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**ITEM 1: CALL TO ORDER:** Mayor Flaute called the City of Riverside, Ohio Council Meeting to order at 6:04 p.m. at the Riverside Municipal Center located at 1791 Harshman Road, Riverside, Ohio.

**ITEM 2: ROLL CALL:** Council attendance was as follows: Mr. Curp, present; Mr. Denning, present; Mr. Fullenkamp, present; Mrs. Lommatzsch, present; Deputy Mayor Reynolds, present; Mr. Smith, absent; and Mayor Flaute, present.

Staff present was as follows: Bryan Chodkowski, City Manager; Emily Christian, Assistant City Manager; Mitch Miller, Service Department; Chief Robinson, Police Department; Tom Garrett, Finance Department, and Mark Carpenter, Fire Department.

**ITEM 3: EXCUSE ABSENT MEMBERS:**

Mayor Flaute: We should have all gotten an email from Mr. Smith asking to be excused from this meeting. Is there a motion?

A motion was made by Mr. Denning to excuse Mr. Smith. Deputy Mayor Reynolds second the motion. All were in favor; none were opposed.

**ITEM 4: ADDITIONS OR CORRECTIONS TO AGENDA:** A motion was made by Deputy Mayor Reynolds to approve the revised agenda which modified Resolution No. 15-R-2044, a resolution declaring certain property owned by the city to be surplus or no longer of value for city purposes and authorizing its disposition Mr. Denning second the motion. All were in favor; none were opposed. **Motion Passed.**

**ITEM 5: APPROVAL OF AGENDA:** The agenda was approved on Item 4.

**ITEM 6: WORK SESSION ITEMS:**

**a) Discussion: TIF for Brantwood Subdivision Phase II**

Mr. Chodkowski: Thank you Mr. Mayor. The last time Council was together, we briefed you on a possible change in the terms to the TIF conditions. As originally proposed for the second TIF was a 30 year TIF which would be funded by the city and the county. There was also the option of the ten-year TIF. So we did provide you some initial information on what the ten-year TIF would look like and that would include a 75% tax contribution from the school district levy. So we did provide that information to you. There was a request to see a more detailed breakdown of where the funds came from. So we did want to bring that before you tonight and give you the opportunity to review that information and to have additional discussion that you may want. Also, the last meeting there was; as secondary to the TIF discussion there was the issue of the walking path easement. We did contact the developer and recommend a location for that easement if they were amicable. They did respond. They asked to move it one lot over on an existing sanitary sewer easement which we did not object to that particular request. So the final plat, which will be recorded; excuse me, the final mylar which will be developed after the TIF discussion occurs and will include that easement. I believe it is between lots 81 and 82. The specific notation is in the projects and activities report. So with that, staff and I will give the floor back to you Mayor and Council for further discussion. We would be happy to answer any additional questions you might have about this measure.

Mayor Flaute: Thank you Mr. Manager. Are there any questions or discussion from members of Council? Mr. Fullenkamp do you want to start?

Mr. Fullenkamp: I believe it is a good idea to move to the ten-year TIF and away from the 30 year. It will settle the business at least on that portion of the development in 10 years and provides additional revenue to the city to maintain and to provide services to

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that area more quickly than in 30 years. So in 10 years we are out of that portion and generating revenue for our general fund and police and fire.

Mayor Flaute: Okay thank you Mr. Fullenkamp. Any other discussion?

Mr. Denning: I ran some numbers and I consider that any tax dollars spent in the community are both the school money and the city money that comes from the taxpayers. So the way I ran these numbers, for the 30 year, the total cost that we were given was \$963, 557 and of that for the 30 year, the county would pay 35% of it. The developer would basically have a wash of 12%. And the city would pay about 64%. So between the developer and the county we would get as a community; we would get a 46% discount on the total cost of having it done. But if we go with the ten-year, the county portion would only pay 9.5%. The city would only pay 13.5%. And the total for the community would be 86.5% of the total cost versus 64% of the total cost, which I don't think is right. In the developer comes out ahead with only putting in a 4% into the bucket. And I understand getting out of the business a little early but I don't think we should do it at the expense of the taxpayers. And yeah it is coming out of this pocket instead of this pocket but it is still coming out of the taxpayers pocket period. So for us to be able to get a 46% discount on the total cost I think outweighs getting it paid off 20 years later. That is just my personal opinion.

Mayor Flaute: Okay thank you, thank you. Does anyone else have any thoughts about this? I didn't run your numbers, I don't know how you got your numbers, but there are members in the community who don't belong to the school district.

Mr. Denning: I understand that. I just used general ideas.

Mayor Flaute: So we still need to do what's best; in my opinion I want to do; I love the schools don't get me wrong. I want to do what I can for them but in this position, in the seat that I sit in, I have to do what is best for the city. And the city is going to be better if we do the ten-year in my opinion.

Mr. Denning: I had a long discussion with the school district. They are okay either way. But like I said, I think that we are doing the community in general a disservice by using tax dollars, because it's tax dollars. And yes the whole community; but the majority of the community does pay the school taxes. The largest majority, probably 85% of this community is in the school district. So therefore, if we broke it down a little more it might be a little less but for us to pay extra and to put more money in the developer's pocket and going to the ten-year instead of stretching it over the 30 year; the other side of that is in my economics class I was always told you borrow expensive dollars and pay off with cheaper dollars. The farther you go out, the cheaper those dollars are. That's why there are 30 year mortgages on most everything. I think we should just stick with the 30 year then both TIFs are ending about the same time and we are actually getting a better deal for the community as a whole.

Mayor Flaute: Thank you.

Mrs. Lommatzsch: I was just going to say; I said it at the last meeting and I will repeat my position, we have to keep our word or other people won't want to do business with us. That was the deal that we made.

Mayor Flaute: As far as the TIF goes, I don't disagree with that.

Mrs. Lommatzsch: I think we should stay at 30 years because that is what we agreed to. And I think we need to keep our word or people won't want to do business with us. And I stated that at the last meeting.

Mr. Fullenkamp: First of all, to what Mrs. Lommatzsch said, the developers agreed that this was okay. Because they don't view this as breaking any promise. The fact that

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we are subsidizing residential housing is where I think it is highly unusual in this area. And the fact that we're using tax money to generate and to build the infrastructure is very unusual in Montgomery County and in this region. This is outside of the norm and if the developer does not feel this is an imposition or a change for them is significant. I cannot see; I don't see it as breaking a promise. So let me go back to the numbers I used last time in terms of the impact on the city versus the school's budget. When you look at total school revenue, this will have .19% change/reduction in their anticipated revenue. 2/10 of a percent. Their budget is 3 ½ times larger than ours. They have shown a lack of; or an inability to cooperate with us on a number of issues in terms of sharing a shed for cleaning trucks and such. They brought in open enrollment where they weren't interested in tax money for those people. They took the federal; state and federal monies as being sufficient. Let me finish.

Mr. Denning: This is not a bash the school system, this is a community as a whole.

Mr. Fullenkamp: I represent the city's fiscal policy and they provide services for the entire community. The fact that we are going to generate less tax revenue because we are going to fund this over 30 years and have to maintain their roads, their fire, their police off of the contributions from other sections of town, that is how I look at it as being in an inequity for the residents of the city. These schools are gaining, the schools are winning. The city has to bear the cost of that so we will have to bear that through our general funds and through lack of revenue.

Mr. Denning: So you would rather see the taxpayers as a whole lose?

Mr. Fullenkamp: Well you want to treat county dollars as not belonging to us. They do serve us.

Mr. Denning: A little bit.

Mr. Fullenkamp: They serve us as a percentage of the rest of the county.

Mr. Denning: Right. And you can't discount that by.

Mr. Fullenkamp: But that's your argument, right? Is that the county is going to pay for most of this.

Mr. Denning: No the county isn't paying for most of this. The city is paying for most of. The city is paying.

Mr. Fullenkamp: But a higher percentage, the county is paying for the 30 year versus the ten-year.

Mr. Denning: The county would be paying a higher percentage over a longer period of time.

Mr. Fullenkamp: And I don't view that as; that is stealing from Peter to pay Paul. The county serves us.

Mr. Denning: And taking from the schools is not stealing from Peter to pay Paul?

Mr. Fullenkamp: Do you want this to be.

Mr. Denning: No. I'm asking; I'm asking the question. You consider one not in the other as that?

Mr. Fullenkamp: They are going to get 25% of their money.

Mr. Denning: I understand that. And we are going to get the income tax and the county is going to get their money off the water.

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Mr. Fullenkamp: I don't understand why you want to stay in a TIF for 30 years.

Mr. Denning: Because I want this to move forward and I don't want it to take an extra six months to get there.

Mr. Fullenkamp: We can move forward.

Mr. Denning: And I don't want to give the developer an extra hundred thousand dollars.

Mayor Flaute: Okay. Mr. Fullenkamp go on.

Mr. Denning: I'm sorry, I apologize. I am passionate about what I do.

Mr. Fullenkamp: Well, I'm passionate about what I do too. And I'm passionate about supporting the city in all respects. And whether it has to do with who pays for what and what comes out of the city coffers versus what comes out of the schools coffers. I mean there is a firewall here. We don't make decision for them and they don't make decisions for us. So I believe a ten-year TIF is appropriate. And this will be the only way I support it. And this will be the last residential TIF I will ever support if I am on Council because residential TIFs are just a bad idea. And they are not supported by any evidence in the development community that they are a good idea.

Mr. Denning: I am not disagreeing with you on that.

