addition, Mr. Miller and I will be attending the November 9th TIP meeting with MVRPC. This is where we talk about our large transportation improvement projects, which includes Airway Road West, that intersection at Airway and Harshman, the Safe Routes to School which is the Valley Street sidewalk and then East Springfield Street project. East Springfield was just awarded this year. Not a lot of change there. The Safe Routes to School and the Airway project, I think the biggest changes that I will share that we are going to push is that Airway project goes into 2019 for whatever reason that was the course we were on. It was originally slated for 2020, but we are going to request to make sure it stays in 2020. I provided a spreadsheet that provides our applications until 2023 and it is important that we do that project in 2020 so we can match that with OPWC application and match the Safe Routes to School 2019 project with an OPWC application. It brings our match down considerably and saves us a lot of money. That's the biggest changes we have there.

Mr. Carpenter: Last meeting I think I said the Union Schoolhouse Road did not score well. Mr. Taylor corrected me, our project did score well. It's just that other projects scored better. Mr. Taylor: To add to that, when you have an OPWC by itself it is a very competitive process. The projects that scored higher than us were on their second round. It was the second time applying for the same project and you get extra points for that. Their road conditions were deplorable, at best. They are in worse shape and have been applied for before. You get quite a few extra points for that. I'm not saying we won't get funded for that. Mayor Flaute: So it scored well. Mr. Taylor: Our road just isn't in bad enough shape to score better.

Mr. Fullenkamp: I don't know if this is the right place to bring this up, but this abatement fee that we began in May. I've gotten a little push back from some residents partly because most of them were first aware of it when they were billed. I know we talked about an education piece during our discussion and I know that one of the things that we discussed was putting a sticker on the sticker notifying them that there would be an additional \$125.00 abatement fee if they didn't comply. I've been working with the City Manager on this and the information that I have is our approach was that we put a Facebook post up on April 11th, we had a thing in the fall newsletter and that was it. We didn't do the sticker. These people weren't aware of the additional charge. One or two of these were they were out of town and the person was supposed to mow didn't and they didn't call and try to do anything. I guess I'm a little concerned that we didn't follow through on the education piece. I think people were honestly not aware that there was an additional \$125.00 fee, essentially tripling the cost of getting their yard mowed. I don't know that you have any response. The question is, I guess, why didn't we follow through on the education piece?

Mr. Carpenter: I would just say that we pick it up from here and make sure we do get the word out. I can't speak to what happened back then. Mr. Fullenkamp: We've got 300 and some people billed with this already. We have 300 and some properties that have been billed, some of which have been put on their taxes already. I'm not

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opposed to penalties like this, but when those penalties aren't well advertised. Mr. Carpenter: That is a good point. We do need to make people aware before we do something like that. We will go back and evaluate how we did business and see if we can't do better going forward.

Mr. Fullenkamp: Should these people call staff? Mr. Taylor: I don't know about our grass tickets, but most of our tickets have our contact information on there. I know it is too late for the folks, but we ask to call the Code Enforcement Officer or call the Zoning Department. We have a history of working with people. As for the educational piece, I think we would have liked to do more. We can discuss what that issue is and that is a conversation for a later date. I can say that our repeat mowing, I spent over \$25,000.00 last year mowing people's yards. Where we are at, that's a lot of money. I haven't spent nearly that much this year and I think it is a great tool in getting repeat people from just using our services. What we got last year was calls asking when we were going to come out and mow their grass again because I can't find someone to do it cheaper. I think it's helped and a benefit, but I do see where I think we can talk to these folks and see what we can do. If people are on vacation, I understand that. I do implore people and anyone who listens to our Council meetings or is here today, call Mr. Leist or send us an email and we would be happy to work with you on as many things as we can. That's all I can offer at this point. I can't go back and fix it.

Mrs. Lommatzsch: When is the next newsletter? Mr. Carpenter: It's soon, but I don't know the date off the top of my head. Mayor Flaute: Can we see it before it goes to print? Yes. Mr. Denning: I have a suggestion that we take this newsletter article that tells about and put that information on a sticker with the sticker so they understand up front that it's not business as usual. The cost of having a lawn cut is whatever the contractor charges plus \$125.00. To me that's an educational piece right there and have our phone number on there so if they have questions or comments. Mr. Fullenkamp: Even in this case, it was under "What's New" and it was under the second paragraph. I would have thought that would have been a highlight or a title of it's own. Enforcement Fees instituted or something. Mr. Denning: We approve these before they get printed. Mrs. Lommatzsch: I want to add that the Chamber newsletter goes out every month and you are a member. Anything you want to get to Lynn and any informational piece, she would be more than happy to add it. It doesn't go to every resident, but it goes to a lot of people.

Mrs. Reynolds: Another thing Mr. City Manager that you may want to do is all the Homeowner's Associations. You can send a notice to them and they will get it out to their communities. The word gets around. Mr. Denning: I think education is continuous. Maybe people are going to need that information every year. We've got new people moving in and different people having grass problems.

