

Thursday, October 6, 2016

[DUE TO TECHNICAL ISSUES, THE FOLLOWING MINUTES WERE PRODUCED VIA NOTATIONS TAKEN DURING THE MEETING AND THEREFORE ARE NOT VERBATIM.]

ITEM 1: CALL TO ORDER: Mayor Flaute called the Riverside, Ohio City Council Meeting to order at 6:00 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ITEM 2: ROLL CALL: Council attendance was as follows: Mr. Curp, present; Mr. Denning, present; Mr. Fullenkamp, present; Mrs. Lommatzsch, present; Mrs. Reynolds, present; Deputy Mayor Smith, present; and Mayor Flaute, present.

Staff present was as follows: Mark Carpenter, City Manager and Fire Chief; Chris Lohr, Assistant City Manager; Tom Garrett, Finance Department; Bob Murray, Economic Development Department; Brock Taylor, Planning and Program Management Department, Mitch Miller, Service Department; Frank Robinson, Chief of Police; and Brenna Arnold, Clerk of Council.

ITEM 3: EXCUSE ABSENT MEMBERS: There were no absent members.

ITEM 4: ADDITIONS OR CORRECTIONS TO AGENDA: The agenda was revised prior to the start of the meeting.

ITEM 5: APPROVAL OF AGENDA: A motion was made by Mr. Denning to accept the agenda as revised. Mrs. Reynolds seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.**

ITEM 6: WORK SESSION ITEMS:

A) Board Interview for Parks and Recreation Commission – Anthony Kraus

Mr. Kraus came before Council for an interview for possible appointment to the Parks and Recreation Commission.

A motion was made by Mrs. Lommatzsch to bring forth legislation to appoint Anthony Kraus to the Parks and Recreation Commission. Mr. Denning seconded the motion. There was no discussion on the motion. All were in favor; none were opposed. **Motion carried.**

B) Liquor Control Application – Linden Avenue Short Stop

Chief Robinson informed Council that a background check was performed on the applicant and he has no objections to the application.

There were no objections from Council.

C) Discussion – MVRPC Fast Act Grant

Chief Carpenter turned the floor over to Mr. Taylor for an overview of the MVRPC Fast Act Grant.

Mr. Taylor notified Council that this is \$2.6 million project with an \$837,277.00 local contribution; of that \$489,839.00 is local match which is a 21%/79% split. Council stressed that staff would need to address the intersections of Old Harshman and Northcliff. In addition, there was discussion regarding our sidewalk policy and whether we have the ability to assess property owners for a percentage of the costs association with this project. Staff will look into the sidewalk policy and report back to Council.

D) UDO Updates

Chief Carpenter turned the floor over to Mr. Taylor for discussion on UDO Updates with Council.

Thursday, October 6, 2016

Mr. Taylor advised a public hearing will be scheduled for November 4, 2016.

Chief Carpenter turned the floor over to Mr. Taylor for discussion on the proposed updates to the UDO.

ITEM 7: RECESS: The Council took a recess at 7:15 p.m.

ITEM 8: RECONVENE: The meeting was reconvened at 7:25 p.m.

ITEM 9: PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: Young Marine Staff Sergeant Loper led the pledge of allegiance.

ITEM 10: MINUTES: Consider approval of the minutes of the September 15, 2016 regular council meeting. A motion was made by Mrs. Reynolds to approve the minutes as written. Mr. Denning seconded the motion. There was no discussion on the motion. All were in favor; none opposed. **Motion carried.**

ITEM 11: PROCLAMATION: Red Ribbon Week, Miami Valley Young Marines

The following Proclamation declaring October 23-31, 2016 as Red Ribbon Week for the City of Riverside, Ohio was read by Mayor Flaute.

WHEREAS, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marines of the Marine Corps League to foster a healthy, drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enrique "Kiki" Camarena, a Drug Enforcement Administration agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment;

NOW, THEREFORE, the Mayor and the Council of the City of Riverside, Ohio, do hereby proclaim October 23-31, 2016 as Red Ribbon Week in Riverside, Ohio, and urge all citizens to join me in this special observance.

ITEM 12: PRESENTATION: Tax Update from Montgomery County Treasurer, Carolyn Rice

Chief Carpenter introduced Ms. Rice and she provided an update.

ITEM 13: ACCEPTANCE OF WRITTEN CITIZENS PETITIONS: Mayor Flaute advised citizens to fill out a form if they wished to speak about agenda or non-agenda items.

Thursday, October 6, 2016

ITEM 14: CITY MANAGER'S REPORT:

Chief Carpenter presented the City Manager's Report.

- (1) FYI Items
 - a. Council Request Sheets.
 - b. Council Agenda Calendar.
 - c. City Manager's Project and Activities Report.
- (2) Monthly Verbal Reports
 - a. Finance Department

Chief Carpenter turned the floor to Mr. Garrett for the update from the Finance Department.

Mr. Garrett provided an update on the status of the City's finances.

- b. Economic Development Department

Chief Carpenter turned the floor to Mr. Murray for the update from the Economic Development Department.