Mr. Fullenkamp: Well we're doing it, so you kind of are. So that's all I have to say.

Mayor Flaute: That's all you have to say, okay. All right, Mr. Denning do you want to respond?

Mr. Denning: I think I've had my passionate input.

Deputy Mayor Reynolds: Mayor if I may. I understand that the school district is not concerned and they are willing to support this. Mrs. Lommatzsch I do not know anything about the promise made to the developer where we would do another TIF. I have looked over every document that I possibly can and I didn't see any promises made. And I see from the information that the City Manager has given us this evening to talk about this, the developer; the information provided within this memorandum as the maximum timeframe for an incentive district is 10 years. The developer will forgo approximately \$39,000 not including any interest and original investment funds. So the investor is now buying into this one as I don't believe that they had before.

Mr. Denning: Yeah they did. They were buying in for \$100,000.

Deputy Mayor Reynolds: And giving the walking path that was so important to everybody.

Mrs. Lommatzsch: I know how to read, I read the report.

Deputy Mayor Reynolds: I think you all know that I think that residential TIFs are not a tool that I want in our toolbox. It's not anything that I think we should have entered into the first time; the first agreement. But because I know how you feel about moving this forward and you see the benefit of that, I know that Councilman Curp sees the benefit of building our housing stock, I think and I believe from the numbers that I can look at; I haven't run your numbers. I don't know exactly what all you used to do that.

Mr. Denning: I just used the general numbers. And I ballparked it a lot.

Deputy Mayor Reynolds: I could support the ten-year TIF. I will not and I can't support another 30 year TIF. I think that is when we are abusing taxpayers. I think that

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as you said about your economics class, I believe that you pay off debt as fast as we can and we are done with it so we can move on to other things. And we need to do that. That is my philosophy on economics 101. Now that's probably not anybody else's, but that's mine. And that's why have to vote no. So thank you very much Mayor.

Mayor Flaute: That's what you do it on. Thank you Mrs. Reynolds. Does anybody else have any discussion that they want to say about this before we look at how we are going to handle the situation? Okay, Ma'am Clerk I'm thinking we should make a motion to do the ten-year TIF first and then if we need to do a motion for the 30 year. So we should have a possibility of two agenda votes.

Council Clerk: I think maybe we would have a member of Council make a motion, whether it be the ten-year or the 30 year and have people vote on it. If it passes, it passes. If it doesn't, we move onto the next one.

Mayor Flaute: And this is just to bring legislation forward.

Council Clerk: Right, this is not a vote for specific legislation.

Mr. Denning: Well we don't have to start the process. If you go ten-year you'll have to start the process over.

Mayor Flaute: I see, we'll have to start the process over. Okay.

Deputy Mayor Reynolds: Made a motion to approve the ten-year TIF for the Brantwood Project Phase 2. Mr. Fullenkamp second the motion.

Mr. Fullenkamp: So Mr. City Manager, has the developer objected to restarting the period of time?

Mr. Chodkowski: No they have not. Based on Council's discussion at the previous meeting we provided them a calendar of both, if the 30 year proceeded in its current state and if the ten-year proceeded; or if the ten-year was implemented in its place. And in both instances the schedule put the developer having to pave and put the base course of asphalt in, in November right about the time the plants close. They elected regardless to postpone the start of the phase 2 construction until the start of 2016.

Mr. Fullenkamp: Okay, thank you.

Mayor Flaute: Alright any other discussion?

Mr. Denning: I had a question. Obviously it wasn't important.

Mayor Flaute: It happens easy enough. So I guess then we are ready to vote. Call the roll please.

Council Clerk: So this is for bring forth legislation for the ten-year TIF.

Mayor Flaute: To start the process over.

Council Clerk: To bring the whole process, the public hearing and letters need to be mailed out and all of that stuff, yes.

Mayor Flaute: So it's more than just legislation, it is starting the process over.

Mr. Denning: Oh I remember my question. When does the ten-years or the 30 years start? From the passage of the legislation; the second reading and the 30 day waiting or?

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Mr. Chodkowski: The period will start from the time that it is certified by the State Department of Taxation. So it is typically about an 8 to 14 month lag from when the calendar starts.

Mr. Denning: The TIF would start in 2016-2017-ish.

Mr. Chodkowski: Correct.

Mr. Denning: Okay. Either way.

Deputy Mayor Reynolds: 2017?

Mr. Chodkowski: Correct. Would be effective for; for the TIF to actually collect funds would be an additional 12 months on that because you have to remember that once the record the TIF's existence; and they also have to establish the taxable baseline year as well. So you would lose a year.

Mr. Denning: So that's why you use the 18 month as the starting to collect.

Mr. Chodkowski: Correct.

Mr. Denning: That was my; I was little confused about why we are starting in 2018; that we were passing it and 2015.

Mr. Chodkowski: Right, because remember calendar year 2018 is property tax year 2017.

Mr. Denning: Okay, I've got it.

With no further discussion a roll call vote was taken to start the process to bring forward legislation for a ten-year TIF for Brantwood Subdivision Phase 2: Deputy Mayor Reynolds, yes; Mr. Fullenkamp, yes; Mr. Curp, no; Mr. Denning, no; Mrs. Lommatzsch, no; and Mayor Flaute, yes. **Motion failed.**

#### **b) Discussion: Table of Organization**

Mr. Chodkowski: Thank you Mr. Mayor. Pursuant to Council's request, we briefed you at the special Council meeting a while back to reference a reorganization of the city from an operational perspective to account for the relocation of several staff members to the 5200 facility later this year. At the same time, Chief Robinson presented to Council a; a proposed restructuring for his department. Not only; I shouldn't say not only; not so much related to the 5200 City Hall relocation but more towards his long-term visioning and departmental development and succession planning thoughts into the future. And during this conversations we did tell you that we would give you an additional opportunity to talk about that with us. Especially from the fact that we've given you such a significant amount of information on one night. We did want to provide you with a little bit of information in the packet just to kind of refresh your memory and highlight some of the questions and concerns that were expressed to us with regards to Ms. Christian's presentation as well as Chief Robinson's presentation. That being said there were some items in your packet. It was brought to my attention that the organizational chart of the current proposed was lacking that second majors position and in talking with Ms. Christian and Chief Robinson, that chart was prepared by Ms. Christian to recommend what would effectively be the short-term change as it relates to the 5200 location and not inclusive of Chief Robinson's long-term. So to that end, we did prepare for you tonight the updated; the one that says proposed short-term here is the one in your packet that says proposed. The real addition is the proposed long-term which includes Chief Robinson's long-term departmental thinking. So just wanted to make sure that you know; to let you know that Chief Robinson didn't have a change of heart or had

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suddenly decided that his long-term vision for the department should change in such a short time period. It was just how we communicated the information or how we viewed the time period in which the communication was constructed. So we did want to make sure that you had that information tonight to clarify. So with that, staff would be more than happy to answer any questions or concerns that you might have about the proposal and address any issues that you have.

Mayor Flaute: Thank you Mr. Manager. Are there any questions or comments from members of Council?

Mr. Curp: So the current detective section is how many people total?

Mr. Chodkowski: Three.

Mr. Curp: Okay, one sergeant and two detectives. And so then on the proposal for long-term we have a major and two detectives.

Mr. Chodkowski: That is correct yes Sir.

Mr. Curp: On the old chart we had four administrative assistants and on the new chart we have five administrative assistants under the city manager. Is that an oversight or how did we get from 4 to 5?

Mr. Chodkowski: We call it; it is referencing the assistant to the chief; to the police chief. So based on resources and availability of staff, at this point in time; the short-term within 12 to 24 months Chief Robinson will continue to operate out of this facility and he would continue to need that support person in the form of the assistant to the police chief. 18 to 24 to 36 months out or whatever that number winds up to be, when that second major is brought on board there will be sufficient administration in this building to oversee departmental operations and Chief Robinson will be able to relocate to 5200 and a specific assistant to his position will no longer be needed.

Mr. Curp: We had talked about in the fire department there was this position to the chief that was called assistant to the chief or something like that and that has disappeared off of all of all the charts. So is that now in the administrative assistants slot under the city manager?

Mr. Chodkowski: Yes Sir.

Mr. Curp: One of my areas of interest has been in some cases we have police officers on this chart, we have the chief of police and then we have majors and sergeants, that has always been. And then we go back to the state of organization with the salaried ranges and that sort of thing. The last one that we did had the title deputy chief, and the one before that had the title division commander. That was some time ago but the functional task; if we took some effort to make functional titles. If we are going to say this is the deputy chief position and it carries the rank of major, it doesn't make sense to me. The other thing is, we had this language in here that says this change won't affect the budget because it is already in the appropriation; it is already budgeted. But it will increase the expense with other things being equal because we don't have that position. And we didn't have the second position and the first position isn't filled, it is vacant. And I'm not saying I am opposed to it, I just want to make sure we all understand that this is an increase in expense for the city.

Mayor Flaute: Thank you Mr. Curp.

Mr. Fullenkamp: From the proposed short-term, I want to compare the two and specifically in terms of the police department. The proposed short-term versus the proposed long-term, I see the number of sergeants dropped from 5 to 4. Does this mean that they will; each of these sergeants will have an additional officer under

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them? I'm assuming this is for the foot patrol. So will we increase the number of people they are assigned to?

Mr. Chodkowski: Chief Robinson was asked to be at the work session for the purpose of this discussion but my understanding is he is out helping someone with regards to a need.