ITEM 14: PUBLIC COMMENT ON AGENDA ITEMS: There were no public comments on agenda items.

ITEM 15: NEW BUSINESS

A. ORDINANCES

- I) **Ordinance No. 16-O-608 approving a change in text amendments to the Codified Ordinances of Riverside, Ohio, Part 11, Chapters 1101, 1103, 1105, 1107, 1109, 1111, 1113, 1115, and 1117.**

A motion was made by Mr. Denning to table Ordinance No. 16-O-608. Mrs. Reynolds seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.**

- II) **Ordinance No. 16-O-609 approving current replacement pages to the Riverside Codified Ordinances, and declaring an emergency.**

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Mr. Carpenter introduced Ordinance No. 16-O-609 approving Codification of Ordinances.

A motion was made by Mrs. Lommatzsch to read Ordinance No. 16-O-609 for the first time in its entirety and approve its first reading. Mr. Denning seconded the motion.

The Clerk read Ordinance No. 16-O-609 for the first time in its entirety.

All were in favor; none were opposed. **Motion carried.**

A motion was made by Mrs. Reynolds to suspend the rule that dictates the number of days between consecutive readings of ordinances. Mr. Denning seconded the motion. All were in favor; none were opposed. **Motion carried.**

A motion was made by Mrs. Reynolds to read Ordinance No. 16-O-609 for the second time by title only and approve its final adoption. Mrs. Lommatzsch seconded the motion.

The Clerk read Ordinance No. 16-O-609 for the second time by title only.

All were in favor; none were opposed. **Motion carried.**

B. RESOLUTIONS

- I) Resolution 16-R-2213 authorizing the City Manager to enter into a contract with Sandy's Towing and Recovery Services, the lowest responsive, best bidder for towing services to the City of Riverside, State of Ohio under certain terms and conditions.**

Mr. Carpenter introduced Resolution No. 16-R-2213 authorizing a contract with Sandy's Towing and Recovery Services.

A motion was made by Mrs. Reynolds to approve Resolution No. 16-R-2213. Mr. Denning seconded the motion.

Mayor Flaute: The last towing contract we had was for a certain amount of time and this one is indefinite or until you don't want to do it anymore. Mr. Carpenter: Each party has an opportunity to opt out, but it is also at these rates. If Sandy's would choose to increase the rates, we would have to go out to bid. Mayor Flaute: I guess that's okay.

All were in favor; none were opposed. **Motion carried.**

ITEM 17: PUBLIC COMMENT ON NON-AGENDA ITEMS:

Mary Kay Walters of Bayside Drive requested to speak before Council regarding the community.

Ms. Walters: I wanted to make one comment. I'd like to know why this Council does not come out to the public more often than they are. I've heard complaints from Council that you don't get the community to come in and support you during your meetings. There is just a few of us that come out here every time, but then I don't see a lot of Council out doing anything to promote us to come in here and do anything with you guys. If you are not going to come out and support your own people, why would you want them to come in here and do anything for you? That's the only question that I've got. Deputy Mayor Smith: What would you like us to do? Ms. Walters: Anything you can do to come out to the public and let the public know that you do care about them as a person. We have all kinds of functions out there in the City and I see very few of you there. The same ones come every time and the rest of you don't. This last Rodeo, very few of you showed up for it. We have ones that come out every time and we have ones that never show up. Is anybody going to

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show up at Hometown Holiday? How many showed up for the Ice Cream Social? How many do anything for anybody in the City here? This morning there was a grand opening and ribbon cutting, how many showed up for that? A lot of them didn't and that's my whole point. You get the people to come out here and see what's going on and they see the same people every time and the same face every time. You all have faces that you should be showing out there. You all should be standing out there with the public so if they have questions to ask you they can ask you. If they want to know you guys care about your community, then they can see you there. Other than that, you guys are just faces up there at complain that we don't show up and help you out and don't support you. It's up to you guys. It's as good as what you give and some of you aren't giving anything. That's my comment. Mayor Flaute: Thank you, Ms. Walters. I have a great time at all these things. Ms. Walters: Like I said, it is the same faces every time.

Frank Smith of Byesville Avenue requested to speak regarding a dust issue in his neighborhood.

Mr. Smith: Mr. Mayor and Council, I am here to beat the same horse again. This last weekend, it was dusty. My neighbor had his family over trying to have a cookout and they couldn't have a cookout because of the dust coming out of Jerry Salmon's lot. It was bad. It was dry and it was bad. We are eating the same dust. I know a couple of Councilmembers have been down there, but the rest of Council ought to come down there on a real dry windy day and try to breathe in the same air we breathe every day. You can drive through it. We live it every day and every night. Our cars are covered. If we have patio furniture out, it's covered. There's got to be something that can be done. There's got to be a schedule made and he's got to know that he's going to have to water. Just because it's getting cold on dry days the dust is still there. We are getting tired of kicking this same can. There's got to be something done. There's got to be something done quick because we are tired of breathing it. Good point was brought about breathing stuff can cause cancer. Dust can cause cancer too. We are getting tired of breathing it. Mayor Flaute: Thank you, Mr. Smith. Council has heard your complaint.