Mr. Murray provided an update for the month of October. Discussions are continuing for Smiley's Golf Center on Linden Avenue. There are two possible tenants interested in space next to Esther Price in Airway Shopping Center. For Wright Point, the lease has been signed and tenant improvements are beginning for Pratt & Whitney, Mr. Murray is waiting for receipt of the signed lease for Price Systems, and tenant improvements have been sent to Corp of Engineers for approval for the US Military Recruiters space. In regards to maintenance, quotes are being gathered for exterior signage for the building and for ADA door openers. Five quotes were received for the drive and parking lot refurbishment. These quotes are being evaluated. Mr. Murray met with Montgomery County Environmental to discuss the situation at Eintracht and he is working towards a detailed proposal and legislation on operations.

- c. Administration Department

Chief Carpenter turned the floor to Mr. Lohr for the update from the Administration Department.

Mr. Lohr discussed the Part-time Administrative Assistant interview process. Six applicants are being interviewed and the department hopes to hire one of the applicants in the near future. The City has posted for a Zoning Administrator, which is the position Mr. Lohr recently vacated. Interviews will be conducted before the end of the month. City records continue to be sorted through to locate records eligible for destruction per our retention schedules. Approximately 15% of the total stored boxes have been relocated from the storage facility near Cincinnati to City offices to be sorted.

- d. Planning and Program Management Department

Chief Carpenter turned the floor to Mr. Taylor for the update from the Planning and Program Management Department.

Mr. Taylor discussed the RTA Shelter Replacement Project. A construction meeting will be scheduled. The NIP maps have been submitted to OHFA for approval and affidavits are due October 18th. There will be a NIP Demolition Event on October 19th at 11:00 a.m. Details will be forwarded to Council. BZA approved a variance for

Thursday, October 6, 2016

parking, buffer yard and landscaping for Tim Horton's and will be scheduled for Planning Commission later this month.

Mr. Denning requested a map showing the NIP properties that are to be demolished.

ITEM 15: PUBLIC COMMENT ON AGENDA ITEMS: There were no public comments on agenda items.

ITEM 16: NEW BUSINESS

A. ORDINANCES

- I) **Ordinance No. 16-O-607 making appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2016.**

Chief Carpenter introduced Ordinance No. 16-O-607 to make supplemental appropriations.

A motion was made by Mr. Curp to read Ordinance No. 16-O-607 for the first time in its entirety and approve its first reading. Mr. Denning seconded the motion. The Clerk read Ordinance No. 16-O-607 for the first time in its entirety.

All were in favor; none were opposed. **Motion carried.**

A motion was made by Mr. Denning to suspend the rule that dictates the number of days between consecutive readings of ordinances. Mrs. Lommatzsch seconded the motion. All were in favor; none were opposed. **Motion carried.**

A motion was made by Mr. Denning to read Ordinance No. 16-O-607 for the second time by title only and approve its final adoption. Mrs. Reynolds seconded the motion.

The Clerk read Ordinance No. 16-O-607 for the second time by title only.

All were in favor; none were opposed. **Motion carried.**

B. RESOLUTIONS

- I) **Resolution 16-R-2206 authorizing the City Manager to enter into a contract with the lowest, responsive and best qualified bidder, Apple Farm Services, Inc. for a New Holland B54D CVT Tractor and accessories for use by the Service Department.**

Chief Carpenter introduced Resolution No. 16-R-2206 authorizing the purchase of a tractor.

A motion was made by Mr. Denning to approve Resolution No. 16-R-2206. Mrs. Lommatzsch seconded the motion.

All were in favor; none were opposed. **Motion carried.**

- II) **Resolution 16-R-2207 authorizing the City Manager to submit an application for Federal FAST Act funds through the Miami Valley Planning Commission.**

Chief Carpenter introduced Resolution No. 16-R-2207 authorizing an application for Federal FAST Act funds.

A motion was made by Mrs. Lommatzsch to approve Resolution No. 16-R-2207. Mr. Denning seconded the motion.

Thursday, October 6, 2016

All were in favor; none were opposed. **Motion carried.**

ITEM 17: PUBLIC COMMENT ON NON-AGENDA ITEMS:

Janice Pitzer of Wake Forest Road requested to speak before Council regarding comments made during the September 15, 2016 meeting. Due to technical issues experienced during the October 6, 2016 meeting, Ms. Pitzer will speak before Council during the October 20, 2016 meeting.

Steve Massa of Planters Avenue requested to speak before Council regarding the amount the City has spent to date on legal fees concerning the removal of Mr. Fullenkamp and requested documentation to show said amounts.

There were no additional requests to speak.

ITEM 18: COUNCILMEMBER COMMENTS

ITEM 19: ADJOURNMENT: A motion was made by Mr. Denning to adjourn. Mrs. Reynolds seconded the motion. All were in favor; none were opposed. **Motion carried.** The meeting was adjourned at 8:50 p.m.

William R. Flaute, Mayor

Clerk of Council