Mrs. Lommatzsch: I didn't know he got called out.

Mr. Chodkowski: But, know the overall number of patrol officers that are assigned to a sergeant would not change working the road patrol. So that number would be consistent to what it is today.

Mr. Fullenkamp: So we're going to reduce the number of road patrol?

Mr. Chodkowski: No, what would effectively occur is that the sergeant who supervises the detective section would be replaced by the major in charge of special operations.

Mr. Fullenkamp: Oh, so currently one of the sergeants isn't working the road.

Mr. Chodkowski: Is not working the road. He is supervising the detective section, property room and the property custodian.

Mr. Fullenkamp: That's fine. I am interested in our current organization. Do our sergeants have specific road patrol officers that they were assigned to or is it a group effort on the part of sergeants to overall overlook the 20 road patrol officers?

Mr. Chodkowski: Yes and yes. The way that it works is that shifts are bid twice year. So there is a frequent occurrence where I as patrol Officer Chodkowski might work for Sergeant Fullenkamp today and then based on how shift bids occur later on in the year, I work for Sergeant Lommatzsch. So there is; there are often multiple inputs from sergeants with regards to officer training, officer performance, special duty assignments, special details. So there is; I won't say; there is often an opportunity for an officer to be exposed to a variety of different tasks based on the current set up. Does that answer your question?

Mr. Fullenkamp: So the chain of command is not to an individual sergeant it is to the group of sergeants.

Mr. Chodkowski: It is to the rank, yes Sir.

Mrs. Lommatzsch: To the position?

Mr. Chodkowski: Yes Ma'am.

Mr. Fullenkamp: And that works out well?

Mrs. Lommatzsch: Who does the evaluation, that would be interesting.

Mr. Fullenkamp: That's where I'm going.

Mr. Chodkowski: The evaluation is done; input is provided by; so in January Mrs. Lommatzsch is my sergeant, so she will actually perform my evaluation as Officer Chodkowski but she will do so after having spoken with you, Sergeant Fullenkamp about my performance.

Mr. Fullenkamp: So they are assigned to a specific sergeant; a patrol officer is assigned to a specific sergeant for review purposes.

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Mr. Chodkowski: Yes the one; the sergeant that is their supervisor at the time of their evaluation, yes Sir.

Mr. Fullenkamp: But the other sergeants can command them to do tasks when he is not on duty.

Mr. Chodkowski: Yes Sir.

Mr. Fullenkamp: I am assuming you don't always have the same sergeant and the same road patrol on duty all the time.

Mr. Chodkowski: Correct.

Mr. Fullenkamp: So just walk me through; I want a little scenario. What if there is a discipline problem when the sergeant in command isn't on duty at the time that it occurs? Does it go through that Sergeant on duty and then to his direct commanding sergeant? Let say a road patrol guy does something inappropriate; he gets in a little trouble. The sergeant that he reports to in terms of his review purposes is not on duty during that time. How does that information flow within the organization? I'm on road patrol and I do a bad thing.

Mr. Chodkowski: I, Officer Chodkowski, work for Sergeant Lommatzsch. Sergeant Lommatzsch is away on vacation and you witness me do something I should not have done and you want to discipline me. I guess it all depends on the level of the offence, to be quite honest, with you based on collective bargaining issues; with the collective bargaining agreement. You could effectively reprimand me, make documentation of that and put that in my file which Sergeant Lommatzsch would see when she comes to my evaluation in six months, six weeks or whatever, later. Where there is the issue of the severity, which in this instance would be referred to the chief to be dealt with.

Mr. Fullenkamp: Okay, that's enough.

Mayor Flaute: Any other questions before I start? All right, so the assistant to the chief.

Mr. Chodkowski: Which one?

Mayor Flaute: The proposed short-term.

Mr. Chodkowski: No, which assistant to the chief?

Mr. Denning: Police.

Mayor Flaute: The chief of police.

Mr. Chodkowski: Okay, yes Sir.

Mayor Flaute: So now that is currently vacant?

Mr. Chodkowski: No. The deputy chief is the vacant position.

Mayor Flaute: But we don't have a deputy chief on here.

Mr. Chodkowski: That is correct. It is being reclassified as the rank of major.

Mayor Flaute: So if we get two majors then what is going to happen to the assistant to the chief?

Mr. Chodkowski: The assistant to the chief will come over to 5200 and she will be assigned a new title as administrative assistant and she will be assigned new duties.

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Based on what we have experienced as far as organizational growth and need, she may be assigned another title with another job or another set of tasks than what she currently does as assistant to the chief.

Mayor Flaute: Okay, so we are going to have two majors then. So the salary of a major is what? \$20,000 more than the assistant to the chief? Is that about what you are looking at?

Mr. Chodkowski: No it will be more than that. It is very close to the police chief salary. About \$79,000 give or take.

Mayor Flaute: And we need two of them plus the chief. Really?

Mr. Chodkowski: Yes Sir, it's not necessarily about; the issue is performance. And we need to ensure that our staff are performing and their performance is continually being challenged in a positive way. And that's not something that is done through minimizing payroll.

Mayor Flaute: You don't think that one major can handle all of that?

Mr. Chodkowski: No Sir. Keep in mind that that major is actually doing more work than the individual that he would be replacing.

Mayor Flaute: But he's not here now. So someone is doing his work now, the chief is doing it all. And then we're going to get two majors to take over.

Mr. Chodkowski: One of the majors will replace a sergeant. So it is not a significant expense. It will be more expensive, but it will not be a significant expense to hire a second major at the appropriate time. Keep in mind that the five sergeants that currently are employed by the city in the last three years consecutively only made less than one person, and it wasn't by much. So theoretically, you could argue that we would be reducing.

Mayor Flaute: Because the detective section is going to be down one detective.

Mr. Chodkowski: That is correct. You can take any one of the sergeants because they all made more than \$79,000. They all made more than \$85,000 which is what the chief's salary is approximately.

Mr. Denning: Because over time and extra duties.

Mrs. Lommatzsch: And longevity.

Mayor Flaute: That's why. I understand. But there is going to be longevity with the major. We hope they will stay a while.

Mr. Chodkowski: But they don't get paid for being here. I don't get an extra hourly wage bonus but sergeants do and police officers do.

Mayor Flaute: I understand that. So the two majors then will not conflict with things that have to be done? There are going to be specific for each major to do.

Mr. Chodkowski: Correct.

Mayor Flaute: Alright, I guess I'm okay with that. Are there any other questions?

Mr. Denning: I have one. Right now we have the; I don't want to call it the receptionist of the service area that also helps with dispatching at times when salt and stuff needs done. I know we said we're going to kind of trade off and have the person that does janitorial service do that. I just think it personally makes more sense to just

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bring her back for specific times and have her do the jobs she has always done rather than training somebody new and possibly having to pay them extra to do that extra duty. But that's just my own thought process on that. The fact that she is over there when we have snow; we'll call it snow duty, just bring her back over to do that or if it is just radioing, we can just to the radio work from there and that would just be part of her assignment there. I don't know what your plan is. That is just my; when I heard all that, I got to thinking about it and it didn't make a lot of sense to completely train a new person in all of the process.

Mr. Chodkowski: In reply, yes I recognize that that might be a better short-term solution and that is not above something that we would do if they need to. But one of the things that we have noticed in the process of getting the wheels going on this relocation is that there are significant numbers of our staff; our support staff members who plan vacations, who plan days off around when certain duties they do have to be done because nobody else has ever been trained to do that. So to the extent that.

Mr. Denning: So some of this is trying to help cross train some of that.

Mr. Chodkowski: Correct. So for instance, it may be beneficial in the short-term to have the service administrator come in and do that work and then have the custodian watch that work happen or to do that work under the guidance of the service administrator. But just because it is easier to have the service administrator come back and do that because that is a task she has done for the last 16 years she's been here, I don't think it helps us address our needs to train them.

Mr. Denning: I guess the other part of that would be that the service administrator would train some of the other office assistants to do that because you were talking about trying to level out the whole pay scale. If we are raising those other office assistants up then we should trade off and do some of this extra stuff rather than raise the value on a janitorial service. In my opinion.

Mrs. Lommatzsch: My only comment is I would certainly tend to believe that and having some history and some knowledge in this kind of situations could be invaluable. If there is an emergency and someone who has done it, someone who understands where street A or street B, it could be invaluable for that service. So I kind of tend to believe; I believe in cross training and workload being shared but there is nothing worse than angry constituents when snow is a problem. Or ice is a problem more than snow. So I think history is real important in the job that she does. And from all I hear, she does a great job.

Mr. Denning: I agree with that but I also agree that we need to get more people to be able to do that so that if something happens, she is on vacation or it is Christmas break or she goes to Florida for Christmas break or something, somebody else can still to that and keep a smooth transition for that. And I think that goes as well for all of the information that the assistant to the police chief has about the way the police work and whoever the assistant to the fire chief is and about the way that works. If we can get all, what is it going to be, five of those to be; I mean you're still going to have one person that knows because that's where they been for 15 years but I think we have to get some of that.

Mrs. Lommatzsch: That is a fantasy though to think that they can all.

Mr. Denning: Yeah, it will be interesting.

Mayor Flaute: Yeah at this point, like I said at the prayer breakfast, you have faith, and then that leads to hope, and then that leads to rejoicing when everything turns out great.

Mr. Denning: And if it doesn't, you have the gnashing of teeth.