Mrs. Reynolds: Mr. City Manager, you were going to get some information after the last meeting about watering and taking care of that dust problem. Have you had an opportunity to do that? Mr. Carpenter: I made contact with the County and discussed the situation. We talked a lot about it and I know we've been down that road before. He's not familiar with a material, but if there is something we could spray down besides water that would be a little more permanent that's also porous. That's what we need to try to find. Other than that, I stopped by the business and re-emphasized that it would be appreciated if they watered, just being a good neighbor. Mrs. Reynolds: His response? Mr. Carpenter: It was positive. Mrs. Reynolds: So you are going to look this week or next week for something different to maybe put down? Mr. Carpenter: I'm not saying I'm going to put it down, but I'm going to try to find a product.

There were no additional requests to speak.

ITEM 18: COUNCILMEMBER COMMENTS

Mr. Denning: Mr. Dan Ryan will be picking up trash tomorrow morning starting at 8:00 a.m. in the Avondale area if anybody would like to help. I'm sure he would appreciate the help. I'm taking the day off and starting at 8:00 a.m.

Mrs. Lommatzsch: I have several things, if you have your pencils ready. Saturday the 5th the MVMAA will have a tailgate party for the Airmen at the USO. I have a couple of volunteers that said they would go, if you need access to the Base let me know ASAP. It can be arranged. The Chamber of Commerce and the Dairy Queen have donated 150 ice cream desserts, which we delivered today. It's to entertain the Airmen and try to keep them occupied and out of trouble. It's a tailgate party for the Army/Navy game. Next Saturday, the 12th at 10:00 a.m. at the Station for the dedication of the new fire truck. There will be coffee and donuts I understand that it will be taken care of by the staff. That's Station 6 on Spinning. Please encourage

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any of your neighbors or friends to bring their children and check out the new fire truck. That same day from 4:00-8:00 p.m. the Hometown Holiday will be at Airway. We are still looking for volunteers for a number of issues. Please let Lynn Domesick or myself know if you are willing and able that day to give us any help. Hopefully the fire truck will be arriving with the big man. Then on Monday the 28th of November is the MVMAA Annual Social. I encourage any of the staff members that can attend. It's a great meet and greet opportunity. Ms. Arnold: It's Tuesday. Mrs. Lommatzsch: Okay, it's Tuesday the 29th at 6:00 p.m. at the Hope Hotel. The Clerk can find out who all will be attending to make reservations and any staff that can come. Tuesday, December 8th is the annual Chamber Christmas Dinner that is at the Walnut Grove Country Club at 6:00 p.m. You will need to let us know if you would like to attend. That would be to Lynn Domesick and it is \$20.00. You will have an invitation coming and it will be our funky gift exchange, but it is a fun night. Show at 6:00 p.m. and dinner at 6:30 p.m. Cash bar. I'm done.

Mayor Flaute: I've done only two weddings because I've been working on your behalf in Columbus. I attended a Head Start Open House at Mad River School Board. I got to meet a lot of the young kids and parents there, it was very good. We had the Eintracht IN Crowd dinner at the Eintracht. Another great event. I spent a couple of days in Columbus at the Ohio Municipal League and the Ohio Mayor's Association. I brought back a whole bunch of good information and have given it to the staff. They hopefully get some good things from it. I am also working with First Suburbs and one of the workshops that I went to said that the City of Columbus has one Judge that does nothing but Code Enforcement. Jack Jenson and I will be working with Carolyn Rice to figure out how the First Suburbs can get one Judge to do nothing but Code Enforcement. I think that could be a great help because sometimes we feel like our Judge now doesn't really care about Code Enforcement because he has so many other things to deal with. We are going to work on that and see if we can bring that forward to you because it is working wonderful in Columbus. I spoke to 95 3rd graders at Saville School this week. A bunch of good kids and I didn't see any of them fading away too badly. I'm trying to get across the idea that in 3rd grade you start learning leadership skills and that's what I try to harp on. The Dunkin' Donuts ribbon cutting was talked about today. A great event. We had a Hope for Riverside meeting, so another good event. Lots of good things going on. The last thing I want to remind people to do it vote November 8th if you haven't voted already. Please vote. We have a very important election on the 8th and I hope you all take time to vote. That's all I have.

ITEM 19: ADJOURNMENT: A motion was made by Mrs. Reynolds to adjourn. Mrs. Lommatzsch seconded the motion. All were in favor; none were opposed.
Motion carried. The meeting was adjourned at 9:25 p.m.

William R. Flaute, Mayor

Brenna Arnold, Clerk of Council