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Mayor Flaute: Well we have to have a little faith here, that it is not going to cost the city much more money if any and it is going to make our police department work better and these issues that you are talking about are going to be okay because that's the only thing we can do.

Mr. Denning: You have to move forward. I'm just putting my input in. I'm sure you guys have thought all of that through.

Mr. Chodkowski: I think as we said in our initial presentation, this is what it looks like from where we are today. And after we make the move and we work there for a little bit, we may come back to you and say hey, two years ago we were nuts when we told you this and now that we're here, now that we are working together, needs that we don't have addressed and we need to kind of shuffle the folks around in a different way to improve operations.

Mr. Denning: You have to have a plan to start with and move towards it and see where it goes.

Mayor Flaute: Okay, any other discussion? Seeing none we can go to recess.

**ITEM 7: RECESS:** The Council took a recess at 6:50 p.m.

**ITEM 8: RECONVENE:** The meeting reconvened at 7:04 p.m.

**ITEM 9: PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE - In Memory of City of Riverside Volunteers:**

Mr. Mitch Miller, Service Director led all those in attendance in the pledge of allegiance.

Mayor Flaute asked for a moment of silence for all of our Riverside Volunteers. Those with us and those that have passed.

**ITEM 10: MINUTES: Consider approval of the minutes of the April 9, 2015 special Council meeting and April 16, 2015 regular Council meeting.**

A motion was made by Deputy Mayor Reynolds to approve the minutes as written. Mrs. Lommatzsch second the motion. With no further discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**ITEM 11: ACCEPTANCE OF WRITTEN CITIZEN PETITIONS**

There were no citizen petitions.

**ITEM 12: CITY MANAGER'S REPORT**

Mr. Chodkowski: Thank you Mr. Mayor, included in your packet is the project and activities report as well as several other supplemental pieces of information. Staff and I be more than happy to answer any questions or concerns you might have regarding any information in the packet or on any other item at this time.

Mayor Flaute: Thank you Mr. Manager. Are there any questions or comments from members of Council?

Deputy Mayor Reynolds: Thank you Mayor. Mr. City Manager, looking at the request for proposals for strategic planning goal setting, we talked some about that. Have you had any conversation with any of the local college departments of business or city planning that have any information that might be worthwhile for us to have to review and look at from other strategic planning that is going on?

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Mr. Chodkowski: I have not, but I would be more than happy to reach out to Wright State, Sinclair and University of Dayton if you would so like.

Deputy Mayor Reynolds: I would appreciate that very much. Thank you. And I do have one of thing if I may. Mr. City Manager, on our April 2 meeting, Mr. Murray had given us a list of some ongoing projects and I decided to follow one of those ongoing projects, 3600 Valley Street. You know I got a good laugh out of my one email and thank you very much. I was writing to the Chiefs and got my mess mixed up. But anyways, it gave you a good laugh I'm sure. And following this company that is moved into our community, I noticed that on 2 April, Mr. Murray had said that the site plan had been submitted for all of the work. I'm assuming that is the work that has been done now. The site plans for the planning of the buffer zone and things like that, I am only assuming. But that's not my issue. And in following this group and talking with several people I happen to hear a couple of their radio spots advertising the new business in the city of Dayton. Their signage along the Route 4 is the city of Dayton, Dayton, Ohio. And it got me to thinking, I don't know how it is handled now. When they submit a site plan to us for approval, is there any place on there where we can put on that site plan that their address; their official address must be listed. And if it is not listed as Riverside Ohio, that a plan is not approved. Because it is very discouraging; it is very discouraging to this Council, to the people in the audience that drive around their city and hear these advertisements knowing that we have new companies that we talk about and we tried to put forth every effort for them and then they hear Dayton, Ohio. So if there is anything we can do, I would appreciate it, on the site plans. There has got to be an official address somewhere and we need to help them to know where their business is located and where all of the good things are coming from, like approval to be here. If we could do anything I think that is what we need to do. I do have one other issue that goes along with a request I made at the last meeting. And Mr. Garrett, thank you very much give me the information, the open order list. And I went through and I just did some review and asked myself some questions. I don't know exactly the procedure, Mr. City Manager that the finance department uses. I marked maybe eight or nine open orders, or purchase orders that I would appreciate if I could have all of the backup to them from the requisition through the process.

Mr. Chodkowski: Yes Ma'am.

Deputy Mayor Reynolds: And if I could have my sheets back, I would appreciate it very much. Thank you very much.

Mr. Chodkowski: Yes Ma'am.

Mr. Fullenkamp: This conversation is going to have to do with the City Hall move and the redesign of the Radiance areas. With regarding how we're going to handle replacing VAVs for those areas. Can you talk about that a little more? Somebody, Mr. Murray or you Mr. City Manager.

Mr. Chodkowski: The conversations that we've had; I will reference the City Hall relocation project. I will defer comments about the Radiance project. But what we are looking to do is based on my conversations with Mr. Weaver. All of the VAV boxes in Suite 100 are currently functional. So what we intend to do as part of this contract; or as part of this work is to relocate those functional VAV the boxes to the appropriate locations within the building; within the suite. And then once we have the RFP completed for the on-demand replacements of the VAVs then we will institute and change out the VAVs at that time; once we have that RFP doing the installation work.

Mr. Fullenkamp: When you speak of on-demand and installation, you are only talking about when VAV box fails.

Mr. Chodkowski: Correct.

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Mr. Fullenkamp: So there is no efficiency to be gained by replacing the VAV boxes up front? Or do we not have to that question? Are the new VAV boxes more efficient than the old ones?

Mr. Chodkowski: I don't have the answer to that question.

Mr. Fullenkamp: Okay, all right. Because if we buy them in mass, we'll get a better deal than if we buy them onesies and twosies.

Mr. Chodkowski: Correct.

Mr. Fullenkamp: That's why am asking. If it is time to do them, if they are prone to failure, why not incur that expense upfront versus higher expense over the longer-term.

Mr. Chodkowski: Correct. And part of the issue that we had with regards to trying to coordinate these two is the financial intermix as well as the timing. So we weren't able to guarantee the timing as closely as we wanted to. So that was the other factor. So it might be possible, based on the timing, that we would be able to effectively bid both of those together. I don't know yet how Radiance, how they intend to deal with the VAVs.

Mr. Fullenkamp: I just wanted to bring it up. I wasn't sure how that was going to be addressed for our portion with the City Hall and for Radiance when we talk about this. I don't know where we're at, at this point in time. So can you fill me in?

Mr. Murray: We had our first meeting with the architect this week. Radiance, myself and Mr. Borden from LJB. And so they are going to start immediately and designing their space and trying to get up and running as soon as possible. At that time we are going to put in all new VAV boxes in there. They have had problems with heating in the past and this is something that would help secure them to the location. So we're going to do it now.

Mr. Fullenkamp: Are the two schedules pretty similar? It sounds like perhaps they are.

Mayor Flaute: Well at first they were but now I'm hearing they are not.

Mr. Fullenkamp: We are downstream a little bit from the Radiance side.

Mr. Chodkowski: That is correct. All of the general; as a matter of fact earlier today all of the general bid documents were completed and forwarded over to Mr. Weaver for population as well as for the technical templates; the specifications templates were also forwarded over to Mr. Weaver to populate. So one of the discussions that we have had is how best to address those issues. And so because we are trying to be cognizant of our time frame and we recognize that Radiance has their time frame, we are hoping that those are together. It is easier for us at least at this point in time, that we can bid our project with a separate contract provision for the VAV and if Radiance catches up to our schedule, we can issue an addendum to include that. If we do not catch up; if Radiance does not catch up to us, we can effectively bid these as a separate contract for both Radiance and for our space.

Mr. Fullenkamp: You can understand my concern. I know we are going to address it with Radiance. I am concerned that we are not going to get the same priority to the comfort of our employees and perhaps incur a higher cost to the long-term.

Mr. Chodkowski: And that is not our intent. And it may wind up being that we are going to have to incorporate the VAV replacements as part of our project because we are still trying to; remember you got; we are moving from pneumatic control systems to an electric control system. So some of that may have to happen as well. So what my

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direction to Mr. Weaver was, to prepare the final bid documents. Let's get those in place and before we release this to bid, we will do a final double check to see how close we are.

Mr. Fullenkamp: My feeling is that Nauman and Zelinski should be able to tell us a number. And what we have in this whole area that could present problems in the future. All right, that's all I have, thank you.

Mr. Denning: Mr. Mayor. I thought we had increase the value of the loan so that those were replaced; that we put new ones in. I thought that was part of what we did when we went for the whole one thing. And I believe Mrs. Reynolds increased the value by \$36,000 or whatever the number was so that those would be replaced. Not make do with what we had. That is what I recall. I don't remember. I would have to look at the minutes.

Mayor Flaute: That's what I was thinking too.

Mr. Denning: Do you remember that or not.

Mr. Chodkowski: As I recall the discussion, there were four sets of numbers that were discussed that in a certain combination equated to the increase that came about. So there was the demolition in the bathroom number and then there was the VAV and electric number. And we had said that with the VAV and the electric number, what we're going to implement; we were going to pay those as landlord expenses that we would pay if that were Radiance or PE Systems or whomever.

Mr. Denning: Okay.

Mr. Chodkowski: And the conversation turned to, staff do you want the budget increased. And the comment that I made reference the demolition in the bathroom where we aren't going to ask for that money because we think we can make the budget work. But if you want to give us that money, we will gladly take it. So based on the conversation that occurred at that meeting, we were under the impression that the additional budget increase was to account for the demolition as well as the en-suite bathroom.

Deputy Mayor Reynolds: No, no, no that was not Sir.

Mr. Chodkowski: Well then I will be sure to relay this issue; this clarification to Mr. Weaver. And to your point Mr. Fullenkamp, we will get those VAV boxes.

Mr. Denning: See why I brought it up? See why I asked you that question the last week? Okay, so the answer is.

Mr. Chodkowski: We are going to give you the VAV boxes and that updated TA lighting system in their lickety-split.

Mr. Denning: Okay, now, on a side note for that. The whole T-8T/LED thing, okay, I would like you to talk to the architect because I talked directly to Becker Lighting and they can re-build our existing lighting and put LED lighting in the ballast for in the neighborhood of \$120 a unit which is less expensive than buying the new ones. And they will guarantee them for five years. So it makes sense to me that we possibly check on that because I also believe that there are larger rebates from DP&L for LED lighting. The only reason I had this conversation is because I was talking to a guy for work stuff and it came up. But he said with the addition of the DP&L rebates, they would end up costing us about \$70 piece. It was an interesting conversation. I have all of the numbers written on my whiteboard at work but I don't have them with me. But check with Becker Lighting and see if they can work as a deal on that lighting because it makes more sense to me to move forward on that. But if it doesn't, it doesn't.

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Mayor Flaute: Okay, did this Council ever agree on the bathroom or ever disagree on a bathroom? I don't remember if we said yes or no to that. You said we said yes?

Mr. Chodkowski: Based on the comments that were made at that meeting and how that conversation unfolded, that's how we took them. But Deputy Mayor Reynolds and Council has assured us that is not the case. And so what we will do is we will bid it as an add alternate. So as part of the bid process, they will be required to bid on that sector; on that element separate from all other divisional elements. So if there is a price issue; a cost issue, then that is an item that can be deducted from the total project. If there is a minimal expense or no additional expense to the budget than that item can be included.

Mayor Flaute: Okay.

Deputy Mayor Reynolds: The VAVs are important.

Mr. Denning: Yeah, I think the VAVs are much more important.

Mr. Chodkowski: And while we're on the subject, it is a nice segue to; included in your packet is an updated floor plan and elevation of the Council table based on the discussion that we had in reference to that proposal. We did provide you with a color rendering tonight and elevation to see what that might look like. Unfortunately, the colors don't quite translate from CAD to PDF to color scanner/copier. But effectively.

Mr. Denning: We got blue.

Mrs. Lommatzsch: It looks like a cave.

Mayor Flaute: So I guess my question is, you see it on TV where they have like; where they put it on a computer and everything pops up and this is how your house going to look. But I want to see it on a computer. Could we see it live?

Mr. Curp: We could display it on that screen there.

Mayor Flaute: It wouldn't cost us anything more really. It shouldn't. Just put it on a computer so we could see what it is really going to look like.

Mr. Denning: Put the PDF up on the projector.

Mayor Flaute: This just doesn't do for me.

Mr. Chodkowski: This is just a; recognize that maybe not everybody could understand the black-and-white conceptual drawings that were provided. This is just a colorized conceptual rendering. So for instance, the light fore wall on the dais versus the darker back wall. That was an item when; this is for tonight's kind of presentation purposes but that is an item the architect has already said, well I recognize that that makes it look darker. And so that would be something that may be transposed. So he is still working on a couple different renderings. The blue would be darker. But we wanted to be able to give you some kind of context to what it would look like as opposed to black-and-white.

Mayor Flaute: Can't you put that on a computer or something? This is on a computer somewhere so is there some way you can show us how it is going to look on a computer? This doesn't do it for me, I'm sorry. Okay not possible.

Mr. Curp: You don't like the quality of the picture? You don't like the quality of the project?

Mayor Flaute: No, just want to see how the place is going to look like.

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Mr. Denning: Send him an electronic copy of the picture, he'll be good.

Mr. Fullenkamp: Can you get Mr. Weaver to get us a copy; get me or the whole Council this with dimensions?

Mr. Chodkowski: Sure.

Mr. Fullenkamp: I don't know how wide or how deep.

Mrs. Lommatzsch: Well according to that cave, will all have to duck to get the dais.

Mr. Fullenkamp: Actually cave is a term for visualization of environments.

Mr. Denning: Yeah, it is a visual cave.

Mr. Fullenkamp: One of the things I'm looking into is for A/V for recording Council and I think it would be nice to have some dimensions so I could talk to some people with numbers in mind about that kind of space; cameras and microphones. Thank you.

Mayor Flaute: Thank you Mr. Fullenkamp. Are there any other questions or comments? I asked the one that I do have. I do have one more question. The St. Helens Festival is June 5, 6 and 7 and it looks like the Burkhart Road is going to be finished on June 15. Have we checked to see if there's going to be a conflict there? It might be something you want to bring up to them because it could be a conflict. That's all I have. Okay Mr. Manager, back to you.

**a) FYI**

**i) Council Request Sheets**

**ii) Council Agenda Calendar**

**iii) City Manager's Project and Activities Report**

**iv) Memo about Strategic Planning Services**

**v) Memo from Chief Robinson about Liquor Permits**

Mr. Chodkowski: That's all I have for the manager's report unless there were any other questions. But I know there are several staff members that are excited to talk to you, which is Mr. Garrett from the finance department.

**b) Monthly Verbal Updates**

**i) Finance Department**

Mr. Garrett: Over the last couple weeks ago we did complete the renewal of the Wright Patt BANs so we received our \$5.46 million and paid out the \$4.6 million to pay off last year's note. At the beginning of April we did also complete the loan closing on that \$455,000 loan to buy the new snowplow trucks. So we've got the money in the bank and we are waiting now for the trucks to be built and then we will pay for those. I sent in the application for our insurance annuals; our overall city property insurance. The policy is in place, we are waiting for the insurance company to come back with the actual proposal. The big-money items that came in; we did receive our real estate tax settlement for the first half for tax payments. So all in all we received \$1.3 million as part of that settlement and as it is with advances that we've already got, so we received \$2.8 million worth of real estate taxes so far this year through the end of April. Included in that of course was our trash and lighting assessments. We got \$1 million for trash and \$96,000 for lighting. That is about 94% of what we had expected. We always get a little bit; the tail end is always the second

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half. Also we got a TIF payment of \$15,000. It was all for the Airway/Woodman TIF. So none for the Center of Flight or the Brantwood TIF.

Deputy Mayor Reynolds: How much Mr. Garrett, I'm sorry.

Mr. Garrett: That was \$15,000. And so I guess that brings us to income tax where we received \$1.68 million so far this year in income tax. That is about \$56,000 less than our draft budget/guideline than we had. But we were there last year too.

Mayor Flaute: Okay, any questions for Mr. Garrett?

Mr. Denning: I do. I was discussing the income tax with my neighbor and his concern is not so much that he has to pay the 3/4% because he works outside of the town but there doesn't seem to be a way for him to manage that in small amounts, i.e. monthly. I know RITA does a quarterly billing but I didn't know, do we have the ability to take tax payments here on a monthly basis if somebody wants to manage that more reasonably and having to pay \$600 at the end of the year? His concern was managing that situation more than; it wasn't so much paying the tax, as being able to manage it and working something out. I just think that maybe not now but once we get moved into the other building it may be something that we want to consider as people being able to do something like that.

Mrs. Lommatzsch: I know from experience that all you have to do is send RITA money and they are happy to take it.

Mr. Denning: Well I understand that. He would prefer that his employer took it out and all of that.

Mrs. Lommatzsch: I would prefer that mine takes it out but they won't.

Mr. Denning: I told him I would bring it up. If the answer is there doesn't seem to be a large need and it's just an extra; I'm okay with that. But I said I would bring it up because if he's got the issue then other folks have an issue. And I'm sure that it is something that we could figure out. The other thing is I believe; and it's because Tuesday was my wife's birthday so she needed to get her license plates renewed. When she went in, the extra \$20 that we get was not slated to go to us, it was slated to go to Dayton. So I think we need to get that information regularly into our newsletter somehow so that folks know that they need to check that and make sure that when they get their license that the correct taxing whatever; the number, so that we get our tax money. And impart to them that that money goes to help; that we use it for our streets and important things because I would much rather see us get that money to do our streets than Dayton get it to do their streets.

Mayor Flaute: Maybe a letter needs to go to whoever is the person who runs places these days. A letter needs to go out reminding them that their employees need to know that and check that before they just send it to Dayton. Because I have a Quinby Lane address in Riverside, they should know.

Mr. Denning: She did that, and she checked it and the reason she caught it; the reason my wife caught it; and they have software and they say they run into it on a regular basis but it doesn't catch everything. It only catches most of them. I'm sure there are folks that have a 31zipcode that their money is going to Beavercreek. But the more we catch, the more we catch. So everybody needs to be aware of what is going on and the need to know why. And if they know why, then I think they will be a little more cognizant of it and they will take care of it themselves.

Mr. Fullenkamp: Mr. Manager, is there a permanent way to get this fixed? Is there a way to check the database for license renewals? We can call the DMV and find out exactly how their process works. I mean it's.

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Mrs. Lommatzsch: It's not just the plates, it's the licenses themselves too.

Mr. Chodkowski: Without knowing the particular situation; like for instance when I first go in and renew my license, on my license it says Dayton Ohio. But when I review my title; or not my title, when I review my registration it was Dayton but it shows that my taxable jurisdiction is Riverside.

Mr. Denning: That's where hers was messed up. Hers said the taxable was Dayton so they had to change it.

Mr. Chodkowski: We can do that. Huber Heights used to consistently run an audit. But in order to get the information from the DMV, they don't to jurisdictions a favor, you have to pay for that information. So by the time Huber Heights would pay the cost to get the list then spend the staff time to go through and audit that list, compared to the money that they got, we stop getting invoices from Huber Heights because they were spending \$300 to turn around and send us proof that we owed them \$15.

Mr. Denning: And she may be the only one left in Riverside that that happened to. But I think we just need to let folks know to look at that little area on the registration to make sure that Riverside is getting their part. I am not asking for a big.

Mr. Chodkowski: Sure.

Mayor Flaute: And as Mr. Fullenkamp said maybe check if there is a better way of calculating that, or addressing that situation. Thank you Mr. Garrett, thank you for your service. Mr. Manager.

Mr. Chodkowski: Thank you Sir, I will actually yield the floor now to Mr. Murray for his monthly update on economic development and activities.

## **ii) Economic Department**

Mr. Murray: Thank you very much. I passed on a list earlier today just to give you an idea of what is going on and the status of quite few of properties in Riverside are up for grabs. I'll walk you through these. Some of these have occurred and some of them haven't. 5250 is the old car wash, again that is been purchased by a group in Columbus. They are going to put up a two unit structure there. They are willing to talk to Biscuit World as a possibility. So I met the manager over there and they are going to make the connection of it there to see if there is something we can do. They are looking at a \$750,000 structure. The corner gas station, this is a carryout license that we did the other day.

Mayor Flaute: Are you going to ask the question?

Mr. Murray: I'm sorry, go ahead.

Deputy Mayor Reynolds: Mr. Murray, what is Biscuit World?

Mr. Murray: There are quite a few. Riverside residents have approached me to bring them into the community. There are two here at the end of the table and there is another one that goes there some times.

Mrs. Lommatzsch: If you ever go to the Social Security Office in Xenia, go to the next light and turn right and have breakfast.

Mr. Murray: So it is a chain out of someplace down south. And it is well received here. And so they have been looking in the area for quite a long time. As you know a lot of the kitchens are already taken here. And these guys are putting up a structure

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because there aren't any locations for these type of people. And so we will see and cross our fingers that these guys don't have to drive to Xenia anymore.

Mrs. Lommatzsch: Last time I was in there and talked with the manager and he tried to get into Spinning Road Shopping Center; Spin-Kemp, yeah. And he said, I've been trying to get into Riverside. And so I told them about stuff that may be opening up on Linden Avenue. And he said I would love to get into Riverside and the Base.

Mr. Murray: So we'll follow up on that. And then the corner gas station again, they did an upgrade of \$300,000. Linden Plaza, we do have the plans now for that location. We are going to be reviewing those; Ms. Christian has reviewed them. They are going to the Planning Commission on June 15 is what it looks like. Zypher's, as you know went out of business and has sold. Oakley Paving out of Dayton has purchased that location and will be moving in. Their loan was just prove last week. They purchased it for \$450,000 and it is 25 jobs.

Mrs. Lommatzsch: Are they moving off of Springfield?

Mr. Murray: They are moving off of Springfield Street.

Mrs. Lommatzsch: In Dayton?

Mr. Murray: In Dayton.

Mrs. Lommatzsch: Awesome.

Mr. Murray: To here and it accommodates them beautifully. All of their equipment can fit inside those garages over there.

Mr. Denning: Is the landscaping company coming with them? Because I think there is a landscaping company that is in the same facility.

Mr. Murray: He didn't mention that. I talked to Tom Oakley directly and he did not mention anything about a landscaping company. But that doesn't mean it's not.

Mr. Denning: Okay.

Mr. Murray: With Zypher's came the two lots on either side of Art's Rental.

Mr. Curp: So he gets those lots also.

Mr. Murray: He got the two lots also. We immediately tagged them for grass and so we will be calling him in the morning to make sure he does that. But he has plans for those two lots as well. So I don't think this will stay vacant for very long.

Deputy Mayor Reynolds: And you will make sure he knows he has purchased in Riverside?

Mr. Murray: Right, change those cards.

Deputy Mayor Reynolds: Thank you very much.

Mr. Curp: The other key thing would be, that's an industrial type use and that kind of stuff, asphalt and dealing with that can be unsightly. Maybe we can help him develop a landscaping plan to soften it.

Mr. Murray: Absolutely, yes. Smiley's has been trying to go to auction for a while now it is coming up on June 23 or 24<sup>th</sup>. I talked to the owner there, Gary McGuire. He knows it's taking place at 4 o'clock, he didn't know which of the two days. But that will be taking place. One of the ones that just came up is 1975 Harshman. As you

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know that has been a Pizza Hut forever. Pizza Hut did move down to the corner of Brandt and Harshman. And somebody has purchased that and will be tearing it down. I learned a new term, they are going to be putting in a QSR, quick serve restaurant in that location. Quick service restaurant. It is not a McDonald's but it is something similar. These guys are coming out of Memphis Tennessee. I did finally get the name of the company that moved into Fishel Construction down at 3650 Valley Street, Malwartz Trucking Company. It is owned by Bobby Sidhu. He is one of the owners there and they are bringing in 20 jobs. We will be looking at that as well.

Mr. Fullenkamp: Is that a trucking terminal?

Mr. Murray: Yes. They are looking to do it, yes.

Mr. Fullenkamp: How is that going to work with the traffic on Valley Street?

Mr. Murray: Not so well I don't think. Fishel moved because they were out of space and also because they were slow out of getting out of that street so we'll see how this goes.

Deputy Mayor Reynolds: They have quite a bit of outdoor storage there also.

Mr. Murray: Absolutely.

Deputy Mayor Reynolds: I'm sure that needs to be addressed quickly.

Mr. Murray: Next as you know, Miller Brothers and Champion Equipment, that is in Riverside and not Dayton has occupied that site and we are going around and around with the site plan. We should have something resolve there pretty soon. Another surprise I got today, Lady Hawk Bar is that black structure on the corner of there. The niece of the owner who owns that is looking to put a hairdressing salon in there. So I will be meeting with her on Monday to evaluate the structure and to see if she needs any help through a CDBG loan from County Corp. Flavors of India, the white building, as you know we talked about Meerkat, that looks like a \$1.2 million structure. Again we got all the information on that and Ms. Christian is going through it. As far as Wright Point is concerned, as you know we received the \$200,000 grant for Radiance. On the building, three grants were totally funded during this round, the other two were only \$50,000. LJB has met with the manager there and they will be working at a scheme for 5200. We have a letter of intent approved by a Black River Consulting. They have been a tenant for the past five years. They have agreed to \$17 a square foot and more space. And they will be moving into the 5100 building. General Dynamics, we are working with them. I've got LJB working with them and CDO about renewing their leases and re-doing their space. Things we've done there recently, of course we did purchase the rooftop units, those have been ordered and a contract is being assembled. Tonight you'll look at the rooftop unit installation. We are putting up the public notice next week. We did hire Joe's Landscaping to do the grass there and to upgrade some of the plantings that we've got and to take away all the dead bushes that you see around there. And we brought in Sonitrol as the new security system. This is a huge upgrade from what we've got. As you know right now we're using magnetic cards, this will be an electronic card. It is also totally compatible with our tenants' cards, so now instead of having a magnetic card for our card and an electronic card for theirs, they will have one card that will both work on our door and their door. So it is a huge savings. We are also going to give the larger tenants the ability to upgrade their own cards so now we don't have to do with them. So that's about it. Any questions?

Mayor Flaute: Are there any questions for Mr. Murray?

Deputy Mayor Reynolds: Mr. Murray, did you mention 1381 Woodman, Michael Sheets, Attorney. What did you say, I'm sorry I didn't hear.

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Mr. Murray: I didn't say a word about that, I totally skipped over that. I wanted to bring that up because Mike Sheets was in a building just on the street from that and nobody knew he was there. He was growing out of that and he has hired a couple new attorneys. And as you remember when we put in the new CDO; the new UDO we created office/ residential. He was able to move into a house right on the corner and he has done a great job fixing that. His business has gone up because of the sign in place in the front yard. So if we hadn't have done that he would've gone someplace else I'm sure. It is an excellent example of what that zoning can do for us.

Mayor Flaute: Alright, any other questions? Thank you Mr. Murray, thank you for your service. And Mr. Manager, back to you.

Mr. Chodkowski: Thank you Sir, last but not least I yield the floor to Ms. Christian who will give you her monthly update regarding general administrative activities.

### iii) Administration Department

Ms. Christian: Thank you. Yesterday we had the pre-bid conference with the potential waste collection contractors. We had five attendees representing four different organizations. I think the meeting went pretty well. The bids will be due on May 27 at 9 AM with the opening immediately following that. A discussion of the bid results is scheduled for Council discussion on June 4 and June 18. As reported in the city manager's report, we did again received funding from the RTA for the community grants. This year we will be upgrading and replacing five different shelters. We already have shelters there but they are the older style and they have seen several years of use. They could use some refurbishment. Those are the two shelters at Airway and Woodman, 2801 Old Troy Pike which is near the Eintracht Club, 4941 Burkhardt and 2801 Valley. As you know we are currently in the process of recruitment for the police major/deputy chief. We will be accepting resumes until May 18 for that. I did want to remind you about the Community Park Cleanup on May 30 that the Parks and Recreation Commission is sponsoring. If you are interested in participating, give me a call, shoot me an email so that they can plan for the lunch which the Jaycees helpfully stepped in to prepare for all of the volunteers. So hopefully we'll have numerous amounts of volunteers to prepare lunch for. Next week will be doing some drug-free training, that is an annual thing that we do for all of the employees and then we have an extra session for supervisors only. Then I do have the list of those folks who are celebrating their anniversaries in Riverside in May.

Steve Bucholtz	Eq Op	24
Brian Hawkey	Maintenance Worker	22
Tom Janiowiecki	Firefighter	20
Officer James Vance	Police	18
Tom Garrett	Finance Director	17
Officer David Schmidt	Police	13
Lt. James Hart	Fire	13
Lt. Matt Ledford	Fire	10
Rick Culbertson	PT FF	4
Kathy Bochenek	Office Asst	3
Jeremy Voelker	PT FF	2
Miranda Futrell	Victim Advocate	1

That's all I have.

Mayor Flaute: Okay, any questions for Ms. Christian?

Mr. Curp: What are the year increments on our service pins? One, five, 10.

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Ms. Christian: They are every one and then five, 10, 15, 20, 25.

Mayor Flaute: Any other questions?

Mr. Denning: The new bus shelters, are they all going to have solar lighting.

Ms. Christian: They will, we will make sure that those panels are robust enough.

Mr. Denning: And my question is, do we do planned maintenance on those on a regular basis. Because at night I notice them. Going up Harshman, the closest one worked. The one across the street at Beatrice worked. The one across the street from Beatrice did not work. So if we're going to have it there, I just think we need to make sure.

Mr. Chodkowski: We actually had Brasco who is in and out of town the last two or three weeks upgrading the panels and upgrading the batteries which they know were deficient solar models that they provided. So it could just be that maybe that was one they hadn't gotten to yet.

Mr. Denning: Or it hadn't gotten charged enough yet. I think it is a very positive thing for us to have those lighted at night and I do notice that they are used quite a bit. So I think it is very important especially to have them lit so that we can see what's going on. So passersby can see if there is an issue that we wouldn't be able to see otherwise.

Mr. Fullenkamp: So what will the city's share be on these replacements?

Ms. Christian: 20%. So the total project is around \$40,000-\$45,000 so that would be our 20%.

Mayor Flaute: Any other questions? Thank you Ms. Christian we appreciate your service.

### **ITEM 13: PUBLIC COMMENT ON AGENDA ITEMS**

Mayor Flaute: Okay, next thing is public comment on agenda items. We don't have anyone that wanted to speak on agenda items but we do have someone who would like to speak to us on a non-agenda items. And if it is okay with Council, I would like to ask that he speak now. Is that okay? All right, Mr. Schnieders you are up. If you would come before us and talk about your issue. We appreciate your attendance.

Mr. Schnieders: Thank you members of the City Council, Mayor, distinguished guests and citizens of Riverside. I am very, very happy that I live in Riverside. And it is very important, I don't want to take up a lot of your time. The city has given me so much. The Chief, I'm sorry my mind is kind of losing things, Chief Carpenter come up to me, I've got something for you and the fire department and paramedics. For those of you that don't know me, I live over here on Broadmead and Wynora and if it wasn't for the Chief and his men and women I wouldn't be here today. They have saved my life twice in the last two months and I've got something I'd like to present to you and your men and women. It's not much but it comes from my heart.

Chief Carpenter: Okay.

Mr. Schnieders: And I thank you very, very much.

Mr. Schnieders presented a banner in appreciation of the City of Riverside Fire Department and Paramedics.

Chief Carpenter: Thank you very much, and I will surely pass that on.

Mr. Schnieders: And I appreciate everything.

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Mayor Flaute: We'll have to find a place to hang that.

Mr. Schnieders: What this committee has done for me and for letting me live in such a wonderful city. And for you folks that are here, my neighbors, if there is anything I can do for you let me know. We've got a neighborhood watch, let's help each other keep this place as safe a place as we have now. Thank you.

Mayor Flaute: Thank you Mr. Schnieders, thank you very much. I'm sure we will find a very good place to put that. If you feel you want to stay for the rest of the meeting we would appreciate it. Okay very good, thank you.

Mr. Schnieders: Thank you.

**ITEM 14: NEW BUSINESS**

**a) RESOLUTIONS**

- i) Resolution No. 15-R-2042 a resolution setting forth appointment of Harold Vazquez to the Planning Commission for a four year term beginning April 7, 2015 through April 6, 2019.**

Mr. Chodkowski: Thank you Mr. Mayor. This resolution is brought forward and pursuant to Council's request to appoint Mr. Harold Vazquez to the Planning Commission.

A motion was made by Deputy Mayor Reynolds to approve Resolution No. 15-R-2042. Mr. Denning second the motion. With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

- ii) Resolution No. 15-R-2043 a resolution authorizing the City Manager to enter into a contract with American Pavements, Inc. for the performance of various roadway microsurfacing treatments to city streets through The Ohio Department of Transportation Cooperative Purchasing Program in an amount not to exceed \$390,000.00.**

Mr. Chodkowski: Thank you Mr. Mayor. This resolution was brought forth to authorize an agreement between the City and American Pavements under the terms and conditions of the Ohio Department of Transportation Cooperative for local street improvements.

A motion was made by Deputy Mayor Reynolds to approve Resolution No. 15-R-2043. Mr. Denning second the motion. With no further discussion, a vote was taken. All were in favor; none were opposed. **Motion passed.**

- iii) Resolution No. 15-R-2044 a resolution declaring certain property owned by the City to be surplus or no longer of value for city purposes and authorizing its disposition.**

Mr. Chodkowski: Thank you Mr. Mayor. This resolution was brought forth to declare certain items in the city's inventory to be surplus or no longer of value and authorizing its disposition.

A motion was made by Deputy Mayor Reynolds to approve Resolution No. 15-R-2044. Mr. Denning second the motion.

Deputy Mayor Reynolds: Mayor I do have one question. Mr. City Manager, I noticed a lot of the radios because we have been having some discussion about the radios. Is this in preparation for the new system?

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Mr. Chodkowski: Yes Ma'am. And we will be bringing forward; I know definitively the supplemental appropriation at the next meeting contains dollars for the new radios to meet the new digital system. I'm not sure yet whether or not we will be required to bring authorization legislation to the purchase of those radios to the May meeting. But we are estimating that cost to be right around; is it \$150,000; \$200,000 for the radios?

Mr. Garrett: I think it is \$105,000.

Mr. Chodkowski: \$105,000, excuse me. So the \$200,000 is for the HVAC units, my apologies.

Deputy Mayor Reynolds: Thank you very much. I'm sorry I couldn't get my boat but I'll get my radios.

With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**iv) Resolution No. 15-R-2045 resolution by the Council of the City of Riverside, Ohio reaffirming the City's objection to the partial transfer of the liquor permit issued by the Division of Liquor Control to Mohammad Ali Khan, 3320 Valley Pike, Riverside, Ohio 45424.**

Mr. Chodkowski: Thank you Mr. Mayor. This resolution is brought forth to reaffirm the city's objection to the partial transfer of a liquor permit at 3320 Valley Pike.

A motion was made by Deputy Mayor Reynolds to approve Resolution No. 15-R-2045. Mr. Denning second the motion. With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**v) Resolution No. 15-R-2046 a resolution authorizing the City Manager to seek requests for proposals for the installation of eight new roof top HVAC units for the 5100 & 5200 Springfield St.**

Mr. Chodkowski: Thank you Mr. Mayor. This resolution is brought forth to authorize an RFP for the installation of eight new rooftop HVAC units relative to the Wright Point office complex.

A motion was made by Mrs. Lommatzsch to approve Resolution No. 15-R-2046. Mr. Denning second the motion. With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**vi) Resolution No. 15-R-2047 a resolution confirming the City Manager's appointment of Mr. Brock Taylor to the position of Director of Planning and Program Management for the City of Riverside, Ohio**

Mr. Chodkowski: Thank you Mr. Mayor. Pursuant to the Charter of the City of Riverside this resolution is brought forth to authorize or to confirm the appointment of Mr. Brock Taylor to the position of Director of Planning and Program Management. Included in your Council packet was a copy of Mr. Taylor's resume and Mr. Taylor is here to introduce himself to Council and say a few words. Mr. Taylor if you wouldn't mind.

Mayor Flaute: Welcome Mr. Taylor.

Mr. Taylor: Thank you. I am really looking forward to the opportunity. I want to thank each member of the Council, the Mayor for giving an opportunity for opening up the position here at Riverside. I've got; I've had the pleasure of meeting most everyone on the executive staff and some of the other staff and it really seems like a great place to be. So I can't wait to start.

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Mayor Flaute: Good, very good. Any questions for Mr. Taylor?

Mr. Denning: I hope you say the same thing a year from now.

Mayor Flaute: Very good. We are treading on new water.

Mr. Fullenkamp: Congratulations.

A motion was made by Deputy Mayor Reynolds to approve Resolution No. 15-R-2047. Mr. Fullenkamp second the motion. With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**vii) Resolution No. 15-R-2048 a resolution authorizing the City Manager to submit an application to Montgomery County for a Community Development Block Grant for the City of Riverside's Neighborhood Stabilization Program, Phase VI.**

Mr. Chodkowski: Thank you Mr. Mayor. This resolution is brought forth to authorize the application for certain grants for the CDBG funding.

A motion was made by Deputy Mayor Reynolds to approve Resolution No. 15-R-2048. Mrs. Lommatzsch second the motion.

Mr. Fullenkamp: I see here 5543 property, Huberville is on the list. I hope we've learned something from this purchase in terms of inspections before we purchase something for storage. I still believe there was some responsibility on the part of the selling party too. But this is the reality, we bought the property for \$45,000 and our only return is a clean lot. I just hope that for future reference, if we really believe that this is a useful property that we go in and get proper inspections to be sure that it is usable. Live and learn.

With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**viii) Resolution No. 15-R-2049 a resolution authorizing the City Manager to submit an application to Montgomery County for a Community Development Block Grant for the Valley Street Sidewalk Construction Project.**

Mr. Chodkowski: Thank you Mr. Mayor. This resolution is brought forth to authorize the city to make application for certain CDBG grant funds.

A motion was made by Mr. Denning to approve Resolution No. 15-R-2049. Deputy Mayor Reynolds second the motion. With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**ix) Resolution No. 15-R-2050 a resolution by the Riverside City Council establishing a Street Lighting Policy for the City.**

Mr. Chodkowski: Thank you Mr. Mayor. Pursuant to Council's request, this resolution is brought forth to establish a Street Lighting Policy for the city.

A motion was made by Deputy Mayor Reynolds to approve Resolution No. 15-R-2050. Mr. Denning second the motion. With no further, discussion a vote was taken. All were in favor; none were opposed. **Motion passed.**

**ITEM 15: PUBLIC COMMENT ON NON-AGENDA ITEMS**

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There were no public requests to speak on non-agenda items.

**ITEM 16: COUNCILMEMBER COMMENTS**

Mr. Denning: Don't forget June 13 is Relay for Life. So that is going on. And I would also like to announce that the Jaycees are planning to start fundraising for AED's for the police department. I think we are going to call it AED's for RPD. We are hoping within the year that we will have enough to buy between six and eight AED's for the police department to be able to keep them in the cars. Hopefully they will never have to be used but they will be there if necessary.

Mayor Flaute: Okay, thank you Mr. Denning. We'll keep that in mind.

Deputy Mayor Reynolds: Mr. Taylor, welcome, congratulations. We look forward as a Council to work with you. This is a new endeavor for all of us. So it is really exciting. And I know staff is going to be more than helpful. And you all know what the expectations are. It is a new day for us and it is a great start. Thank you very much.

Mr. Taylor: Thank you.

Deputy Mayor Reynolds: Mr. Schnieders, thank you. You are very kind to say the things that you say and do the things that you do for the community. Mr. Schnieders is a very hard worker. We've all talk to Mr. Schnieders before and we know what he does. And Mr. Schnieders has been very sick of late. He sent me an email and said I need those flyers so I know that Mr. Schnieders is out there someplace that he should not be in the wheelchair. But be careful Mr. Schnieders, I'm not going to try and stop you, I know better. But thank you for what you do.

Mr. Schnieders: It is all my pleasure, it is my town.

Deputy Mayor Reynolds: We had a great Volunteer Dinner and I'm sure you're going to talk about that so I will leave that to you Mayor. But thank everyone that was involved with it, Council appreciates all of your hard work.

Mr. Fullenkamp: Thank you Mr. Taylor and congratulations. And Mr. Schnieders you do good things for the community and we appreciate everything. Sunday is Mother's Day. If you have a mother or even if you don't, tell them you love them. Not often does an individual get a chance to put something in the public record about their mother but my mother will be celebrating her 90<sup>th</sup> birthday on May 20. So I'm going to put it on the record, Mom I love you very much, you've been a hell of a Mom your entire life and I look forward to seeing you on your birthday. Oh and, thank you very much everybody.

Mayor Flaute: Thank you Mr. Fullenkamp.

Mrs. Lommatzsch: I had MVRPC this morning and funding is all approved and on track and nothing has changed much. You all need to know that they have a new website. You know I'm not one of those computer people but they tell me it is a whole lot easier to use. Now you can find the agenda much easier and it will be up and running on the 22<sup>nd</sup>; the new website. I brought you some goodies, for you with their new logo. And then they had a presentation on Bring Your Green Challenge. Did this Council ever entertain that prior to my arrival? This is not a new program, this is upgraded information about it today and I had not heard of it. So evidently there are cities that are signed on. They keep saying to do all of this challenge and earn these points and get these rewards from DP&L. It sounds like a stepchild me. But Bring Your Green Challenge is the name of it if you would like to research it on the website. I gave you the Cycling Summit, which the Cycling Summit will be held in Piqua on May 29 and you are encouraged to participate if you are a cyclist. And yes it is bicycles Mr. Denning, not motorcycles.

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Mr. Denning: Well then, it's not a bike.

Mrs. Lommatzsch: An interesting presentation on Bring on Your Green. There is a whole informational thing there about how you can participate in becoming more green and maybe something we want to look at getting involved in with our new building when we get over there.

Mayor Flaute: From what you heard do you believe we should?

Mrs. Lommatzsch: While I believe in more green but this sounds like a whole lot of staff time to document and participate in this challenge. And I don't know that in this building we probably won't want to but maybe in our new building.

Mayor Flaute: Well we did a lot of stuff. I think staff should look into it.

Mrs. Lommatzsch: Well I think all of you should look onto the website and see if you want to involve the staff on taking on the challenge. It is called Bring Your Green Challenge. And that would be it. And thanks for everybody that helped, the staff was awesome in helping with the dinner from top to bottom. And even the Chief was involved. I appreciate you all attending and we received positive comments about you sharing your company at different peoples tables with different folks. I didn't mean to be, but we all have a tendency to congregate with people we know; with people that it is easy to talk to. And I appreciate you all sharing that with the residents. I think it was very well received that you participated with the residents.

Mayor Flaute: Thank you for all of your work, you work hard and we appreciate it.

Mrs. Lommatzsch: Thank you, it was a lot of fun. That's my gig, I like doing that stuff.

Mr. Curp: I attended the All-American Evening Fundraiser for the Fisher Nightingale House at Wright Patterson Air Force Base. It is a great event. Just so you know, the city of Riverside showed up on the program there for being a sponsor because of the donations we contributed. It's a way to get our name out there which segues into this thing that Mr. Murray left for us this evening. This is something that he and I talked about some time ago about being a way of contacting some of the new contractors that have recently landed contracts with Wright Patterson. We always see small news articles in the Dayton Daily News or the Dayton Business Journal or that sort of thing. Some outfit landed a contract and they don't have an office presence in the Dayton area. Some of them do, many of them don't. And it is a way for us to our get a name out there in front of them. It is a good program and I'm glad we're doing it. At your seat this evening you have a copy of the Attorney General's Yellow Book. I want to thank the clerk for getting this to us. It is really good reading. You don't have to read it from cover to cover unless you suffer from insomnia, but there comes a time doing what we do, people have question; Council members have questions about is this a public record, is that a public record. What is and what isn't. What is subject to the open meetings laws and what is not. This will give you a good reference document to go to in order to answer some of your initial questions before you need to go to either the city manager or the law director. I thank the clerk for getting this for us.

Mayor Flaute: Thank you Mr. Curp.

Mr. Fullenkamp: Are we associated with Wright State?

Mr. Murray: In a way.

Mr. Fullenkamp: Well it is their colors.

Mr. Murray: It is forest and gold.

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Mayor Flaute: Thank you Mr. Fullenkamp. I just have a few things that I attended. First of all, I attended the Red Cross luncheon which is just a great event where so many volunteers are recognized and some from Riverside. At the In Crowd at the Liederkrantz and then the Dayton Dragons with the Chamber. They were two great events that our Chamber has been working on so I encourage you all to get involved in that. The First Suburbs meeting, there are new rules coming out for the well field's. I know we had something that talked about that at a meeting. They are increasing some of the demands that we have and I did make them aware that some cities have to take the brunt of these new rules more than others. And I'm not sure that some of these other cities appreciate that Riverside is really doing a lot of things that we have to do because we want to protect our water supply. We know we have to do it. But we are going way above and beyond any of the other cities, maybe even Dayton a little bit and Huber Heights a little bit. We go far and beyond what the other cities do to protect our water supplies and I don't think we get recognized enough for that. I made that well-known at the meeting. The volunteer recognition, as Mrs. Reynolds and Mrs. Lommatzsch said, it was a great success. I understand the Colonel really liked the key the city. That is really important and I'm real pleased that it went off so well. And Unsung Heroes award, Deputy Mayor Reynolds was given the award. A lot of great things were said, true things and good stuff. We're glad we could recognize you Mrs. Reynolds for all of the work that you do.

Deputy Mayor Reynolds: Thank you very much Mayor.

Mayor Flaute: May 13 is the Bike Rodeo; May 16<sup>th</sup>, I'm sorry.

Mr. Denning: At Rohrer parking lot.

Mayor Flaute: That will be happening so be sure that if anybody can give a little time for that, it would be well worth it. I had seven weddings so I continue to provide that service for folks of the Miami Valley. That is all I have. So does anybody else have anything that they would like to bring before Council? Is there a need for executive session?

Mr. Chodkowski: Not this evening Sir, but expect one on the 21<sup>st</sup>.

**ITEM 17: ADJOURNMENT**

A motion was made by Mr. Denning to adjourn Mr. Curp second the motion. A vote was taken. All were in favor; none were opposed. **Motion passed.** The meeting was adjourned at 8:10 pm.

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William R. Flaute, Mayor

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Clerk of Council